



CITY OF NORTH OAKS

**Special City Council Meeting
Thursday, December 09, 2021
6:45 PM, Via Teleconference or Other Electronic Means Only
MEETING AGENDA**

Remote Access - *City Council members may participate by telephone or other electronic means pursuant to Minn. Stat. §13D.021. Any person wishing to monitor the meeting electronically from a remote location may do so by calling the following Zoom meeting videoconference number: 1-312-626-6799, Webinar ID: 819 4150 7583 or by joining the meeting via the following link: <https://us02web.zoom.us/j/81941507583>. Individuals wishing to monitor the meeting remotely may do so in real time by watching the livestream of the meeting on North Oaks Channel 16 and on the City's website. Due to the existing COVID-19 Health Pandemic, no more than five (5) members of the public may be in Council Chambers (Community Room, 100 Village Center Drive, MN) during the meeting. Once room capacity is met, anyone wishing to attend the meeting above the five (5) members of the public who may be present in the room during the meeting will be required to monitor the meeting remotely.*

1. Call to Order

2. Roll Call

3. Discussion Items(s)

3a. Truth in Taxation Public Hearing 2022 Budget/Levy

3b. Discussion and possible action on adoption of 2022 Budget/Levy

[1441. Approving Final 2022 Tax Levy.pdf](#)

[DRAFT 2022 Budget 12-01-21.pdf](#)

4. Adjourn

**CITY OF NORTH OAKS
RAMSEY COUNTY, MINNESOTA
RESOLUTION NO. 1441**

**A RESOLUTION APPROVING FINAL 2021 TAX LEVY, COLLECTIBLE IN 2022 AND
2022 FINAL BUDGET**

**THE CITY COUNCIL OF THE CITY OF NORTH OAKS ORDAINS AS
FOLLOWS:**

BE IT RESOLVED by the City Council of the City of North Oaks, County of Ramsey, Minnesota, that the following sum of money is levied for the current year, collectible in 2022, upon the taxable property in the City of North Oaks, for the following purposes:

Total levy	\$2,051,403.00
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BE IT FURTHER RESOLVED, the North Oaks City Council does hereby adopt the 2022 Annual Budget as hereto attached in Appendix A of this Resolution.

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Ramsey County, Minnesota.

PASSED BY THE COUNCIL of the City of North Oaks this 9th day of December, 2021.

APPROVED:

Kara Ries, Mayor

ATTEST:

I hereby certify that the foregoing Resolution is a true and correct copy of a Resolution presented to and adopted by the City Council of the City of North Oaks on December 9, 2021.

Attested:

By: _____

Kevin Kress

Its: City Administrator

CITY OF NORTH OAKS DRAFT 2022 BUDGET

12/1/2021

DRAFT 2022 EXPENDITURES

ActCode	DEPT Descr	OBJ Descr	2020 Budget	12/31/20	% of Budget	2021 Budget	12/1/2021	% of Budget	UnderLine	2022 Budget
101-41100-103	LEGISLATIVE -	WAGES - PART TIME/TEMP	\$12,200	\$12,645.00	103.65%	\$13,950.00	\$6,975.00	50.00%	CC/PC wages 675/mayor;	\$12,600.00
101-41100-311	LEGISLATIVE -	CONFERENCES/SEMINARS	\$1,500	\$224.00	14.93%	\$1,500.00	\$573.85	38.26%	LMC/training	\$800.00
101-41100-313	LEGISLATIVE -	CONTRACT SERVICES	\$0.00	\$10,636.41		\$12,000.00	\$8,237.50		Timesavers	\$10,000.00
101-41100-350	LEGISLATIVE -	PUBLISHING & ADVERTISING	\$3,500	\$2,018.72	57.68%	\$2,500.00	\$2,086.60	83.46%	Legal/P.H	\$2,200.00
101-41100-433	LEGISLATIVE -	DUES AND SUBSCRIPTIONS	\$17,200	\$16,681.60	96.99%	\$15,000.00	\$17,176.43	114.51%	NWYFS/LMC/MCMA	\$15,000.00
101-41300-101	CITY	WAGES - FULL TIME	\$181,113	\$178,203.70	98.39%	\$188,000.00	\$168,494.08	89.62%		\$199,983.00
101-41300-103	CITY	WAGES - PART TIME/TEMP	\$48,515	\$51,863.28	106.90%	\$48,500.00	\$40,993.14	84.52%		\$54,495.00
101-41300-122	CITY	FICA CONTRIBUTIONS	\$17,567	\$18,751.45	106.74%	\$18,666.00	\$17,453.96	93.51%		\$20,050.00
101-41300-127	CITY	DEFERRED COMP	\$0	\$0.00			\$0.00			\$0
101-41300-131	CITY	HEALTH, DENTAL, LIFE, LTD INS	\$60,484	\$43,028.08	71.14%	\$82,519.00	\$41,401.56	50.17%	PERA/Health	\$82,388.00
101-41300-131	CITY	CAR ALLOWANCE	\$4,000	\$3,999.96	100.00%	\$4,000.00	\$3,666.63	91.67%	Car Allowance	\$4,000.00
101-41300-210	CITY	OPERATING SUPPLIES	\$27,000	\$16,645.19	61.65%	\$30,000.00	\$17,218.88	57.40%	Office/IT/Software	\$30,000.00
101-41300-309	CITY	COMPUTER/INTERNET/GIS	\$18,348	\$56,586.87	308.41%	\$30,000.00	\$31,328.24	104.43%	Granicus/Polco/Comcast	\$60,000.00
101-41300-310	CITY	TRAINING	\$9,800	\$742.46	7.58%	\$9,800.00	\$1,205.92	12.31%	League/MCMA/MAMA	\$3,000.00
101-41300-321	CITY	TELEPHONE SERVICES	\$1,742	\$0.00	0.00%		\$0.00			
101-41300-322	CITY	MAILBOXES	\$0	\$11,312.00		\$10,000.00	\$2,316.00		passthrough	\$5,000.00
101-41300-350	CITY	PUBLISHING & ADVERTISING	\$0.00	\$92.00			\$92.00		CUP Filings	\$552.00
101-41300-360	CITY	INSURANCE	\$20,000	\$17,755.00	88.78%	\$20,000.00	\$18,613.00	93.07%		\$20,000.00
101-41300-381	CITY	ELECTRIC UTILITIES	\$1,000	\$1,178.46	117.85%	\$1,200.00	\$983.24	81.94%		\$1,200.00
101-41300-410	CITY	RENTALS	\$130,000	\$106,167.56	81.67%	\$110,000.00	\$97,591.24	88.72%	Office Rent	\$108,000.00
101-41300-430	CITY	MISCELLANEOUS EXPENSE	\$40,000	\$28,639.81	71.60%	\$15,000.00	\$6,075.69	40.50%	Website/Domain/OPG	\$15,000.00
101-41300-435	CITY	BANK SERVICE CHARGE	\$0	\$0.00		\$0	\$0.00			
101-41400-300	ELECTIONS	PROFESSIONAL SERVICES	\$18,000.00	\$15,276.07	84.87%	\$18,000.00	\$15,910.07	88.39%	Election Contracts	\$18,000.00
101-41420-300	CABLE TV	PROFESSIONAL SERVICES	\$41,000.00	\$37,721.37	92.00%	\$30,000.00	\$31,450.45	104.83%		\$39,000.00
101-41500-301	FINANCE	AUDIT SERVICES	\$16,000.00	\$16,000.00	100.00%	\$16,400.00	\$16,500.00	100.61%	AEM - 3 year contract	\$16,800.00
101-41600-304	LEGAL	LEGAL FEES - GENERAL	\$57,000.00	\$44,682.00	78.39%	\$60,000.00	\$23,308.50	38.85%	Kennedy & Graven	\$40,000.00
101-41600-315	LEGAL	LEGAL FEES - PROSECUTION	\$13,500	\$13,130.52	97.26%	\$13,500.00	\$8,652.51	64.09%	Kelly & Lemmons	\$13,104.00
101-41900-300	ENGINEERING	PROFESSIONAL SERVICES	\$2,500	\$0.00	0.00%		\$0.00		Wenck	\$0.00
101-41900-303	ENGINEERING	ENGINEERING SERVICES	\$18,000	\$37,411.39	207.84%	\$18,000.00	\$42,643.79	236.91%	HR Green	\$60,000.00
101-41910-300	PLANNING	PROFESSIONAL SERVICES	\$12,000	\$15,468.00	128.90%	\$12,000.00	\$14,336.15	119.47%	N.A.C./Bob Kirmis	\$12,000.00
101-42100-313	POLICE	CONTRACT SERVICES	\$798,201	\$827,606.77	103.68%	\$838,796.00	\$813,798.43	97.02%	Police Contract	\$905,000.00
101-42200-313	FIRE	CONTRACT SERVICES	\$353,061	\$353,060.84	100.00%	\$381,389.00	\$378,086.84	99.13%	LJFD	\$402,000.00
101-42300-300	EMERGENCY	PROFESSIONAL SERVICES	\$1,000	\$1,173.05	117.31%	\$1,000.00	\$1,033.50	103.35%	Gopher State	\$1,000.00
101-42300-313	EMERGENCY	CONTRACT SERVICES		\$0.00			\$0			

DRAFT 2022 EXPENDITURES (CONTINUED)

101-42400-300	BUILDING	PROFESSIONAL SERVICES	\$1,000	\$171.00	17.10%	\$1,000.00	\$174.00	17.40%	Other Inspections	\$500.00
101-42400-313	BUILDING	CONTRACT SERVICES	\$120,000	\$256,379.73	213.65%	\$120,000.00	\$205,154.55	170.96%	Bldg/Mech/Plumb/Eng.	\$300,000.00
101-42400-451	BUILDING	BUILDING PERMIT SURCHARGE	\$5,000	\$11,217.19	224.34%	\$5,000.00	\$8,220.60	164.41%	Surcharge	\$5,000.00
101-43100-381	STREETS	ELECTRIC UTILITIES	\$2,500	\$2,932.38	117.30%	\$2,500.00	\$1,447.14	57.89%		\$3,000.00
101-43100-408	STREETS	STREETS/SIDEWALK/CURB	\$2,500	\$20,198.99	807.96%	\$15,000.00	\$6,025.00	40.17%	Mel's Service	\$5,500.00
101-43200-384	RECYCLING	RECYCLING	\$275,000	\$301,854.22	109.77%	\$330,000.00	\$256,020.16	77.58%		\$330,000.00
101-43200-384	RECYCLING	RECYCLING (Clean Up Day)	\$12,000	\$11,440.60	95.34%	\$12,000.00	\$6,786.70	56.56%	Clean Up/Recycle Day	\$12,000.00
101-45100-470	RECREATION-	COMMUNITY FUNCTIONS	\$500	\$0.00	0.00%		\$0.00			
101-46100-316	NATURAL	TREE PRESERVATION	\$45,000	\$60,140.27	133.65%	\$45,000.00	\$35,437.11	78.75%	City Forester	\$45,000.00
101-46100-317	NATURAL	DEER MANAGEMENT	\$25,000	\$25,170.93	100.68%	\$25,000.00	\$16,356.33	65.43%	Depends on # of deer	\$15,000.00
101-46100-318	NATURAL	NATURAL RESOURCES	\$6,500	\$3,617.98	55.66%	\$6,500.00	\$1,838.99	28.29%	NRC	\$6,500.00
101-46100-319	NATURAL	WEED MANAGEMENT	\$0	\$0.00			\$0.00		Lake Weed Management	\$0
101-49450-313	SEWER	CONTRACT SERVICES	\$13,000	\$17,194.00	132.26%	\$13,000.00	\$7,450.00	57.31%	Septic Inspector	\$15,000.00
101-49990-720	UNALLOCATED	TRANSFER OUT	\$0.00	\$148,050.00		\$50,000.00			Fire Capital	\$200,000.00
101-49990-720	UNALLOCATED	TRANSFER OUT	\$0.00	\$0.00		\$50,000.00			Police Capital	\$50,000.00
101-49990-720	UNALLOCATED	TRANSFER OUT	\$0.00	\$0.00					General Capital	
			\$2,432,231.00	\$2,797,068.85		\$2,676,720.00	\$2,373,113.78			\$3,138,672.00

ActCode	DEPT Descr	OBJ Descr	2020 Budget	12/31/20	% of Budget	2021 Budget	12/1/2021	% of Budget	UnderLine
306-47000-601	DEBT SERVICE	BOND PRINCIPAL	\$55,000.00	\$55,000.00			\$55,000.00		LGWA Bond
306-47000-611	DEBT SERVICE	BOND INTEREST	\$2,974.00	\$2,973.75			\$2,245.00		
306-47000-620	DEBT SERVICE	PAYING AGENT FEES	\$500.00	\$500.00			\$500.00		
400-41910-300	PLANNING	PROFESSIONAL SERVICES	\$10,000.00	\$154.30			\$1,657.50		Comp Plan
400-41910-303	PLANNING	ENGINEERING SERVICES	\$100.00	\$3,812.63			\$7,192.00		Comp Plan
400-43100-408	STREETS	STREETS/SIDEWALK/CURB	\$0.00	\$0.00					
400-46100-318	NATURAL	NATURAL RESOURCES	\$0.00	\$0.00					
401-42200-500	FIRE	CAPITAL OUTLAY	\$38,366.00	\$184,177.97			\$17,848.74		Fire Expenses
402-49450-430	SEWER	MISCELLANEOUS EXPENSE	\$0.00	\$0.00					
403-47000-720	DEBT SERVICE	TRANSFER OUT	\$0.00	\$0.00					
403-49450-430	SEWER	MISCELLANEOUS EXPENSE	\$0.00	\$0.00					
404-42100-500	POLICE	CAPITAL OUTLAY				NEW FUND	NEW FUND		Police Expenses
406-43000-381	PUBLIC WORKS	ELECTRIC UTILITIES	\$1,000.00	\$665.17			\$3,722.47		

SEWER & WATER EXPENSE BUDGET

WATER & SEWER									
601-41000-420	DEPRECIATION	DEPRECIATION	\$0.00	\$0.00					
601-49400-255	WATER	WATER METERS	\$0.00	\$0.00					
601-49400-313	WATER	CONTRACT		\$6,250.00					
601-49400-330	WATER	SEWER & WATER MISC	\$0.00	\$10,272.09			\$2,775.28		
601-49400-381	WATER	ELECTRIC UTILITIES	\$0.00	\$445.30			\$435.15		
601-49400-382	WATER	WATER - SHOREVIEW	\$0.00	\$134,623.82			\$107,837.21		
601-49400-383	WATER	WATER - WBT	\$0.00	\$40,049.00			\$31,810.00		
602-41000-420	DEPRECIATION	DEPRECIATION	\$0.00	\$0.00					
602-49450-313	SEWER	CONTRACT		\$6,250.00			\$236.32		
602-49450-381	SEWER	ELECTRIC UTILITIES	\$0.00	\$2,876.48			\$2,973.22		
602-49450-385	SEWER	SEWER	\$0.00	\$74,664.26		\$71,433.00	\$65,480.36		
602-49450-400	SEWER	REPAIRS AND MAINTENANCE	\$0.00	\$29,977.80			\$28,415.40		
602-49450-430	SEWER	MISCELLANEOUS EXPENSE	\$0.00	\$16,209.95			\$47,273.21		
602-49450-455	SEWER	SAC FEES	\$0.00	\$19,681.20			\$9,840.60		
			\$2,540,171	\$3,385,653		\$2,676,720.00	\$2,373,113.78		

DRAFT 2022 REVENUES

ActCode	DEPT Descr	OBJ Descr	2020 Budget	12/31/20	% of Budget	2021 Budget	12/1/2021	% of Budget	UnderLine	2022 Budget
101-31010	COUNCIL	GENERAL PROPERTY TAXES	\$1,860,700	\$1,864,478.77	100.20%	\$1,974,877.00	\$1,038,558.74	52.59%		\$2,051,403.00
101-31810	COUNCIL	CABLE T.V. FEES	\$65,000	\$90,171.39	138.73%	\$65,000.00	\$73,292.29	112.76%		\$ 90,000.00
101-32110	COUNCIL	ALCOHOLIC BEV LICENSE	\$5,650	\$12,950.00	229.20%	\$5,650.00	\$5,750.00	101.77%		\$ 5,650.00
101-32111	COUNCIL	TOBACCO LICENSE	\$600	\$1,000.00	166.67%	\$600.00	\$400.00	66.67%		\$ 600.00
101-32112	COUNCIL	MESSAGE THERAPY LICENSE	\$50	\$50.00	100.00%	\$50.00	\$0.00	0.00%	N/A	-
101-32160	COUNCIL	CONTRACTOR LICENSES	\$8,000	\$14,063.00	175.79%	\$8,052.00	\$8,715.00	108.23%		\$ 9,000.00
101-32210	COUNCIL	BUILDING PERMIT	\$145,000	\$336,279.27	231.92%	\$145,000.00	\$352,256.30	242.94%		\$ 500,000.00
101-32230	COUNCIL	HEAT/PLUMB PERMIT	\$22,000	\$50,725.30	230.57%	\$22,000.00	\$28,625.85	130.12%		\$ 25,000.00
101-32240	COUNCIL	ANIMAL LICENSE	\$1,500	\$1,185.00	79.00%	\$1,500.00	\$1,065.00	71.00%		\$ 1,000.00
101-32260	COUNCIL	STATE SURCHARGE	\$7,000	\$11,715.56	167.37%	\$7,000.00	\$12,868.66	183.84%		\$ 10,000.00
101-32261	COUNCIL	ISTS PERMIT	\$4,000	\$10,695.00	267.38%	\$4,000.00	\$12,445.00	311.13%		\$ 7,000.00
101-32262	COUNCIL	RENTAL LICENSE FEE	\$1,000	\$900.00	90.00%	\$1,000.00	\$1,100.00	110.00%		\$ 1,000.00
101-32263	COUNCIL	SHORELAND/FORESTRY PERMIT	\$500	\$650.00	130.00%	\$500.00	\$0.00	0.00%		\$ 300.00
101-32264	COUNCIL	ISTS PUMPING RECORDS	\$5,000	\$12,488.00	249.76%	\$5,000.00	\$9,900.00	198.00%		\$ 5,000.00
101-33429	COUNCIL	PERA RATE INCREASE AID	\$308	\$0.00	0.00%	\$308.00	\$0.00	0.00%		\$ -
101-33440	COUNCIL	SCORE GRANT	\$12,000	\$15,224.00	126.87%	\$12,000.00	\$0.00	0.00%		\$ 14,000.00
101-33600	COUNCIL	OTHER GOVT GRANTS/AID	\$0.00	\$399,605.00			\$319,982.82		Cares funding/Small Cities	
101-34103	COUNCIL	VARIANCE, PUD, PLAT FEES, CUP	\$2,400	\$9,047.50	376.98%	\$2,400.00	\$6,400.00	266.67%		\$3,600.00
101-34110	COUNCIL	ELECTION FILING FEE	\$0.00	\$4.00			\$0.00			
101-34120	COUNCIL	CERTIFICATE OF OCCUPANCY FEE	\$500	\$350.00	70.00%	\$500.00	\$375.00	75.00%		\$ 300.00
101-34403	COUNCIL	RECYCLING FEES	\$0	\$0.00		\$416.00	\$24,507.06		Eureka	\$ 10,800.00
101-35100	COUNCIL	FINES AND FORFEITS	\$2,500	\$1,781.25	71.25%	\$2,500.00	\$3,418.41	136.74%		\$2,500.00
101-35104	COUNCIL	LATE FEES/NSF FEES	\$500	\$1,670.00	334.00%	\$500.00	\$300.00	60.00%		\$500.00
101-36100	COUNCIL	SPECIAL ASSESSMENTS	\$275,000	\$274,731.63	99.90%	\$330,000	\$167,012.66	50.61%	Recycling Assessment	\$323,225
101-36101	COUNCIL	SPECIAL ASSESSMENTS - PMC	\$2,067	\$2,067.36	100.00%	\$2,067	\$1,722.80	83.33%	Peace Methodist Church	\$2,067
101-36200	COUNCIL	MISCELLANEOUS REVENUES	\$2,000	\$10,304.29	515.21%	\$2,000.00	\$4,237.00	211.85%	Mailboxes & Misc	\$5,000.00
101-36210	COUNCIL	INTEREST EARNINGS	\$20,000	\$8,324.57	41.62%	\$12,000	\$469.66	3.91%		\$6,000.00
101-36220	COUNCIL	RENTS	\$60,000	\$48,637.72	81.06%	\$61,800.00	\$44,104.54	71.37%	NOHOA Rent	\$54,227.00
101-36222	COUNCIL	COMMUNITY FUNCTIONS	\$1,000	\$545.00	54.50%	\$1,000.00	\$292.00	29.20%	Community Mtg Room	\$500.00
101-36240	COUNCIL	REFUNDS AND REIMBURSEMENT	\$5,000	\$12,610.97	252.22%	\$5,000.00	\$18,563.51	371.27%	LMC & Other Rebates	\$10,000.00
			\$2,509,275	\$3,192,255		\$2,672,720.36	\$2,136,362.30			\$3,138,672.00

ActCode	DEPT Descr	OBJ Descr	2020 Budget	12/31/20	% of Budget	2021 Budget	12/1/2021	% of Budget	UnderLine
306-36100	COUNCIL	SPECIAL ASSESSMENTS	\$28,500	\$33,664.32	118.12%		\$18,234.84		LGWA Bond Assessments
306-36210	COUNCIL	INTEREST EARNINGS		\$0.00					
400-33418	COUNCIL	MNDOT STATE AID STREETS	\$0	\$0.00					
400-36210	COUNCIL	INTEREST EARNINGS		\$0.00					Special Project Interest
400-36240	COUNCIL	REFUNDS AND REIMBURSEMENTS		\$0.00					
400-39200	COUNCIL	TRANSFER IN		\$0.00					
401-36210	COUNCIL	INTEREST EARNINGS		\$51.06					
401-36240	COUNCIL	REFUNDS AND REIMBURSEMENTS	\$0.00	\$1,390.00					
401-39200	COUNCIL	TRANSFER IN		\$148,050.00					
402-36210	COUNCIL	INTEREST EARNINGS		\$0.00					
R 403-36210	403-36210	INTEREST EARNINGS	\$0.00	\$0.00					
R 403-37180	403-37180	MAINTENANCE/ESCROW FEE	\$0.00	\$0.00					
R 403-39200	403-39200	TRANSFER IN	\$0.00	\$0.00					
R 404-39200	R 404-39200	TRANSFER IN				NEW FUND	NEW FUND		Police
406-36100	COUNCIL	SPECIAL ASSESSMENTS		\$466.81			\$1,655.86		
406-36200	COUNCIL	MISCELLANEOUS REVENUES	\$1,500						LGWA Maint Assessments
406-36210	COUNCIL	INTEREST EARNINGS		\$0.00					

SEWER & WATER REVENUE BUDGET

601-36200	COUNCIL	MISCELLANEOUS REVENUES		\$4,460.84			\$1,250.47		
601-37100	WATER	WATER USAGE		\$141,034.26			\$106,346.24		
601-37150	WATER	WATER HOOK-UP - WBT		\$44,498.00			\$27,360.00		
601-37151	WATER	WATER HOOK-UP - CLP		\$0.00					
601-37155	WATER	WATER METER		\$650.00					
601-37180	WATER	MAINTENANCE/ESCROW FEE		\$19,885.09			\$14,060.24		
601-37500	WATER	CAPITAL CONTRIBUTION		\$0.00					
601-39200	WATER	TRANSFER IN		\$0.00					
602-36200	WATER	MISCELLANEOUS REVENUES		\$0.00					
602-37170	WATER	WBT WATER SYSTEM MAINTENANCE		\$38,493.04					
602-37180	WATER	MAINTENANCE/ESCROW FEE		\$12,654.32			\$8,871.90		
602-37200	SEWER	SEWER USAGE		\$85,746.12			\$61,168.44		
602-37250	SEWER	SEWER HOOK-UP		\$29,820.00			\$17,395.00		
602-37500	SEWER	CAPITAL CONTRIBUTION		\$0.00					
			\$2,539,275	\$3,753,118		\$2,672,720	\$2,392,705		