



CITY OF NORTH OAKS

**Regular City Council Meeting
Thursday, September 21, 2023
7:00 PM, Community Meeting Room, 100 Village Center Drive
MEETING AGENDA**

Remote Access - City Council members will participate in person in Council Chambers (Community Room, 100 Village Center Drive, Suite 150, North Oaks, MN) during the meeting. Members of the public are welcome to attend. Any person wishing to monitor the meeting electronically from a remote location may do so by calling the following Zoom meeting videoconference number: 1-312-626-6799, Webinar ID: 829 5365 9439 or by joining the meeting via the following link:
<https://us02web.zoom.us/j/82953659439>.

1. **Call to Order**

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Citizen Comments** - Members of the public are invited to make comments to the Council during the public comments section. Up to four minutes shall be allowed for each speaker. No action will be taken by the Council on items raised during the public comment period unless the item appears as an agenda item for action.

5. **Approval of Agenda**

6. **Consent Agenda** - These are items that are considered routine and can be acted upon with one vote.

6a. Mechanical Licenses for Approval: Krinkies Heating & A/C Company; O'Boys Heating & Air; Total Mechanical Solutions;

6b. Approval of the minutes of the August 24, 2023 City Council Meeting
[08.24.2023 City Council Minutes.pdf](#)

6c. Approval of City Financials

EFT: 740-751 Checks: 15038 - 15072
[Sept 2023 Check Register detail - Final.pdf](#)

[September 2023 Budget Actual Charts.pdf](#)

[September 2023 Budget Spreadsheet.pdf](#)

- 6d. City Auditor Agreement - 3 year Engagement
[North Oaks, City of - Government 3 Year Engagement Letter.pdf](#)
- 6e. Resolution Consenting to an Amendment to the City's Senior Housing Revenue Refunding Note (Shoreview Senior Residence Project) Series 2015
[Amendment to City's Senior Housing Revenue Refunding Note Series 2015.pdf](#)
- 6f. Approve CUP resolution for excess garage space over 1,500 square for property located at 12 Columbine Lane
[12 Columbine CC Packet Materials.pdf](#)
- 6g. Gambling Permit for the Children's Hospital Association Raffle at the North Oaks Golf Club
[CHA Gambling Permit North Oaks Golf Club.pdf](#)

7. Petitions, Requests & Communications - Deputy Matt Lassegard Report

- 7a. Deputy Matt Lassegard Report
[Augustcitycouncilmeeting.pdf](#)

8. Unfinished Business

- 8a. Discussion and possible action on North Oaks security initiatives

9. New Business

- 9a. Public Hearing regarding interim Ordinance prohibiting establishment and operation of cannabis businesses.
Consider adoption of ordinance and summary publication resolution
[9.21.2023 CC Packet Cannabis Business Moratorium.pdf](#)
- 9b. Consider Ordinance prohibiting cannabis use in public places
[9.21.2023 CC Packet - Public Use of Cannabis.pdf](#)
- 9c. Consider Joint Powers Agreement with White Bear Township for municipal water system connections
[Proposed JPA WBT 9-14-23.pdf](#)
- 9d. Consider resolution approving 2024 preliminary budget/levy
[2024 Draft Budget updated 9-18-23.pdf](#)
[2024 Property tax levy spreadsheet updated 9-18-23.pdf](#)
[XXXX Resolution Approving Prelim 2024 Tax Levy.pdf](#)

10. Council Member Reports

11. City Administrator Reports

- 11a. Status updates: Farm Fest table, PC Solar and Signage Public Hearings, DNR Seedling Order, Deer Management tags

12. City Attorney Reports

13. Miscellaneous

13a. City Forester Report
[August in Review.pdf](#)

14. Adjournment - *The next meeting of the City Council is Thursday, October 12th, 2023.*

**North Oaks City Council
Meeting Minutes
North Oaks City Council Chambers
August 24, 2023**

1. CALL TO ORDER

Mayor Wolter called the meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Mayor Krista Wolter. Council Members Mark Azman, John Shuman, Sara Shah, Tom Watson.

Staff Present: Administrator Kevin Kress, Attorney Bridget Nason.

Others Present: Videographer Kenny Ronnan.

A quorum was declared present.

3. PLEDGE OF ALLEGIANCE

Mayor Wolter led the Council in the Pledge of Allegiance.

4. CITIZEN COMMENTS

Mark Asch, 34 North Oaks Road, stated he ran the NOHOA Safe Community Committee for over 6 years. There was an in depth dive on cameras during that time. He noted there have been issues while trying to use license plate readers. He urged the Council to audit the sheriff's contract as he believes the City is being over charged for one deputy. He noted the City has the lowest crime rate which means they are using the least amount of resources from the sheriff's office and having an additional deputy would allow residents to feel safer in the community.

Kevin Riach, 4 Gadwall Lane, stated he is opposed to the installation of cameras. He noted he has not heard how cameras would help law enforcement investigate crimes that occur in the City and asked questions about how the cameras could be helpful and useful. He added it would cost the City and asked who would have access to the data that is collected through the cameras.

Susan Viergever, 4 Hawk Lane, stated she would like to address the privacy of the citizens. She noted if people who were not allowed to be in the City were not there, then there would not be issues. She added it is a private community and that should be the focus.

Kate O'Malley Elfstrom, 21 Dove Lane, agreed with the previous comments and stated they pay for the privacy and need to be serious about it. She added it should be a requirement to have the stickers on the cars. She explained her grandson was shot at a park in Edina and asked what it would take for security to heighten in North Oaks.

Manny Steil, 25 Robb Farm Road, stated he is for having smart people come up with a solution to increase security in the City. He noted it will take multiple solutions in order to heighten security. If three electronic gates are included, it would cover half of the population in safety. Through more security, it will provide peace of mind, lower insurance rates, and raise values on homes. He added that cameras and watch parties can all serve a purpose.

Mayor Wolter asked if Mr. Steil was looking for a gate that would close in the night or run 24/7. Mr. Style replied that three gates to the main entrances would greatly increase security and safety.

John Sawyer, 4 Hawk Lane, stated he does not feel the City operates as a private City. He added that he loves the idea of having parking stickers on all of the vehicles since it is a cheap option to start heightening security. He mentioned he would like to have gates and asked the Council to be proactive on security and safety instead of reactive.

5. APPROVAL OF AGENDA

Mayor Wolter noted Mark Rehder was home sick and would not be able to provide the forestry update so she asked to remove item 7a and proposed to move item 9a after item 7c.

MOTION by Shah, seconded by Watson, to approve the Agenda as amended. Motion carried unanimously by roll call vote.

6. CONSENT AGENDA

a. Approval of Licenses:

Arborists: New Horizon Tree Care; Primo Tree Experts; Vital Tree Service, LLC

Mechanical: Cities Companies; Erickson Plumbing Heating Air Electrical; Maximum Needs Construction; Midwest Electric and Generator; Total Home Solutions

b. Hill Farm Historical Society Liquor License

c. Approval of City Financials for the month of August, 2023

EFT's: 729, 731, 733, 734, 738, 739

Check #14944 - 15036

d. Ramsey County Sheriff's Office - Interagency Agreement

e. Approval of amendments to City Code Chapters 34 and 151, Planning Commission

composition and Comprehensive Plan, resolutions of summary publication (Considered as Item 9d.)

f. Approval of City Council Meeting Minutes of July 13, 2023

g. Approval of the Special City Council Meeting Minutes of July 12, 2023

Member Shah asked Administrator Kress to clarify item 6e. Member Azman noted that there were no controversial changes that needed to be put into place so he did not support the motion.

MOTION by Watson, seconded by Wolter, to approve the Consent Agenda as amended to remove item 6e for consideration as item 9d. Motion failed as Members Watson and Wolter voted for; Members Azman and Shah voted against; Member Shuman abstained.

MOTION by Watson, seconded by Wolter, to approve the Consent Agenda as amended to remove the material for Chapter 151 from item 6e for consideration as item 9d. Motion passed as Members Watson, Wolter, and Shuman voted for; Members Azman and Shah voted against.

7. PETITIONS, REQUESTS & COMMUNICATIONS

a. Mark Rehder Forestry Update: Seedling Request, potential fall Brush pick up, status of storm clean-up: downed brush on Streets /trails (This item was removed upon adoption of the agenda.)

b. Presentation by USDA on wildlife management.

Ben Welinski provided the Council with a presentation on what USDA is, and management of the deer, Canada Goose, and turkey populations, and beaver trapping.

Member Azman asked how many deer were determined for management. Mr. Welinski replied that the Council ultimately gets to decide. Member Azman asked what time of day the sharp shooters would be out for the deer. Mr. Welinski replied that baited areas would be monitored by cameras and when they believe they can get five deer, they go on in the night.

Member Shuman asked when the last time any deer were taken. Administrator Kress explained that they have had the permit for quite some time but the last time was 2019-2020.

c. Deputy Matt Lassegard report

Mayor Wolter noted that she recently received a text message saying that there was an attempted carjacking in the City. She explained that it the job of the Council to make sure safety and security are put first in the City.

Deputy Lassegard gave a summary of the written report noting there were 241 calls for service. He has been catching people dumpster diving and walking around as prospective buyers. He warned the community of fraud and mentioned that they typically target the elderly and will pretend to be a deputy, billing mistakes, or ask for gift cards. There have been four vehicle thefts. He noted the best way to decrease crime is to get to know your neighbors.

The Council reordered the agenda to next consider Item 9b.

9. NEW BUSINESS

b. Discussion and possible action on North Oaks security initiatives

Undersheriff of Public Safety Services Jeff Ramacher addressed the concerns from the public. He noted that the City has a contract with their police department. They serve roughly 80,000 people within six cities. He added that the Ramsey County sheriff's office is one of the most efficient and cost effective police models in the State. He stated that cameras and license plate readers help solve crimes and they are only interested in using the data when there is a investigation.

Member Azman asked if the sheriff's office owns the cameras or if they request permission to access the data. Sheriff Ramacher replied they ask for permission to view the data.

Kate O'Malley Elfstrom, 21 Dove Lane, stated she believes the sheriff's office will respond quickly but she is more interested in how to prevent crime. Member Shuman explained there is a deterrent when there are cameras and signs about camera surveillance in an area. Sheriff Ramacher agreed.

Ilya Berechenko, 2 Island Road, stated he investigated cameras for a number of years. He explained the data behind cameras and how crime significantly goes down when there are cameras present.

Carol Steenson 17 Skillman Lane, stated people who are robbing do not care about cameras. She expressed her concern that people will not care if there are cameras or not so she is in favor of having gates.

Sheriff Ramacher replied that while some criminals might not care, the police care because they want to solve and prevent crime.

The Council noted that residents in the City are more interested in deterring people from coming in than solving crimes. The Council discussed mobile security options, tools available for the City, information about how data is stored with cameras, and who would own the data from the cameras.

Member Shah asked if the system would allow people to opt out of having their license plate recorded. Member Shuman replied that the system is able to allow people to opt out.

Member Shuman explained that he was planning to pilot six entrances to see if cameras are helpful or not.

The Council discussed needing help from the public to fill in all the spots of the block captains.

8. UNFINISHED BUSINESS

a. Discussion and possible action on Master Infrastructure Plan

Sambatek representative Mike Nielson introduced Jeff Ostrom.

Jeff Ostrom and Mike Nielson presented the Master Infrastructure Plan revisions and clearly defined scope of services. He highlighted:

- The roads will need to be updated
- Sewer and utilities
- Under grounding power lines
- Environmental impacts

Member Azman asked if environmental impacts included concepts of suitability and resiliency. Mr. Nielsen replied that everything they do has a sustainable component and they recycle a lot of their materials.

Member Shuman asked what strategy they would use to get buy in from the community and get appropriate funds. Mr. Nielson stated they would eliminate a lot of funds through the sewer and septic elimination. He added having the support from the elected officials is helpful with other funding avenues.

Member Shah asked what the cost duration would be. Mr. Nielson replied 2-3 months until a final report.

Member Shah asked how they would acknowledge the list on a smart sheet that the Council created. Mayor Wolter noted the only item on the smart list that is not addressed is the GIS mapping.

Member Azman noted he would rather focus on how the plan would be accomplished instead of how the funds would come in.

Member Watson asked if they would be duplicating some of the road upgrades that NOHOA was doing. Mr. Neilson replied they would use NOHOA's plans and recommendations to ensure they were not duplicating any work.

Member Azman asked Mayor Wolter what the next steps are. Mayor Wolter explained they could make the motion to move forward if the Council felt ready. Member Watson asked if NOHOA needed to see the plan and approve it. Member Azman replied that NOHOA already approved of the process.

Andrew Hawkins, President of NOHOA, clarified that NOHOA has not officially voted on the item but they are in support of the plan. He added there needs to be some coordination between the City and NOHOA and he would be happy to share any data the City is interested in. The desire is to match the road plan with the City. He mentioned that the NOHOA board would be able to pass a resolution over email if the Council needed it.

MOTION by Azman, seconded by Shuman, to approve the Master Infrastructure Plan as presented. Motion carried unanimously by roll call.

9. NEW BUSINESS (continued)

a. City table at Farm Fest discussion/plan

Mayor Wolter gave a summary of the item and explained she would like block captains to sign up with the City table at Farm Fest. Member Shuman mentioned that he would get Ramsey County there. Member Shah added that if there was a laptop, people could sign up for the newsletter.

b. Discussion and possible action on North Oaks security initiatives

This item was considered earlier in the meeting.

c. Consider 9th amendment to PDA

Attorney Nason explained that an ambiguity was found when the developers were calculating FAR for the Gate Hill development. During the Council meeting, the Council decided to have FAR calculated on an aggregate basis and gave Staff direction to prepare a formal 9th amendment to the PDA. A 9th amendment was required because the PDA includes a number of performance standards that were not clarified during the development time.

Attorney Nason explained that a few minor clarifications came up while Staff were preparing the 9th amendment. The clarifications include driveway separation and setbacks. A 10-foot setback requirement is not reflected in the PDA. Additionally, it addresses sidewalks located in the side

yard setbacks. The City's zoning ordinance has a broad definition for "structure" and allows additional language for the sidewalks to be located in the required setback area. The third issue has to do with a review of the building plans that showed some of the twin homes located closer to the adjacent property lines that might be allowed under the existing land use approvals is not completely accurate. The setback that applies for the development site is 7.5 feet from the lot line.

Member Watson asked if the amendment was strictly for site G. Attorney Nason answered in the affirmative.

MOTION by Azman, seconded by Shah, to adopt Resolution No. 1490 a resolution approving 9th amendment to East Oaks Planned Unit Development Agreement. Motion carried unanimously.

d. Approval amendments to City Code Chapter 151 (Consent Agenda Item 6e)

Member Watson requested to move item 6e to discussion and asked if "10 days" referenced on page 1, under clause C, was under State law. Attorney Nason replied that she would need to check but there are some statutes that require 10 days' notice which can be the standard amount of time before a hearing.

Member Watson referenced page 2, part B, and noted he is troubled by the language because putting a 15-foot variance in the septic system is not common practice. Member Azman explained it was in the existing ordinance. Administrator Kress noted the City needed to use it once.

Member Watson referenced part F and asked for clarification. Administrator Kress stated he was fine removing some of the language to clarify it. Member Watson stated he would like to see consistency in the language. Administrator Kress suggested having a joint meeting with the Planning Commission and the Council to grant a variance.

Member Watson referenced part H, page 4, and asked if it was intended to require 5 voters from the Council. Member Azman noted there was no functional change and the outcome. Attorney Nason stated it is ambiguous and the language could be modified to say "the majority" to provide clarity.

MOTION by Watson, seconded by Azman, to adopt Ordinance No. 2023-145, an ordinance amending City Code Title XV, chapter 151, regarding Comprehensive Plan amendments and procedures; variances, zoning ordinance, and zoning map amendments and similar land use approvals; and the Board of Appeals and Adjustments, with the revision to section H, changing the voting requirements to the majority of the City Council, and adoption of Resolution No. 1491, a resolution approving the publication of a summary of Ordinance No. 2023-145, an ordinance amending City Code Title XV, chapter 151, regarding Comprehensive Plan amendments and procedures; variances, zoning ordinance, and zoning map amendments and similar land use approvals; and the Board of Appeals and Adjustments. Motion carried unanimously.

10. COUNCIL MEMBER REPORTS

Mayor Wolter shared her work with safety items.

Member Watson stated he had his last meeting with White Bear Township regarding water. He plans to bring a memorandum of understanding to the September meeting. He noted the City may need to hire their own engineer if there is an issue on Centerville Road.

Member Shah stated she went to Night to Unite and was able to share concerns she heard with Administrator Kress and encouraged the Council to do the same. She provided an update on the Fire Board and mentioned a meeting for September 19, 2023 where elected officials from three cities can come together and collectively speak.

Member Azman shared about the Cable Commission meeting noting an issue is that the franchise fees are going down, which means some money coming to the City may also go down.

11. CITY ADMINISTRATOR REPORTS

Administrator Kress shared about the budget that will be presented on September 14, 2023, noting the fire and police station are typically the highest portions of the budget while everything else is pretty consistent.

Administrator Kress noted he spoke with Member Watson about who would collect tree debris after a storm and noted it would be a good discussion item in a future meeting.

12. CITY ATTORNEY REPORTS

Attorney Nason stated during the September meeting, there will be a public hearing on the proposed interim ordinance prohibiting the establishment of cannabis businesses within the City. There will also be an update on the Sacred Community’s legislation.

13. MISCELLANEOUS

None.

14. ADJOURNMENT

MOTION by Watson, seconded by Azman, to adjourn the meeting at 10:56 p.m. Motion carried unanimously by roll call.

Kevin Kress, City Administrator

Krista Wolter, Mayor

Date approved _____

NORTH OAKS

09/21/23 1:37 PM

Page 1

*Check Summary Register©

September 2023

| Name | Check Date | Check Amt | |
|-----------------------|--------------------------------|-----------|--|
| 10100 Checking | | | |
| 742e | COMCAST | 9/5/2023 | \$8.37 Fiber Optics |
| 743e | ADP | 9/5/2023 | \$126.42 08/31/23 PR |
| 744e | PAYROLL | 9/11/2023 | \$10,850.36 Full time staff |
| 745e | P E R A | 9/11/2023 | \$1,501.75 PERA 09-14-23 |
| 746e | ADP | 9/19/2023 | \$126.42 09/15/23 PR |
| 15038 | City of Shoreview-Water | 9/14/2023 | \$102,058.16 Acct 295659 - 3rd Qtr |
| 15039 | Connexus Energy | 9/14/2023 | \$6.35 5919 Centerville |
| 15040 | EUREKA RECYCLING | 9/14/2023 | \$3,018.97 August 2023 Rev Share |
| 15041 | Gopher State One-Call, Inc. | 9/14/2023 | \$124.20 Monthly Services - August |
| 15042 | HR Green, Inc. | 9/14/2023 | \$930.00 Charley Lake Feasibility Study |
| 15043 | Kelly & Lemmons, P.A. | 9/14/2023 | \$1,124.00 August Prosecution |
| 15044 | Landform Professionals | 9/14/2023 | \$8,181.25 Red Forest Way |
| 15045 | League of MN Cities-Dues | 9/14/2023 | \$6,302.00 Annual Dues |
| 15046 | Leonard Carl Prof Services | 9/14/2023 | \$29,874.59 August Permit & Plan Review |
| 15047 | LeVander, Gillen & Miller, P.A | 9/14/2023 | \$8,462.50 Mayor & Council |
| 15048 | Madison National Life | 9/14/2023 | \$173.57 August LTD & STD |
| 15049 | Marco, Inc. | 9/14/2023 | \$811.00 Copier Rental - September |
| 15050 | Matt Johnson | 9/14/2023 | \$12,450.00 Pool Fence Escrow - 3 Sunshine Lane |
| 15051 | Metro Council Envir Srvc-Sewer | 9/14/2023 | \$6,352.01 Monthly Sewer - October |
| 15052 | Metro Council Envir Srvc-SAC | 9/14/2023 | \$4,920.30 August 2023 SAC Fees |
| 15053 | Metro-Inet | 9/14/2023 | \$3,245.00 IT Services - August |
| 15054 | MN PEIP | 9/14/2023 | \$2,050.68 Covereage 10/1/23 to 10/31/23 |
| 15055 | Ninenorth | 9/14/2023 | \$1,156.33 August 2023 |
| 15056 | North Oaks Village Center LLC | 9/14/2023 | \$9,122.72 Operating Expense |
| 15057 | Nykanen Inspections | 9/14/2023 | \$2,228.80 Electrical Inspections - August |
| 15058 | Peterson-Waddle Recycling | 9/14/2023 | \$27,437.20 Monthly Services |
| 15059 | Premium Waters, Inc. | 9/14/2023 | \$11.81 Equipment & Water Service |
| 15060 | Ramsey County Sheriff | 9/14/2023 | \$76,787.83 Police & CSO - September |
| 15061 | Ramsey County-Emergency Comm | 9/14/2023 | \$2,165.90 Fleet Support - August |
| 15062 | REHDER FORESTRY CONSULTI | 9/14/2023 | \$6,317.01 August 2023 Services |
| 15063 | Sambatek, Inc. | 9/14/2023 | \$5,522.28 Consulting Services - June |
| 15064 | Staples Business Credit | 9/14/2023 | \$265.82 Office Supplies |
| 15065 | U S Bank | 9/14/2023 | \$120.00 Secretary of State - Notary Renewal (Marty) |
| 15066 | WATERFRONT RESTORATION L | 9/14/2023 | \$985.00 By-The-Root Lake Weed Control |
| 15067 | Xcel Energy | 9/14/2023 | \$1,464.86 28 Osprey Ct., 304097160 |
| 15068 | North Oaks Company | 9/19/2023 | \$564,515.50 Rapp Farm Phase 3 |
| 15069 | Madison National Life | 9/21/2023 | \$173.57 October LTD & STD |
| 15070 | Press Publications | 9/21/2023 | \$119.85 Solar Energy Systems |
| 15071 | Timesaver Off Site Secretarial | 9/21/2023 | \$385.50 CC Meeting |
| 15072 | White Bear Township | 9/21/2023 | \$534.06 Power Failure - LS #13 |
| Total Checks | | | \$902,011.94 |

NORTH OAKS

09/21/23 1:37 PM

Page 2

***Check Summary Register©**

September 2023

| Name | Check Date | Check Amt |
|------|------------|-----------|
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| | | |
|-------|---------------------|--|
| _____ | Mayor Krista Wolter | |
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| _____ | Mark Azman | |
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| _____ | Sara Shah | |
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| _____ | John Shuman | |
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| _____ | Thomas Watson | |
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NORTH OAKS

09/21/23 1:31 PM

Page 1

***Check Summary Register©**

2023 (August, September)

| | Name | Check Date | Check Amt | |
|--------------|-----------------------|------------|--------------------|-------------------------|
| 10100 | Checking | | | |
| 729e | PAYROLL | 7/31/2023 | \$10,769.72 | Full time staff |
| 731e | P E R A | 7/31/2023 | \$1,490.57 | PERA 08-03-23 |
| 732e | COMCAST | 8/7/2023 | \$911.55 | Dark Fiber |
| 733e | PAYROLL | 8/17/2023 | \$10,396.15 | Full time staff |
| 734e | P E R A | 8/14/2023 | \$1,438.85 | PERA 08-17-23 |
| 738e | ADP | 8/24/2023 | \$126.42 | 08/03/23 PR |
| 739e | ADP | 8/24/2023 | \$126.42 | 08/17/23 PR |
| 740e | PAYROLL | 8/28/2023 | \$10,389.45 | Full time staff |
| 741e | P E R A | 8/28/2023 | \$1,437.92 | PERA 08-31-23 |
| 742e | COMCAST | 9/5/2023 | \$8.37 | Fiber Optics |
| 743e | ADP | 9/5/2023 | \$126.42 | 08/31/23 PR |
| 744e | PAYROLL | 9/11/2023 | \$10,850.36 | Full time staff |
| 745e | P E R A | 9/11/2023 | \$1,501.75 | PERA 09-14-23 |
| 746e | ADP | 9/19/2023 | \$126.42 | 09/15/23 PR |
| 747e | AUTHNET | 8/31/2023 | \$30.00 | August Monthly CC Fee |
| 748e | Pittney Bows | 8/31/2023 | \$288.45 | Postage |
| 749e | PMA Financial Network | 8/31/2023 | \$50.00 | PMA Monthly Maintenance |
| 750e | Pittney Bows | 8/1/2023 | \$100.00 | Postage |
| 751e | PAYROLL | 8/31/2023 | (\$0.02) | Rounding Difference |
| | Total Checks | | \$50,168.80 | |

 Mayor Krista Wolter

 Mark Azman

 Sara Shah

 John Shuman

 Thomas Watson

NORTH OAKS

09/21/23 1:26 PM

Page 1

Payments

Current Period: September 2023

| Payment Batch 091423 Payables | | | | | | \$323,670.14 |
|-------------------------------|-----------------|---|----------------------------------|-------------|--------------|--------------|
| Refer | 15984 | <i>Connexus Energy</i> | Ck# 015039 | 9/14/2023 | | |
| Cash Payment | E 101-43100-381 | ELECTRIC UTILITIES | 5919 | Centerville | | \$6.35 |
| Invoice | | | | | | |
| Transaction Date | 9/6/2023 | | Checking | 10100 | Total | \$6.35 |
| Refer | 15985 | <i>Gopher State One-Call, Inc.</i> | Ck# 015041 | 9/14/2023 | | |
| Cash Payment | E 101-42300-300 | PROFESSIONAL SERVI | Monthly Services - August | | | \$124.20 |
| Invoice 3080642 | | | | | | |
| Transaction Date | 9/6/2023 | | Checking | 10100 | Total | \$124.20 |
| Refer | 15986 | <i>Kelly & Lemmons, P.A.</i> | Ck# 015043 | 9/14/2023 | | |
| Cash Payment | E 101-41600-315 | LEGAL FEES - PROSEC | August Prosecution | | | \$1,124.00 |
| Invoice 61397 | | | | | | |
| Transaction Date | 9/6/2023 | | Checking | 10100 | Total | \$1,124.00 |
| Refer | 15987 | <i>LEONARD CARL PROF SERVICES</i> | Ck# 015046 | 9/14/2023 | | |
| Cash Payment | E 101-42400-313 | CONTRACT SERVICES | August Permit & Plan Review | | | \$29,874.59 |
| Invoice | | | | | | |
| Transaction Date | 9/6/2023 | | Checking | 10100 | Total | \$29,874.59 |
| Refer | 15988 | <i>LEVANDER, GILLEN & MILLER, P.A</i> | Ck# 015047 | 9/14/2023 | | |
| Cash Payment | E 101-41600-304 | LEGAL FEES - GENERA | Mayor & Council | | | \$3,460.00 |
| Invoice | | | | | | |
| Cash Payment | E 101-41600-304 | LEGAL FEES - GENERA | 14 Cherrywood LLC Litigation | | | \$260.00 |
| Invoice | | | | | | |
| Cash Payment | G 801-22018 | EAST OAKS PUD ESCROW | East Oaks - Gate Hill | | | \$2,200.00 |
| Invoice | | | | | | |
| Cash Payment | G 801-22018 | EAST OAKS PUD ESCROW | East Oaks - Island Field | | | \$2,047.50 |
| Invoice | | | | | | |
| Cash Payment | E 101-41900-305 | ESCROW/PROJECT PA | NOC Comprehensive Plan Amendment | | | \$220.00 |
| Invoice | | | | | | |
| Cash Payment | E 101-41900-305 | ESCROW/PROJECT PA | 9 Sandpiper CUP | | | \$82.50 |
| Invoice | | | | | | |
| Cash Payment | E 101-41900-305 | ESCROW/PROJECT PA | 12 Columbine Rd CUP | | | \$192.50 |
| Invoice | | | | | | |
| Transaction Date | 9/6/2023 | | Checking | 10100 | Total | \$8,462.50 |
| Refer | 15989 | <i>Marco, Inc.</i> | Ck# 015049 | 9/14/2023 | | |
| Cash Payment | E 101-41300-210 | OPERATING SUPPLIES | Copier Rental - September | | | \$811.00 |
| Invoice 34803586 | | | | | | |
| Transaction Date | 9/6/2023 | | Checking | 10100 | Total | \$811.00 |
| Refer | 15990 | <i>Metro Council Envir Srvs-Sewer</i> | Ck# 015051 | 9/14/2023 | | |
| Cash Payment | E 602-49450-385 | SEWER | Monthly Sewer - October | | | \$6,352.01 |
| Invoice 0001162019 | | | | | | |
| Transaction Date | 9/6/2023 | | Checking | 10100 | Total | \$6,352.01 |
| Refer | 15991 | <i>METRO COUNCIL ENVIR SRVS-SA</i> | Ck# 015052 | 9/14/2023 | | |
| Cash Payment | E 602-49450-455 | SAC FEES | August 2023 SAC Fees | | | \$4,920.30 |
| Invoice | | | | | | |
| Transaction Date | 9/6/2023 | | Checking | 10100 | Total | \$4,920.30 |
| Refer | 15992 | <i>METRO-INET</i> | Ck# 015053 | 9/14/2023 | | |
| Cash Payment | E 101-41300-309 | COMPUTER/INTERNET/ | IT Services - August | | | \$3,245.00 |
| Invoice 1476 | | | | | | |

NORTH OAKS

09/21/23 1:26 PM

Page 2

Payments

Current Period: September 2023

| | | | | | |
|------------------|---|----------|-------|--------------|-------------|
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$3,245.00 |
| Refer | 15993 <i>MN PEIP</i> | | | | |
| | | | | | |
| Cash Payment | E 101-41300-131 HEALTH, DENTAL, LIFE Coverage 10/1/23 to 10/31/23 | | | | \$2,050.68 |
| | Invoice 1313059 | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$2,050.68 |
| Refer | 15994 <i>NINENORTH</i> | | | | |
| | | | | | |
| Cash Payment | E 101-41420-345 CABLE TV August 2023 | | | | \$1,156.33 |
| | Invoice 2023-160 | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$1,156.33 |
| Refer | 15995 <i>North Oaks Village Center LLC</i> | | | | |
| | | | | | |
| Cash Payment | E 101-41300-410 RENTALS Operating Expense | | | | \$3,923.52 |
| | Invoice | | | | |
| Cash Payment | E 101-41300-410 RENTALS Rent -October | | | | \$5,199.20 |
| | Invoice | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$9,122.72 |
| Refer | 15996 <i>NYKANEN INSPECTIONS</i> | | | | |
| | | | | | |
| Cash Payment | E 101-42400-313 CONTRACT SERVICES Electrical Inspections - August | | | | \$2,228.80 |
| | Invoice | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$2,228.80 |
| Refer | 15997 <i>Peterson-Waddle Recycling</i> | | | | |
| | | | | | |
| Cash Payment | E 101-43200-384 RECYCLING Monthly Services | | | | \$25,124.35 |
| | Invoice | | | | |
| Cash Payment | E 101-43200-384 RECYCLING Cart Delivery & Repair | | | | \$350.00 |
| | Invoice | | | | |
| Cash Payment | E 101-43200-384 RECYCLING Storage Rent | | | | \$150.00 |
| | Invoice | | | | |
| Cash Payment | E 101-43200-384 RECYCLING COVID 19 Volume Surcharge | | | | \$1,221.71 |
| | Invoice | | | | |
| Cash Payment | E 101-43200-384 RECYCLING Fuel Charge | | | | \$591.14 |
| | Invoice | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$27,437.20 |
| Refer | 15998 <i>Premium Waters, Inc.</i> | | | | |
| | | | | | |
| Cash Payment | E 101-41300-210 OPERATING SUPPLIES Equipment & Water Service | | | | \$11.81 |
| | Invoice 319627582 | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$11.81 |
| Refer | 15999 <i>Ramsey County-Emergency Commu</i> | | | | |
| | | | | | |
| Cash Payment | E 101-42100-313 CONTRACT SERVICES Fleet Support - August | | | | \$9.36 |
| | Invoice | | | | |
| Cash Payment | E 101-42100-313 CONTRACT SERVICES CAD Services - August | | | | \$301.50 |
| | Invoice | | | | |
| Cash Payment | E 101-42100-313 CONTRACT SERVICES 911 Dispatch - August | | | | \$1,855.04 |
| | Invoice | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$2,165.90 |
| Refer | 16000 <i>REHDER FORESTRY CONSULTING</i> | | | | |
| | | | | | |
| Cash Payment | E 101-46100-316 TREE PRESERVATION August 2023 Services | | | | \$6,317.01 |
| | Invoice 360 | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$6,317.01 |
| Refer | 16003 <i>Xcel Energy</i> | | | | |
| | | | | | |

NORTH OAKS

09/21/23 1:26 PM

Page 3

Payments

Current Period: September 2023

| | | | |
|------------------|-------------------------------------|--------------------------------|-------------------------|
| Cash Payment | E 602-49450-381 ELECTRIC UTILITIES | 28 Osprey Ct., 304097160 | \$20.69 |
| | Invoice | | |
| Cash Payment | E 602-49450-429 MISC/LIFTSTATIONS | 901 Wilkinson Blvd., 304097283 | \$107.41 |
| | Invoice | | |
| Cash Payment | E 602-49450-429 MISC/LIFTSTATIONS | Liftstation #11, 304464164 | \$29.23 |
| | Invoice | | |
| Cash Payment | E 602-49450-429 MISC/LIFTSTATIONS | Liftstation #9, 304097091 | \$63.75 |
| | Invoice | | |
| Cash Payment | E 602-49450-429 MISC/LIFTSTATIONS | Liftstation #2, 302953888 | \$52.17 |
| | Invoice | | |
| Cash Payment | E 602-49450-429 MISC/LIFTSTATIONS | Liftstation #5, 302894636 | \$31.66 |
| | Invoice | | |
| Cash Payment | E 602-49450-429 MISC/LIFTSTATIONS | Liftstation #1, 302660004 | \$19.92 |
| | Invoice | | |
| Cash Payment | E 602-49450-429 MISC/LIFTSTATIONS | Liftstation #3, 302368925 | \$42.30 |
| | Invoice | | |
| Cash Payment | E 601-49400-381 ELECTRIC UTILITIES | 24 Maycomb, 304471197 | \$47.36 |
| | Invoice | | |
| Cash Payment | E 406-43000-381 ELECTRIC UTILITIES | 7 Willow Rd, 51-0572815-6 | \$701.90 |
| | Invoice | | |
| Cash Payment | E 406-43000-381 ELECTRIC UTILITIES | 8 Poplar Lane Aeration | \$13.23 |
| | Invoice | | |
| Cash Payment | E 101-43100-381 ELECTRIC UTILITIES | Street Lighting | \$59.48 |
| | Invoice | | |
| Cash Payment | E 101-43100-381 ELECTRIC UTILITIES | Signals 303740120 & 303839695 | \$103.36 |
| | Invoice | | |
| Cash Payment | E 101-41300-381 ELECTRIC UTILITIES | City 303585928 & 302708070 | \$111.45 |
| | Invoice | | |
| Cash Payment | E 602-49450-429 MISC/LIFTSTATIONS | 2 Hill Farm Rd - 305082928 | \$60.95 |
| | Invoice | | |
| Transaction Date | 9/6/2023 | Checking 10100 | Total \$1,464.86 |
| Refer | 16006 <i>EUREKA RECYCLING</i> | <u>Ck# 015040 9/14/2023</u> | |
| Cash Payment | E 101-43200-384 RECYCLING | August 2023 Rev Share | \$3,018.97 |
| | Invoice INV2038 | | |
| Transaction Date | 9/6/2023 | Checking 10100 | Total \$3,018.97 |
| Refer | 16008 <i>HR GREEN, INC.</i> | <u>Ck# 015042 9/14/2023</u> | |
| Cash Payment | G 801-22021 CHARLEY LAKE CONDO A | Charley Lake Feasibility Study | \$930.00 |
| | Invoice 166760 | | |
| Transaction Date | 9/6/2023 | Checking 10100 | Total \$930.00 |
| Refer | 16010 <i>LANDFORM PROFESSIONALS</i> | <u>Ck# 015044 9/14/2023</u> | |
| Cash Payment | G 801-22012 RED FOREST WAY II ESCR | Red Forest Way | \$2,381.50 |
| | Invoice 34702 | | |
| Cash Payment | E 101-41910-300 PROFESSIONAL SERVI | Ordinance Amendments | \$2,797.50 |
| | Invoice 34702 | | |
| Cash Payment | E 101-41900-305 ESCROW/PROJECT PA | 8 Cherrywood Circle CUP | \$79.00 |
| | Invoice 34702 | | |
| Cash Payment | E 101-41900-305 ESCROW/PROJECT PA | 12 Columbine CUP | \$1,380.25 |
| | Invoice 34702 | | |
| Cash Payment | E 101-41910-300 PROFESSIONAL SERVI | City Business | \$1,343.00 |
| | Invoice 34702 | | |
| Cash Payment | E 101-41910-300 PROFESSIONAL SERVI | City Meetings | \$200.00 |
| | Invoice 34702 | | |

NORTH OAKS

09/21/23 1:26 PM

Page 4

Payments

Current Period: September 2023

| | | | | | |
|------------------|-----------------|-----------------------------------|---|--------------|-------------|
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$8,181.25 |
| Refer | 16011 | <i>Madison National Life</i> | <u>Ck# 015048 9/14/2023</u> | | |
| Cash Payment | E 101-41300-131 | HEALTH, DENTAL, LIFE | August LTD & STD | | \$173.57 |
| Invoice | | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$173.57 |
| Refer | 16013 | <i>Ramsey County Sheriff</i> | <u>Ck# 015060 9/14/2023</u> | | |
| Cash Payment | E 101-42200-313 | CONTRACT SERVICES | Police & CSO - September | | \$76,787.83 |
| Invoice | SHRFL-002176 | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$76,787.83 |
| Refer | 16015 | <i>Sambatek, Inc.</i> | <u>Ck# 015063 9/14/2023</u> | | |
| Cash Payment | E 101-41900-303 | ENGINEERING SERVIC | Consulting Services - June | | \$1,181.25 |
| Invoice | 24816 | | | | |
| Cash Payment | E 101-41900-303 | ENGINEERING SERVIC | Consulting Services - May | | \$4,341.03 |
| Invoice | 24629 | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$5,522.28 |
| Refer | 16016 | <i>STAPLES</i> | <u>Ck# 015064 9/14/2023</u> | | |
| Cash Payment | E 101-41300-210 | OPERATING SUPPLIES | Office Supplies | | \$104.70 |
| Invoice | 7613322745 | | | | |
| Cash Payment | E 101-41300-210 | OPERATING SUPPLIES | Copy Paper | | \$62.79 |
| Invoice | 7614187458 | | | | |
| Cash Payment | E 101-41300-210 | OPERATING SUPPLIES | Credit - 9x12 self seal | | -\$4.88 |
| Invoice | 7613322745-3 | | | | |
| Cash Payment | E 101-41300-210 | OPERATING SUPPLIES | Credit - staples | | -\$4.87 |
| Invoice | 7613322745-1 | | | | |
| Cash Payment | E 101-41300-210 | OPERATING SUPPLIES | Credit - battery | | -\$6.70 |
| Invoice | 7613322745-2 | | | | |
| Cash Payment | E 101-41300-210 | OPERATING SUPPLIES | Office Supplies | | \$114.78 |
| Invoice | 7614985696 | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$265.82 |
| Refer | 16018 | <i>League of MN Cities-Dues</i> | <u>Ck# 015045 9/14/2023</u> | | |
| Cash Payment | E 101-41100-433 | DUES AND SUBSCRIPT | Annual Dues | | \$6,272.00 |
| Invoice | 389086 | | | | |
| Cash Payment | E 101-41100-433 | DUES AND SUBSCRIPT | Mayor Association Membership | | \$30.00 |
| Invoice | | | | | |
| Transaction Date | 9/6/2023 | Checking | 10100 | Total | \$6,302.00 |
| Refer | 16021 | <i>WATERFRONT RESTORATION LLC</i> | <u>Ck# 015066 9/14/2023</u> | | |
| Cash Payment | E 101-46100-318 | NATURAL RESOURCES | By-The-Root Lake Weed Control | | \$985.00 |
| Invoice | 9730 | | | | |
| Transaction Date | 9/11/2023 | Checking | 10100 | Total | \$985.00 |
| Refer | 16023 | <i>U S Bank</i> | <u>Ck# 015065 9/14/2023</u> | | |
| Cash Payment | E 101-41300-210 | OPERATING SUPPLIES | Secretary of State - Notary Renewal (Marty) | | \$120.00 |
| Invoice | | | | | |
| Transaction Date | 9/12/2023 | Checking | 10100 | Total | \$120.00 |
| Refer | 16024 | <i>City of Shoreview-Water</i> | <u>Ck# 015038 9/14/2023</u> | | |
| Cash Payment | E 601-49400-382 | WATER - SHOREVIEW | Acct 295659 - 3rd Qtr | | \$2,620.93 |
| Invoice | | | | | |
| Cash Payment | E 601-49400-382 | WATER - SHOREVIEW | Acct 295535 - 3rd Qtr | | \$69,918.39 |
| Invoice | | | | | |

NORTH OAKS

09/21/23 1:26 PM

Page 5

Payments

Current Period: September 2023

| | | | | |
|---|-----------|----------|-------|----------------------------------|
| Cash Payment E 601-49400-382 WATER - SHOREVIEW Acct 295540 - 3rd Qtr \$29,518.84 | | | | |
| Invoice | | | | |
| Transaction Date | 9/14/2023 | Checking | 10100 | Total <u>\$102,058.16</u> |
| Refer 16025 MATT JOHNSON <u>Ck# 015050 9/14/2023</u> | | | | |
| Cash Payment G 801-22003 POOL FENCE ESCROW Pool Fence Escrow - 3 Sunshine Lane \$12,450.00 | | | | |
| Invoice | | | | |
| Transaction Date | 9/14/2023 | Checking | 10100 | Total <u>\$12,450.00</u> |

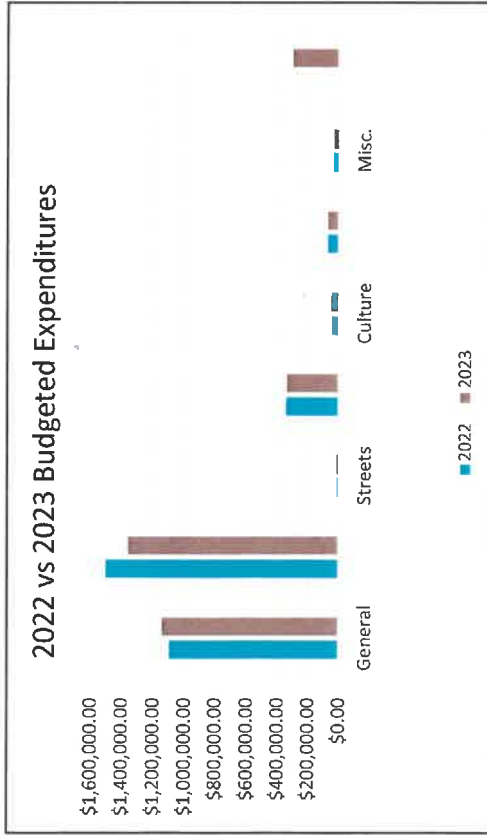
Fund Summary

| | |
|-------------|---------------------|
| | 10100 Checking |
| 101 GENERAL | \$189,140.10 |
| 406 LGWA | \$715.13 |
| 601 WATER | \$102,105.52 |
| 602 SEWER | \$11,700.39 |
| 801 ESCROWS | \$20,009.00 |
| | <u>\$323,670.14</u> |

| | |
|--|---------------------|
| Pre-Written Checks | \$323,670.14 |
| Checks to be Generated by the Computer | \$0.00 |
| Total | <u>\$323,670.14</u> |

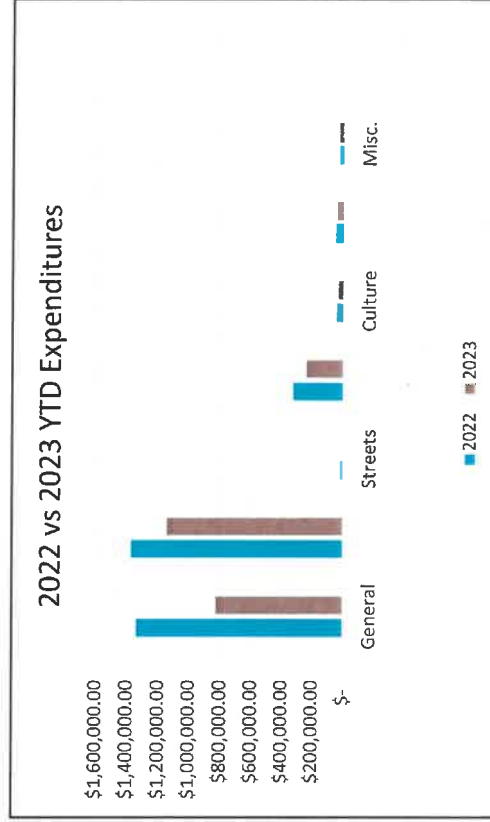
2023 Budgeted Expenditures

| | 2022 | 2023 |
|---------------------------------|----------------|----------------|
| General | \$1,096,672.00 | \$1,143,640.00 |
| Public Safety | \$1,508,000.00 | \$1,358,000.00 |
| Streets | \$8,500.00 | \$8,500.00 |
| Sanitation | \$342,000.00 | \$338,000.00 |
| Culture | \$39,000.00 | \$40,600.00 |
| Natural Resource | \$66,500.00 | \$66,000.00 |
| Misc. | \$28,000.00 | \$29,002.00 |
| Transfer out/addl public safety | | \$300,000.00 |



2023 YTD Expenditures

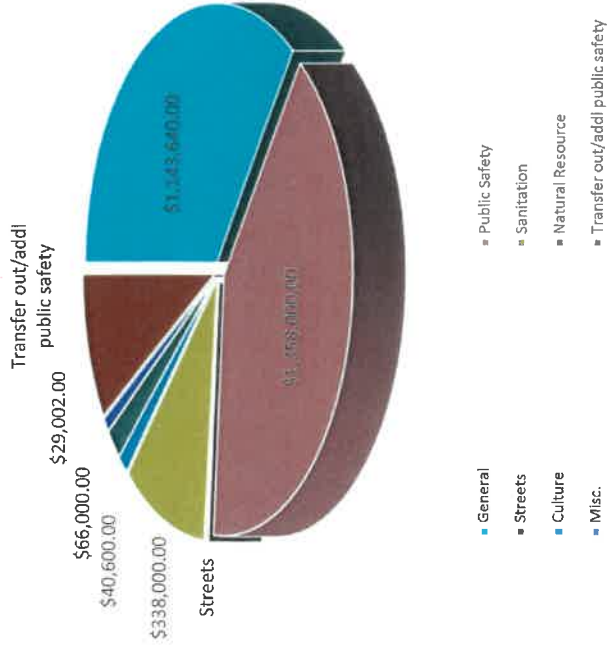
| | 2022 | 2023 |
|---------------------------------|-----------------|----------------|
| General | \$ 1,341,751.32 | \$827,784.21 |
| Public Safety | \$ 1,376,241.06 | \$1,144,782.19 |
| Streets | \$ 11,209.57 | \$1,913.53 |
| Sanitation | \$ 324,361.25 | \$238,647.92 |
| Culture | \$ 38,767.92 | \$28,132.26 |
| Natural Resource | \$ 44,212.50 | \$37,980.87 |
| Misc. | \$ 21,967.75 | \$25,427.65 |
| Transfer out/addl public safety | | \$0.00 |



2023 Budgeted Expenditures

| | |
|----------------|---------------------------------|
| \$1,143,640.00 | General |
| \$1,358,000.00 | Public Safety |
| \$8,500.00 | Streets |
| \$338,000.00 | Sanitation |
| \$40,600.00 | Culture |
| \$66,000.00 | Natural Resource |
| \$29,002.00 | Misc. |
| \$300,000.00 | Transfer out/addl public safety |

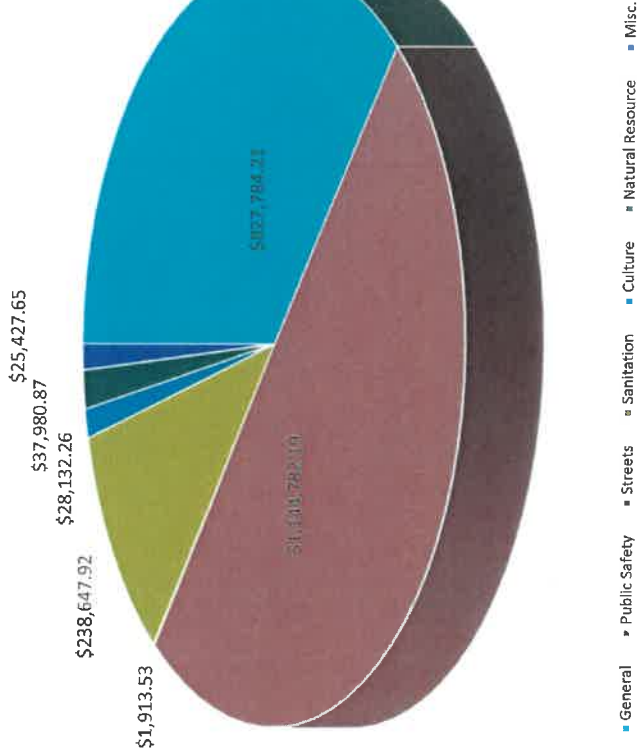
2023 Budgeted Expenditures



2023 YTD Expenditures

| | | |
|----|--------------|---------------------------------|
| \$ | 827,784.21 | General |
| \$ | 1,144,782.19 | Public Safety |
| \$ | 1,913.53 | Streets |
| \$ | 238,647.92 | Sanitation |
| \$ | 28,132.26 | Culture |
| \$ | 37,980.87 | Natural Resource |
| \$ | 25,427.65 | Misc. |
| | | Transfer out/addl public safety |

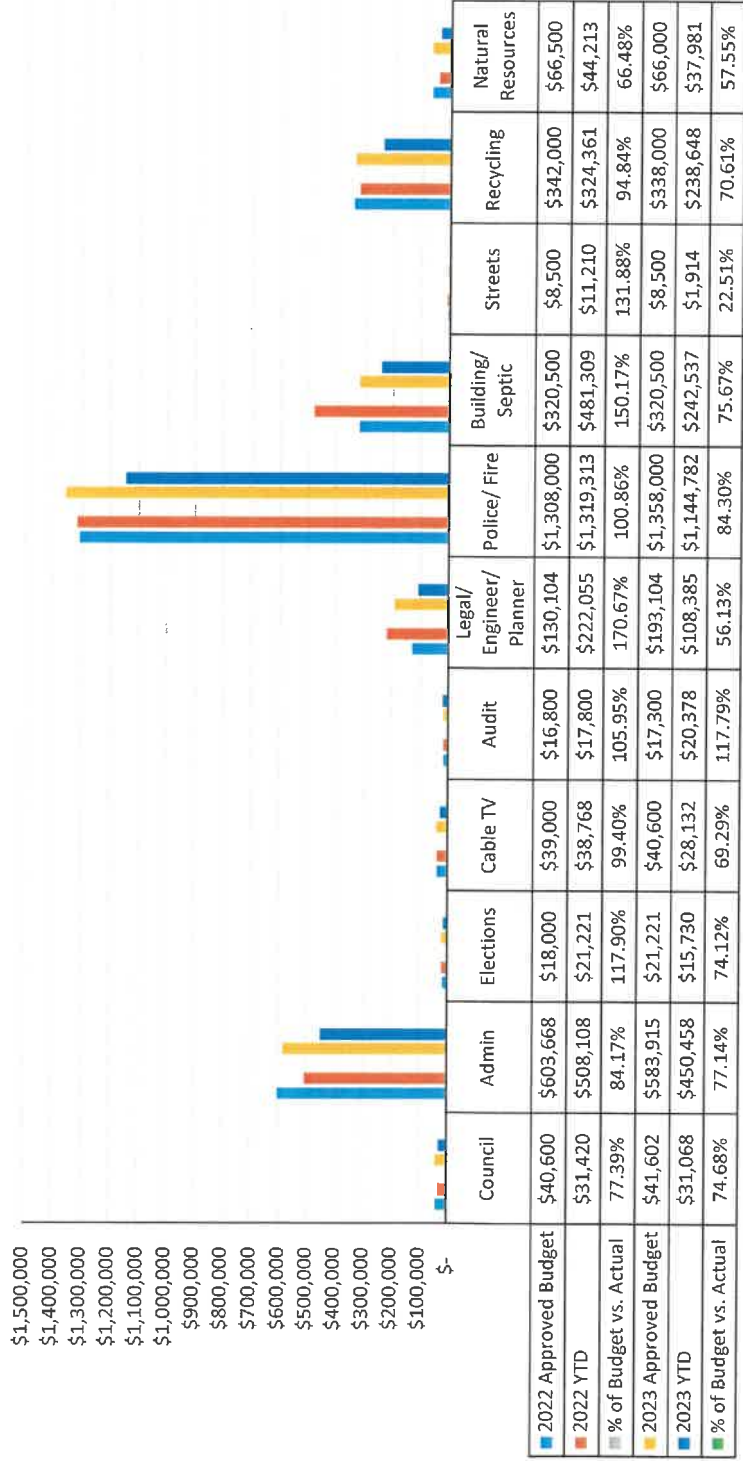
2023 Actual Expenditures



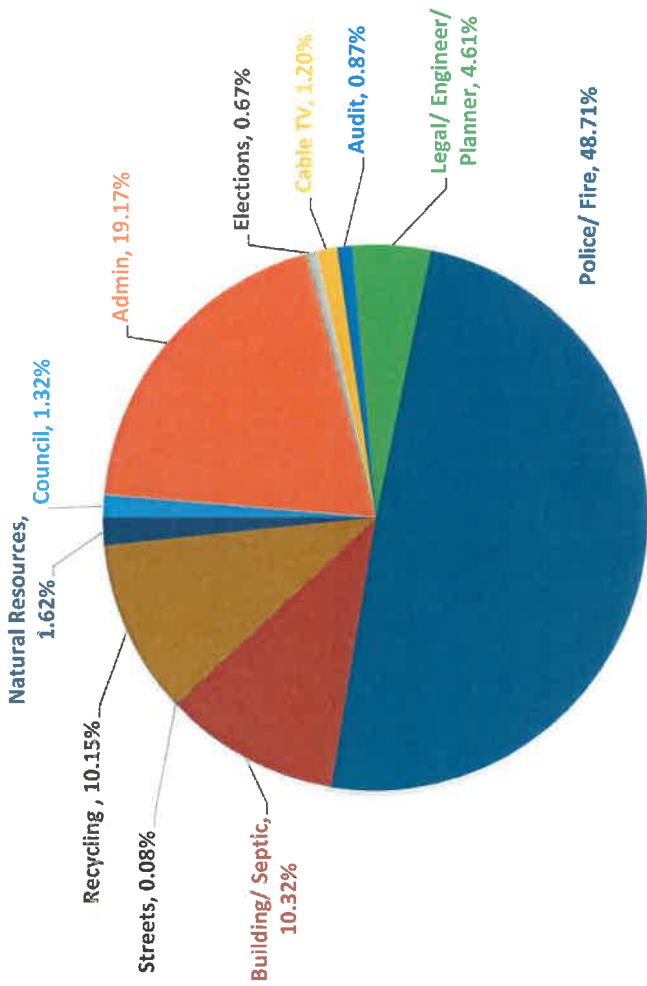
2023 Approved Budget with 2023 YTD/ % Of Budget vs. Actual/ Actual Expenses with % of Budget

| | 2023 Approved Budget | 2023 YTD | % of Budget vs. Actual | 2,350,325.04 |
|--------------------------|----------------------|--------------|------------------------|--------------|
| Council | \$ 41,602 | \$ 31,068 | 74.68% | 1.32% |
| Admin | \$ 583,915 | \$ 450,458 | 77.14% | 19.17% |
| Elections | \$ 21,221 | \$ 15,730 | 74.12% | 0.67% |
| Cable TV | \$ 40,600 | \$ 28,132 | 69.29% | 1.20% |
| Audit | \$ 17,300 | \$ 20,378 | 117.79% | 0.87% |
| Legal/ Engineer/ Planner | \$ 193,104 | \$ 108,385 | 56.13% | 4.61% |
| Police/ Fire | \$ 1,358,000 | \$ 1,144,782 | 84.30% | 48.71% |
| Building/ Septic | \$ 320,500 | \$ 242,537 | 75.67% | 10.32% |
| Streets | \$ 8,500 | \$ 1,914 | 22.51% | 0.08% |
| Recycling | \$ 338,000 | \$ 238,648 | 70.61% | 10.15% |
| Natural Resources | \$ 66,000 | \$ 37,981 | 57.55% | 1.62% |
| Transfers | \$ - | \$ - | | 0.00% |

2022 & 2023 Actual Budget with Percentages



2022 - PERCENT OF YTD EXPENSES



CITY OF NORTH OAKS APPROVED 2023 BUDGET

Updated 9/21/23

APPROVED 2023 EXPENDITURES

| ActCode | DEPT Descr | OBJ Descr | 2022 Budget | 12/31/22 | % of Budget | UnderLine | 2023 Budget | 9/21/2023 | % of Budget |
|---------------|---------------|-------------------------------|--------------|--------------|-------------|------------------------|--------------|--------------|-------------|
| 101-41100-103 | LEGISLATIVE - | WAGES - PART TIME/TEMP | \$12,600.00 | \$9,452.30 | 75.02% | CC/PC wages 675/mayor; | \$12,600.00 | \$5,640.00 | 44.76% |
| 101-41100-311 | LEGISLATIVE - | CONFERENCES/SEMINARS | \$800.00 | \$341.50 | 42.69% | | \$800.00 | \$1,146.00 | 143.25% |
| 101-41100-313 | LEGISLATIVE - | CONTRACT SERVICES | \$10,000.00 | \$2,870.00 | | Timesavers | \$7,200.00 | \$2,889.50 | |
| 101-41100-350 | LEGISLATIVE - | PUBLISHING & ADVERTISING | \$2,200.00 | \$1,281.01 | 58.23% | Legal/P.H | \$2,200.00 | \$2,448.18 | 111.28% |
| 101-41100-433 | LEGISLATIVE - | DUES AND SUBSCRIPTIONS | \$15,000.00 | \$17,475.24 | 116.50% | NWYFS/LMC/MCMA | \$18,802.00 | \$18,943.97 | 100.76% |
| 101-41300-101 | CITY | WAGES - FULL TIME | \$199,983.00 | \$196,950.00 | 98.48% | | \$209,786.00 | \$135,244.52 | 64.47% |
| 101-41300-103 | CITY | WAGES - PART TIME/TEMP | \$54,495.00 | \$61,460.11 | 112.78% | | \$60,772.00 | \$40,281.23 | 66.28% |
| 101-41300-122 | CITY | FICA CONTRIBUTIONS | \$20,050.00 | \$20,696.91 | 103.23% | | \$21,005.00 | \$14,860.19 | 70.75% |
| 101-41300-127 | CITY | DEFERRED COMP | \$0 | \$0.00 | | | | | |
| 101-41300-131 | CITY | HEALTH, DENTAL, LIFE, LTD INS | \$82,388.00 | \$47,283.81 | 57.39% | Car/PERA/Health | \$53,000.00 | \$38,803.61 | 73.21% |
| 101-41300-131 | CITY | CAR ALLOWANCE | \$4,000.00 | \$4,333.29 | 108.33% | Car Allowance | \$4,000.00 | \$2,333.31 | 58.33% |
| 101-41300-210 | CITY | OPERATING SUPPLIES | \$30,000.00 | \$18,322.77 | 61.08% | Office/IT/Software | \$30,500.00 | \$13,784.68 | 45.20% |
| 101-41300-309 | CITY | COMPUTER/INTERNET/GIS | \$60,000.00 | \$41,487.82 | 69.15% | Granicus/Polco/Comcast | \$59,000.00 | \$41,290.96 | 69.98% |
| 101-41300-310 | CITY | TRAINING | \$3,000.00 | \$1,586.05 | 52.87% | League/MCMA/MAMA | \$3,000.00 | \$1,131.54 | 37.72% |
| 101-41300-321 | CITY | TELEPHONE SERVICES | | \$0.00 | #DIV/0! | | | | |
| 101-41300-322 | CITY | MAILBOXES | \$5,000.00 | \$2,932.65 | | passthrough | \$5,000.00 | \$3,476.97 | |
| 101-41300-350 | CITY | PUBLISHING & ADVERTISING | \$552.00 | \$414.00 | | CUP Filings | \$552.00 | \$92.00 | |
| 101-41300-360 | CITY | INSURANCE | \$20,000.00 | \$19,304.00 | 96.52% | | \$20,000.00 | \$23,232.00 | 116.16% |
| 101-41300-381 | CITY | ELECTRIC UTILITIES | \$1,200.00 | \$1,854.92 | 154.58% | | \$1,200.00 | \$822.43 | 68.54% |
| 101-41300-410 | CITY | RENTALS | \$108,000.00 | \$83,913.84 | 77.70% | Office Rent | \$108,500.00 | \$107,382.57 | 98.97% |
| 101-41300-430 | CITY | MISCELLANEOUS EXPENSE | \$15,000.00 | \$7,568.28 | 50.46% | Website/Domain/OPG | \$7,600.00 | \$27,722.05 | 364.76% |
| 101-41300-435 | CITY | BANK SERVICE CHARGE | \$0 | \$0.00 | | | | \$0.00 | |
| 101-41400-300 | ELECTIONS | PROFESSIONAL SERVICES | \$18,000.00 | \$21,221.24 | 117.90% | Election Contracts | \$21,221.00 | \$15,730.00 | 74.12% |
| 101-41420-300 | CABLE TV | PROFESSIONAL SERVICES | \$39,000.00 | \$38,767.92 | 99.40% | | \$40,600.00 | \$28,132.26 | 69.29% |
| 101-41500-301 | FINANCE | AUDIT SERVICES | \$16,800.00 | \$17,800.00 | 105.95% | AEM - 3 year contract | \$17,300.00 | \$20,378.00 | 117.79% |
| 101-41600-304 | LEGAL | LEGAL FEES - GENERAL | \$40,000.00 | \$39,438.50 | 98.60% | Kennedy & Graven | \$40,000.00 | \$48,188.05 | 120.47% |
| 101-41600-306 | LEGAL | LEGAL - LAWSUIT | | \$25,137.17 | | | | | |
| 101-41600-315 | LEGAL | LEGAL FEES - PROSECUTION | \$13,104.00 | \$11,280.00 | 86.08% | Kelly & Lemmons | \$13,104.00 | \$8,204.00 | 62.61% |
| 101-41900-300 | ENGINEERING | PROFESSIONAL SERVICES | | \$0.00 | #DIV/0! | Wenck | \$0.00 | | |
| 101-41900-303 | ENGINEERING | ENGINEERING SERVICES | \$60,000.00 | \$117,727.43 | 196.21% | HR Green | \$95,000.00 | \$16,719.78 | 17.60% |
| 101-41900-303 | ENGINEERING | ESCROW/PROJECT PAYABLE | \$5,000.00 | | 0.00% | HR Green | \$5,000.00 | \$15,343.85 | 306.88% |
| 101-41910-300 | PLANNING | PROFESSIONAL SERVICES | \$12,000.00 | \$28,471.60 | 237.26% | Planning Fees | \$40,000.00 | \$19,929.75 | 49.82% |
| 101-42100-313 | POLICE | CONTRACT SERVICES | \$905,000.00 | \$908,468.89 | 100.38% | Police Contract | \$922,000.00 | \$632,916.11 | 68.65% |
| 101-42200-313 | FIRE | CONTRACT SERVICES | \$402,000.00 | \$409,800.88 | 101.94% | LJFD | \$435,000.00 | \$511,203.83 | 117.52% |
| 101-42300-300 | EMERGENCY | PROFESSIONAL SERVICES | \$1,000.00 | \$1,043.50 | 104.35% | Gopher State | \$1,000.00 | \$662.25 | 66.23% |
| 101-42300-313 | EMERGENCY | CONTRACT SERVICES | | \$0.00 | | | | \$0 | |

APPROVED 2023 EXPENDITURES (CONTINUED)

| | | | | | | | | | |
|---------------|-------------|-----------------------------|----------------|----------------|---------|----------------------|----------------|----------------|---------|
| 101-42400-300 | BUILDING | PROFESSIONAL SERVICES | \$500.00 | \$177.00 | 35.40% | Other Inspections | \$500.00 | \$40.00 | 8.00% |
| 101-42400-313 | BUILDING | CONTRACT SERVICES | \$300,000.00 | \$448,423.12 | 149.47% | | \$300,000.00 | \$233,733.49 | 77.91% |
| 101-42400-451 | BUILDING | BUILDING PERMIT SURCHARGE | \$5,000.00 | \$19,598.66 | 391.97% | | \$5,000.00 | \$8,763.08 | 175.26% |
| 101-43100-381 | STREETS | ELECTRIC UTILITIES | \$3,000.00 | \$3,564.15 | 118.81% | | \$3,000.00 | \$1,193.53 | 39.78% |
| 101-43100-408 | STREETS | STREETS/SIDEWALK/CURB | \$5,500.00 | \$7,645.42 | 139.01% | Mel's Service | \$5,500.00 | \$720.00 | 13.09% |
| 101-43200-384 | RECYCLING | RECYCLING | \$330,000.00 | \$318,528.30 | 96.52% | | \$330,000.00 | \$234,388.77 | 71.03% |
| 101-43200-384 | RECYCLING | RECYCLING (Clean Up Day) | \$12,000.00 | \$5,832.95 | 48.61% | Clean Up/Recycle Day | \$8,000.00 | \$4,259.15 | 53.24% |
| 101-45100-470 | RECREATION- | COMMUNITY FUNCTIONS | \$0.00 | \$0.00 | #DIV/0! | | | | |
| 101-46100-316 | NATURAL | TREE PRESERVATION | \$45,000.00 | \$40,931.60 | 90.96% | City Forester | \$45,000.00 | \$34,738.92 | 77.20% |
| 101-46100-317 | NATURAL | DEER MANAGEMENT | \$15,000.00 | \$238.00 | 1.59% | Depends on # of deer | \$15,000.00 | \$0.00 | 0.00% |
| 101-46100-318 | NATURAL | NATURAL RESOURCES | \$6,500.00 | \$3,042.90 | 46.81% | NRC | \$6,000.00 | \$3,241.95 | 54.03% |
| 101-46100-319 | NATURAL | WEED MANAGEMENT | \$0 | \$0.00 | | Lake Weed Management | | | |
| 101-49450-313 | SEWER | CONTRACT SERVICES | \$15,000.00 | \$13,110.00 | 87.40% | Septic Inspector | \$15,000.00 | | 0.00% |
| 101-49550-335 | AMERICAN | AMERICAN RESCUE PLAN (ARPA) | | \$81,962.13 | | | | \$30,312.56 | |
| 101-49990-720 | UNALLOCATED | TRANSFER OUT | \$200,000.00 | \$265,000.00 | | Fire Capital | \$250,000.00 | | |
| 101-49990-720 | UNALLOCATED | TRANSFER OUT | \$50,000.00 | \$0.00 | | Police Capital | \$50,000.00 | | |
| 101-49990-720 | UNALLOCATED | TRANSFER OUT | \$0.00 | \$0.00 | | General Capital | | | |
| | | | \$3,143,672.00 | \$3,366,739.86 | | | \$3,288,742.00 | \$2,350,325.04 | |

| ActCode | DEPT Descr | OBJ Descr | 2022 Budget | 12/31/22 | % of Budget | UnderLine | 2023 Budget | 9/21/2023 | % of Budget |
|--------------------------|--------------|-------------------------|--------------------|-----------------------|-------------|-----------------|-----------------------|-----------------------|-------------|
| 306-47000-601 | DEBT SERVICE | BOND PRINCIPAL | \$60,000.00 | \$60,000.00 | | LGWA Bond | \$60,000.00 | \$60,000.00 | |
| 306-47000-611 | DEBT SERVICE | BOND INTEREST | \$1,410.00 | \$1,410.00 | | | \$480.00 | \$480.00 | |
| 306-47000-620 | DEBT SERVICE | PAYING AGENT FEES | \$500.00 | \$500.00 | | | | \$3,650.00 | |
| 400-41910-300 | PLANNING | PROFESSIONAL SERVICES | | | | Comp Plan | | | |
| 400-41910-303 | PLANNING | ENGINEERING SERVICES | | | | Comp Plan | | | |
| 400-43100-408 | STREETS | STREETS/SIDEWALK/CURB | | | | | | | |
| 400-46100-318 | NATURAL | NATURAL RESOURCES | | | | | | | |
| 401-42200-500 | FIRE | CAPITAL OUTLAY | \$200,000.00 | \$56,927.79 | | Fire Expenses | \$200,000.00 | \$65,485.23 | |
| 402-49450-430 | SEWER | MISCELLANEOUS EXPENSE | \$0.00 | \$0.00 | | | | | |
| 403-47000-720 | DEBT SERVICE | TRANSFER OUT | \$0.00 | \$0.00 | | | | | |
| 403-49450-430 | SEWER | MISCELLANEOUS EXPENSE | \$0.00 | \$0.00 | | | | | |
| 404-42100-500 | POLICE | CAPITAL OUTLAY | \$50,000.00 | | | Police Expenses | \$50,000.00 | | |
| 406-43000-381 | PUBLIC WORKS | ELECTRIC UTILITIES | \$4,000.00 | \$19,895.85 | | | | \$2,101.68 | |
| WATER & SEWER | | | | | | | | | |
| 601-41000-420 | DEPRECIATION | DEPRECIATION | \$0.00 | \$0.00 | | | | | |
| 601-49400-255 | WATER | WATER METERS | \$0.00 | \$0.00 | | | | | |
| 601-49400-313 | WATER | CONTRACT | | \$0.00 | | | | \$14,425.80 | |
| 601-49400-330 | WATER | SEWER & WATER MISC | \$0.00 | \$4,703.43 | | | | \$343.79 | |
| 601-49400-381 | WATER | ELECTRIC UTILITIES | \$0.00 | \$717.74 | | | | \$386.03 | |
| 601-49400-382 | WATER | WATER - SHOREVIEW | \$0.00 | \$168,029.97 | | | | \$132,920.39 | |
| 601-49400-383 | WATER | WATER - WBT | \$0.00 | \$209,150.00 | | | | \$54,060.00 | |
| 601-49550-335 | ARPA | AMERICAN RESCUE PLAN | | \$32,596.27 | | | | \$18,990.30 | |
| 602-41000-420 | DEPRECIATION | DEPRECIATION | \$0.00 | \$0.00 | | | | | |
| 602-49450-313 | SEWER | CONTRACT | | | | | | | |
| 602-49450-381 | SEWER | ELECTRIC UTILITIES | \$0.00 | \$324.74 | | | | \$168.34 | |
| 602-49450-385 | SEWER | SEWER | \$0.00 | \$64,683.83 | | | | \$57,168.09 | |
| 602-49450-400 | SEWER | REPAIRS AND MAINTENANCE | \$0.00 | \$37,887.20 | | | | \$18,943.60 | |
| 602-49450-429 | SEWER | MISC/LIFTSTATIONS | | \$41,808.58 | | | | \$5,663.81 | |
| 602-49450-430 | SEWER | MISCELLANEOUS EXPENSE | \$0.00 | \$0.00 | | | | \$0.00 | |
| 602-49450-455 | SEWER | SAC FEES | \$0.00 | \$211,572.90 | | | | \$31,981.95 | |
| | | | \$3,459,582 | \$3,366,739.86 | | | \$3,288,742.00 | \$2,350,325.04 | |

APPROVED 2023 REVENUES

Updated 9/21/23

| ActCode | DEPT Descr | OBJ Descr | 2022 Budget | 12/31/22 | % of Budget | Underline | 2023 Budget | 9/21/2023 | % of Budget |
|-----------|------------|-------------------------------|----------------|----------------|-------------|------------------------|----------------|----------------|-------------|
| 101-31010 | COUNCIL | GENERAL PROPERTY TAXES | \$1,974,877.00 | \$2,046,016.13 | 103.60% | | \$2,182,645.00 | \$1,141,018.98 | 52.28% |
| 101-31810 | COUNCIL | CABLE T.V. FEES | \$65,000.00 | \$91,144.52 | 140.22% | | \$91,000.00 | \$45,666.58 | 50.18% |
| 101-32110 | COUNCIL | ALCOHOLIC BEV LICENSE | \$5,650.00 | \$5,650.00 | 100.00% | | \$5,650.00 | | 0.00% |
| 101-32111 | COUNCIL | TOBACCO LICENSE | \$600.00 | \$600.00 | 100.00% | | \$600.00 | | 0.00% |
| 101-32112 | COUNCIL | MESSAGE THERAPY LICENSE | \$50.00 | \$0.00 | 0.00% | | - | | 0.00% |
| 101-32160 | COUNCIL | CONTRACTOR LICENSES | \$8,052.00 | \$13,910.00 | 172.75% | | \$9,000.00 | \$10,860.00 | 120.67% |
| 101-32210 | COUNCIL | BUILDING PERMIT | \$145,000.00 | \$641,198.83 | 442.21% | | \$500,000.00 | \$356,620.09 | 71.32% |
| 101-32230 | COUNCIL | HEAT/PLUMB PERMIT | \$22,000.00 | \$83,148.62 | 377.95% | | \$35,000.00 | \$52,898.78 | 151.14% |
| 101-32240 | COUNCIL | ANIMAL LICENSE | \$1,500.00 | \$825.00 | 55.00% | | \$1,000.00 | \$1,710.00 | 171.00% |
| 101-32260 | COUNCIL | STATE SURCHARGE | \$7,000.00 | \$20,326.91 | 290.38% | | \$10,000.00 | \$12,943.50 | 129.44% |
| 101-32261 | COUNCIL | ISTS PERMIT | \$4,000.00 | \$6,212.00 | 155.30% | | \$6,750.00 | \$3,375.00 | 50.00% |
| 101-32262 | COUNCIL | RENTAL LICENSE FEE | \$1,000.00 | \$900.00 | 90.00% | | \$1,000.00 | | 0.00% |
| 101-32263 | COUNCIL | SHORELAND/FORESTRY PERMIT | \$500.00 | \$0.00 | 0.00% | | \$300.00 | \$100.00 | 33.33% |
| 101-32264 | COUNCIL | ISTS PUMPING RECORDS | \$5,000.00 | \$11,220.00 | 224.40% | | \$5,000.00 | \$7,040.00 | 140.80% |
| 101-33429 | COUNCIL | PERA RATE INCREASE AID | \$308.00 | \$0.00 | 0.00% | | \$0.00 | | |
| 101-33440 | COUNCIL | SCORE GRANT | \$12,000.00 | \$15,458.00 | 128.82% | | \$15,000.00 | \$15,377.00 | 102.51% |
| 101-33600 | COUNCIL | OTHER GOVT GRANTS/AID | \$0.00 | \$81,961.62 | | CARES FUNDING | \$4,500.00 | \$3,150.00 | 70.00% |
| 101-34103 | COUNCIL | VARIANCE, PUD, PLAT FEES, CUP | \$6,850 | \$10,050.00 | 146.72% | | \$300.00 | \$36,745.60 | #DIV/0! |
| 101-34103 | COUNCIL | ESCROW FEES | | | | | | | |
| 101-34120 | COUNCIL | CERTIFICATE OF OCCUPANCY FEE | \$400 | \$375.00 | 93.75% | | \$300.00 | \$425.00 | 141.67% |
| 101-34403 | COUNCIL | RECYCLING FEES | \$416.00 | \$27,853.74 | | | \$15,000.00 | | |
| 101-35100 | COUNCIL | FINES AND FORFEITS | \$2,500.00 | \$5,238.56 | 209.54% | | \$2,500.00 | \$3,622.00 | 144.88% |
| 101-35104 | COUNCIL | LATE FEES/NSF FEES | \$500.00 | \$475.00 | 95.00% | | \$500.00 | | 0.00% |
| 101-36100 | COUNCIL | SPECIAL ASSESSMENTS | \$330,000 | \$322,703.16 | 97.79% | Recycling Assessment | \$324,280.00 | \$175,745.06 | 54.20% |
| 101-36101 | COUNCIL | SPECIAL ASSESSMENTS - PMC | \$2,067 | \$2,067.36 | 100.00% | Peace Methodist Church | \$2,067.00 | \$1,378.24 | 66.68% |
| 101-36200 | COUNCIL | MISCELLANEOUS REVENUES | \$2,000.00 | \$11,190.43 | 559.52% | Conduit Bond & Misc | \$5,000.00 | \$4,286.00 | 85.72% |
| 101-36210 | COUNCIL | INTEREST EARNINGS | \$12,000 | \$49,028.18 | 408.57% | | \$6,000.00 | \$119,902.43 | 1998.37% |
| 101-36220 | COUNCIL | RENTS | \$61,800 | \$44,057.15 | 71.29% | NOHOA Rent | \$50,150.00 | \$41,441.03 | 82.63% |
| 101-36222 | COUNCIL | COMMUNITY FUNCTIONS | \$1,000 | \$2,175.00 | 217.50% | Community Mtg Room | \$500.00 | \$2,125.00 | 425.00% |
| 101-36240 | COUNCIL | REFUNDS AND REIMBURSEMENT | \$5,000 | \$24,294.33 | 485.89% | LMC & Other Rebates | \$15,000.00 | \$34,494.39 | 229.96% |
| 101-39200 | COUNCIL | TRANSFER IN | \$0 | | | | \$0.00 | \$0.00 | % |
| | | | \$2,677,070 | \$3,518,080 | | | \$3,288,742.00 | \$2,070,924.68 | |

| ActCode | DEPT Descr | OBJ Descr | 2022 Budget | 12/31/22 | % of Budget | UnderLine | 2023 Budget | 9/21/2023 | % of Budget |
|-------------|-------------|----------------------------|-------------|-------------|-------------|--------------------------|-------------|-------------|-------------|
| 306-36100 | COUNCIL | SPECIAL ASSESSMENTS | | \$33,763.54 | #DIV/0! | LGWA Bond Assessments | | \$550.00 | |
| 306-36210 | COUNCIL | INTEREST EARNINGS | | \$0.00 | | | | | |
| 400-33418 | COUNCIL | MNDOT STATE AID STREETS | \$0 | | | | | | |
| 400-36210 | COUNCIL | INTEREST EARNINGS | | \$0.00 | | Special Project Interest | | | |
| 400-36240 | COUNCIL | REFUNDS AND REIMBURSEMENTS | | \$0.00 | | | | | |
| 400-39200 | COUNCIL | TRANSFER IN | | \$0.00 | | | | | |
| 401-36210 | COUNCIL | INTEREST EARNINGS | | | | | | | |
| 401-36240 | COUNCIL | REFUNDS AND REIMBURSEMENT | \$0.00 | \$243.63 | | | | | |
| 401-39200 | COUNCIL | TRANSFER IN | | | | | | | |
| R 403-36210 | 403-36210 | INTEREST EARNINGS | \$0.00 | \$0.00 | | | | | |
| R 403-37180 | 403-37180 | MAINTENANCE/ESCROW FEE | \$0.00 | \$0.00 | | | | | |
| R 403-39200 | 403-39200 | TRANSFER IN | \$0.00 | \$0.00 | | | | | |
| R 404-39200 | R 404-39200 | TRANSFER IN | | | | Police | NEW FUND | NEW FUND | |
| 406-36100 | COUNCIL | SPECIAL ASSESSMENTS | | \$8,910.12 | | | | \$10,330.54 | |
| 406-36200 | COUNCIL | MISCELLANEOUS REVENUES | \$0 | | | LGWA Maint Assessments | | | |
| 406-36210 | COUNCIL | INTEREST EARNINGS | | \$0.00 | | | | | |

| | | | | | | | | | |
|-----------|-------|------------------------------|-------------|--------------|--|--|-------------|-------------|--|
| 601-36200 | WATER | MISCELLANEOUS REVENUES | | \$25.00 | | | | | |
| 601-36210 | WATER | INTEREST | | \$4,794.00 | | | | | |
| 601-37100 | WATER | WATER USAGE | | \$205,237.42 | | | | \$35,165.41 | |
| 601-37150 | WATER | WATER HOOK-UP - WBT | | \$209,150.00 | | | | \$57,850.00 | |
| 601-37151 | WATER | WATER HOOK-UP - CLP | | | | | | | |
| 601-37155 | WATER | WATER METER | | | | | | | |
| 601-37180 | WATER | MAINTENANCE/ESCROW FEE | | \$15,228.06 | | | | \$7,369.78 | |
| 601-37500 | WATER | CAPITAL CONTRIBUTION | | | | | | | |
| 601-39200 | WATER | TRANSFER IN | | | | | | | |
| 602-36200 | WATER | MISCELLANEOUS REVENUES | | | | | | | |
| 602-37170 | WATER | WBT WATER SYSTEM MAINTENANCE | | \$79,481.65 | | | | | |
| 602-37180 | WATER | MAINTENANCE/ESCROW FEE | | \$22,710.50 | | | | \$12,831.70 | |
| 602-37200 | SEWER | SEWER USAGE | | \$97,242.27 | | | | \$42,204.28 | |
| 602-37250 | SEWER | SEWER HOOK-UP | | \$213,710.00 | | | | \$34,790.00 | |
| 602-37500 | SEWER | CAPITAL CONTRIBUTION | | \$0.00 | | | | | |
| | | | \$2,677,070 | \$4,408,576 | | | \$3,288,742 | \$2,272,016 | |

September 7, 2023

Honorable Mayor and Council
 City of North Oaks
 North Oaks, Minnesota

The following sets forth the engagement of our services for the certified audit of the accounts of the City of North Oaks, Minnesota (the City).

We will audit the financial statements of the City for the years ending December 31, 2023, 2024 and 2025 in accordance with auditing standards generally accepted in the United States of America. Our audit will include tests of the accounting records and other procedures we consider necessary to enable us to express an opinion that the financial statements are fairly presented, in all material respects, in conformity with the financial reporting provisions of the Minnesota Office of the State Auditor.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. Because of the concept of reasonable assurance and because we will not perform a detailed examination of all transactions, there is a risk that a material misstatement may exist and not be detected by us. In addition, an audit is not designed to detect errors, fraud, or other illegal acts that are immaterial to the financial statements. However, we will inform you of any material errors and any fraud that comes to our attention. We will also inform you of any other illegal acts that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods of which we are not engaged as auditors.

We will perform the auditing services discussed above for the calendar years 2023, 2024 and 2025.

| <u>Year</u> | <u>City Audit</u> | <u>OSA Reporting Form</u> |
|-------------|-------------------|---------------------------|
| 2023 | \$ 19,500* | \$ 875 |
| 2024 | 20,400 | 900 |
| 2025 | 21,400 | 950 |

* GASB 96 Implementation (Additional Fee If Applicable) - \$2,000

The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

- Our fee does not include additional audit services related to requirements of a single audit if one would be required. Nor does it include fees for additional time require for implementation of additional governmental accounting standards. Those fees would be discussed and agreed to prior to performing the services.
- Our fee includes the city audit, the required management communication letter, the Auditors Report on Minnesota Legal Compliance, the auditor presentation to the Council, and general consulting related to the audit.

Edina Office

5201 Eden Avenue, Ste 250
 Edina, MN 55436
 P 952.835.9090

Mankato Office

100 Warren Street, Ste 600
 Mankato, MN 56001
 P 507.625.2727

Scottsdale Office

14500 N Northsight Blvd, Ste 233
 Scottsdale, AZ 85260
 P 480.864.5579

We appreciate the opportunity to continue service with the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return a copy to our office. If you have any questions, please contact Andrew Berg at 952.715.3003

Very truly yours,



Abdo

Andrew Berg, CPA
Governmental Services Partner

RESPONSE:

This letter correctly sets forth the understanding of the **City of North Oaks, Minnesota.**

Signature: _____
Mayor

Date: _____

Signature _____
City Administrator

Date: _____



CITY OF NORTH OAKS, MINNESOTA

RESOLUTION NO. _____

**A RESOLUTION CONSENTING TO AN AMENDMENT TO THE CITY'S
SENIOR HOUSING REVENUE REFUNDING NOTE
(SHOREVIEW SENIOR RESIDENCE PROJECT) SERIES 2015**

WHEREAS, pursuant to a resolution of the City Council of the City of North Oaks, Minnesota (the "City"), duly adopted on September 10, 2015, the City previously issued its Senior Housing Revenue Refunding Note (Shoreview Senior Residence Project) Series 2015 (the "Note"), on October 14, 2015, to Bremer Bank, National Association, a national banking association (the "Lender"), pursuant to Minnesota Statutes, Chapter 462C, as amended (the "Act"), in the original aggregate principal amount of \$5,384,000 for the purpose of providing funds pursuant to a Loan Agreement dated October 14, 2015 (the "Loan Agreement"), by and between the City and Shoreview Senior Residence, a Minnesota limited liability company (the "Borrower"), in order to refinance a project consisting of the acquisition, construction and equipping of an 105-unit multifamily senior housing project, located at 418 W. Highway 96 in the City (the "Project"); and

WHEREAS, the City pledged and assigned to the Lender all of the City's rights, title, and interest in the Loan Agreement (except for certain reserved rights) pursuant to a Pledge Agreement dated as of October 14, 2015, between the City and the Lender; and

WHEREAS, under the terms of the Loan Agreement, the Borrower has agreed to repay the Note in specified amounts and at specified times sufficient to pay in full when due the principal of, premium, if any, and interest on the Note; and

WHEREAS, the Note is currently owned by the Lender; and

WHEREAS, the City has been advised by the Lender that (a) the interest rate on the Note is currently a variable rate that is to be adjusted on October 14, 2025, to a rate per annum equal to the ten (10) year LIBOR/Swap Rate (as defined in the Note), plus 230 basis points, with such sum then multiplied by .67 (the "Current Rate") and (b) the ten (10) year LIBOR/Swap Rate was phased out on June 30, 2023, and is no longer available; and

WHEREAS, the Borrower and the Lender have agreed to enter into an Allonge to Note between the City, the Borrower, and the Lender (the "Allonge") in order to replace the Current Rate with a rate per annum equal to the ten (10) year FHLB Rate (as defined in the Allonge), plus 168 basis points, with such sum then multiplied by .67 (the "Replacement Rate"), as further described in the Allonge, a substantially final form of which has been provided to the City; and

WHEREAS, the Lender has advised the City that the Replacement Rate is a rate comparable to the Current Rate;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH OAKS, MINNESOTA, as follows:

1. The City approves the replacement of the Current Rate with the Replacement Rate and authorizes the execution of the Allonge.

2. The Allonge is hereby in all respects approved, subject to modifications that do not alter the substance of the transactions and that are approved by Taft Stettinius & Hollister LLP as bond counsel to the City; provided that delivery of the Allonge shall be conclusive evidence of approval.

3. The Mayor and the City Administrator are hereby authorized to execute and deliver the Allonge and any other related documents on behalf of the City.

4. This Resolution shall be in full force and effect from and after its passage.

Adopted by the City Council of the City of North Oaks, Minnesota, this 14th day of September, 2023.

By: _____
Its: Mayor

ATTEST:

By: _____
Its: City Administrator

ALLONGE TO NOTE

This Allonge to Note is dated and effective as of _____, 2023 (the "Effective Date"), and is attached to and made a part of that certain Senior Housing Revenue Refunding Note (Shoreview Senior Residence Project) Series 2015, dated October 14, 2015, issued by the City of North Oaks, Minnesota, in the original principal amount of \$5,384,000.00 in favor of Bremer Bank, National Association, a national banking association (the "Note").

Due to the unavailability of the ten (10) year LIBOR/Swap Rate as defined in the Note after June 30, 2023, and as contemplated by the terms of the Note in the event of such unavailability, paragraph 1 of the Note is hereby deleted and replaced in its entirety with the following:

"1. THE CITY OF NORTH OAKS, MINNESOTA, a municipal corporation and political subdivision duly organized and existing under the laws of the State of Minnesota (the "Issuer"), for value received, hereby promises to pay to the order of Bremer Bank, National Association, or registered assigns (the "Holder"), at its offices in Minneapolis, Minnesota, or such other place as the Holder may designate in writing, but solely from the source, and subject to the limitations and in the manner hereinafter provided, the principal sum of Five Million Three Hundred Eighty-Four Thousand Dollars (\$5,384,000), or so much thereof as may have been advanced to or for the benefit of the Issuer and remains unpaid from time to time (the "Principal Balance"), with interest thereon from the date hereof at the annual rate equal to 2.94%. On October 14, 2025, (the "Adjustment Date"), the interest rate hereon shall be adjusted to a fixed rate per annum equal to the ten (10) year FHLB Rate (defined below) plus 168 basis points, with such sum then multiplied by .67 (the "Adjusted Rate"), which Adjusted Rate shall thereafter remain in effect until maturity. The term "10 year FHLB Rate" shall mean the interest rate subject to change from time to time based on changes in an independent index which is the 10 Year Federal Home Loan Bank (FHLB) Rate as published by The Federal Home Loan Bank of Des Moines as of the date of determination, or such equivalent successor publication as is selected by the Lender. The rate provided as determined above is not necessarily the lowest rate charged by Holder on its loans. In the event that the 10 year FHLB Rate cannot be ascertained by the Holder due to changes in reports, publications, market conditions or regulatory requirements, then the Holder shall, in the exercise of its sole discretion, select a substitute rate or index that it believes to be reasonably equivalent to the 10 year FHLB Rate and thereafter such substitute rate shall for all purposes be deemed to be the 10 year FHLB Rate under this Note. The principal and interest shall be paid in any coin or currency which at the time or times of payment is legal tender for the payment of public and private debts in the United States of America. This Note is payable in the amounts and the times provided below."

(signature page to follow)

(signature page to Allonge)

IN WITNESS WHEREOF, the undersigned representatives of the Issuer, the Lender and the Borrower have executed this Allonge to Note as of the Effective Date.

ISSUER: City of North Oaks, Minnesota

By _____
Its Mayor _____

By _____
Its City Administrator _____

(signature page to Allonge)

Agreed to and accepted as of the Effective Date.

HOLDER: Bremer Bank, National Association

By _____
Its _____

(signature page to Allonge)

Agreed to and accepted as of the Effective Date.

BORROWER:

Shoreview Senior Residence

By _____
Its _____

1218.782-allonge

NOTICE OF INTEREST RATE CHANGE

September 7, 2023

Shoreview Senior Residence
c/o Avinity Senior Living & Affiliates
7645 Lyndale Avenue South, Ste. 110
Richfield, MN 55423
Attn: Vice President of Finance

City of North Oaks, Minnesota
100 Village Center Drive, Ste. 230
North Oaks, MN 55127
Attn: City Administrator

Taft Stettinius & Hollister LLP
2200 IDS Center
80 South Eighth Street
Minneapolis, MN 55402
Attn: Catherine Courtney, Esq.

Re: Senior Housing Revenue Refunding Note (Shoreview Senior Residence Project), Series 2015, issued by the City of North Oaks, Minnesota (the "Issuer"), to Bremer Bank, National Association ("Holder") in the original principal amount of \$5,384,000.00 ("Note")

Ladies and Gentlemen:

As you are aware, under the terms of the Note, the interest rate commencing October 14, 2025, is the then current ten (10) year LIBOR/Swap Rate (as defined in the Note) plus 2.30% (the "Existing Indexed Rate"). The ten (10) year LIBOR/Swap Rate became unavailable on July 1, 2023. The terms of the Note provide, in part, as follows:

"In the event that the ten (10) year LIBOR/Swap Rate cannot be ascertained by the Holder due to changes in reports, publications, market conditions or regulatory requirements, then the Holder shall, in the exercise of its sole discretion, select a substitute rate or index that it believes to be reasonably equivalent to the ten-year LIBOR/Swap Rate and thereafter such

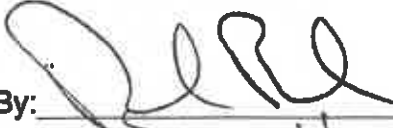
substitute rate shall for all purposes be deemed to be the ten (10) year LIBOR/Swap Rate under this Note."

The Holder hereby notifies you the Existing Indexed Rate shall be replaced with the 10 Year Federal Home Loan Bank Rate as published by The Federal Home Loan Bank of Des Moines as of the date of determination, plus 1.68% (the "Replacement Indexed Rate") for purposes of the interest rate adjustment on the Adjustment Date (as defined in the Note). The Replacement Indexed Rate is a rate that is comparable to the Existing Indexed Rate.

Enclosed herewith is an Allonge to Note which evidences the Replacement Indexed Rate for the Note. We request that the City of North Oaks, as Issuer of the Note, and Shoreview Senior Residence, as the Borrower, execute the enclosed Allonge to Note and return it to the undersigned at the following address:

Bremer Bank, National Association
372 St. Peter Street, Ste. 500
St. Paul, MN 55102
Attn: David Borden

Bremer Bank, National Association

By: 
Its: Senior Vice President

/enclosure

(signature page to Allonge)

IN WITNESS WHEREOF, the undersigned representatives of the Issuer, the Lender and the Borrower have executed this Allonge to Note as of the Effective Date.

ISSUER:

City of North Oaks, Minnesota

By _____
Its Mayor _____

By _____
Its City Administrator _____

(signature page to Allonge)

IN WITNESS WHEREOF, the undersigned representatives of the Issuer, the Lender and the Borrower have executed this Allonge to Note as of the Effective Date.

ISSUER:

City of North Oaks, Minnesota

By _____
Its Mayor _____

By _____
Its City Administrator _____

(signature page to Allonge)

IN WITNESS WHEREOF, the undersigned representatives of the Issuer, the Lender and the Borrower have executed this Allonge to Note as of the Effective Date.

ISSUER:

City of North Oaks, Minnesota

By _____
Its Mayor _____

By _____
Its City Administrator _____

MEMORANDUM

TO: City of North Oaks, Minnesota
FROM: Catherine Courtney; Dan Andersen
DATE: September 7, 2023
RE: Resolution Regarding Modifications of Conduit Note

Enclosed is a resolution for consideration by the City Council at its upcoming meeting on September 14, 2023. As more fully set forth below, the resolution approves the amendment of certain interest rate mechanisms in a conduit Note (as defined below) previously issued by the City of North Oaks (the “City”) for the benefit of Shoreview Senior Residence, a Minnesota limited liability company (the “Borrower”). The proposed amendments do not affect the City’s obligations under the Note (defined below)—the City will continue to have no duty to make any payments or pledge any security to the repayment of the Note, which duty will remain the responsibility of the Borrower.

Background

On October 14, 2015, the City issued its Senior Housing Revenue Refunding Note (Shoreview Senior Residence Project) Series 2015 (the “Note”), to Bremer Bank, National Association, a national banking association (the “Lender”). The City loaned the proceeds of the Note to the Borrower for the purpose of refinancing a project a project consisting of the acquisition, construction and equipping of an 105-unit multifamily senior housing project, located at 418 W. Highway 96 in the City. The Borrower is responsible for repaying and securing the Note to the Bank. The City has not pledged any payment or security in connection with the Note.

Pursuant to the enclosed notice, the Bank has advised the City that the interest rates on the Note is currently a variable rate based on the London Interbank Offered Rate (“LIBOR”), which was a key benchmark rate for setting the interest rates on adjustable rate loans around the world. On June 30, 2023, LIBOR was phased out and is no longer available. This necessitates a change to the benchmark rates used to set interest rates on the Note.

Proposed Council Action

Under the terms of the Note, the Bank has the discretion to select a comparable benchmark rate to replace LIBOR upon its unavailability. In order to document this change, the Bank has requested that the City and the Borrower enter into an amendment

September 7, 2023
Page 2

to the Note in the form of an Allonge to Note (the "Allonge"). A substantially final version of the Allonge is enclosed with this memorandum.

The City is being asked to approve the execution of the Allonge evidencing the new rate for the Note. Enclosed with this memorandum is a draft resolution for your consideration that approves the form of the Allonge and authorizes its execution.

Effect

The Allonge does not affect the City's obligations under the Note or create any new liabilities for the City. The City will not be responsible for paying any bank or legal fees in connection with the execution of the Allonge or for making any payments or pledging any security to the repayment of the Note. The Bank is coordinating the drafting and execution of the documents, and Bond Counsel will be issuing an opinion that the revisions do not adversely affect the tax-exempt status of the Note.

If you have any questions, please call Dan Andersen at 612.977.8290.

PLANNING REPORT

TO: North Oaks City Council

FROM: Kendra Lindahl, City Planner
Kevin Kress, City Administrator
Bridget McCauley Nason, City Attorney
Michael Nielson, City Engineer

DATE: September 8, 2023

RE: Conditional Use Permit for Combined Garage Size in Excess of 1,500 square feet at 12 Columbine Lane

| | |
|---------------------------------------|--------------------|
| Date Application Submitted | August 4, 2023 |
| Date Application Determined Complete: | August 4, 2023 |
| Planning Commission Meeting Date: | August 31, 2023 |
| City Council Meeting Date: | September 21, 2023 |
| 60-day review Date: | October 3, 2023 |

PLANNING COMMISSION REVIEW

The Planning Commission held a public hearing on this item at their August 31st meeting. Other than the applicant, there was no one present to speak on this item. The Commission voted unanimously to recommend approval of the request, subject to the conditions in the staff report.

BACKGROUND

Patrick and Pamela Henry applied for a Conditional Use Permit (CUP) to exceed the maximum combined garage size of 1,500 square feet on the property located at 12 Columbine Lane.



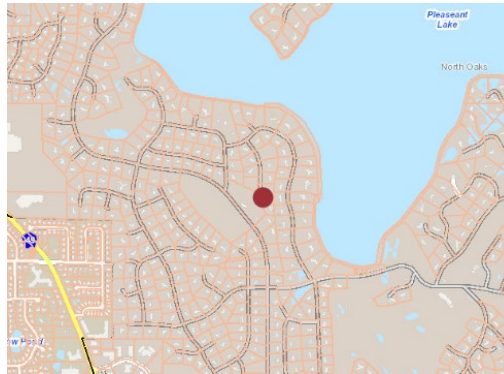


Figure 1 - Subject Parcel Location

The applicants intend to construct a 367 square foot garage addition to the existing 908 square foot attached garage. Additionally, there is a 400 square foot shed on the property. The applicant's narrative is attached, as well as the building elevations of the proposed addition.

The original home was built in 1985 and the swimming pool was built in 1987. No variances were granted for either structure, therefore, the pool is considered a legal non-conforming structure because it does not meet the 30-foot minimum setback from the east lot line.

There is an existing septic system north of the home. It appears that no secondary site was required to be shown as part of the 1985 permit. There are no records from the 1985 approval showing that two septic sites were located. This would also be a legal, non-conforming site related to the second septic location. Chapter 51 of the City Code requires "At the time of subdivision, development, or redevelopment, the developer of each lot, which will not be serviced by municipal sanitary sewer, shall identify 2 sites, each 5,000 square feet in size, for the purpose of sewage treatment and dispersal." This site is not being redeveloped and is not required to show two 5,000 square foot septic sites. The new addition is south of the home near the well and would not likely be a viable site for a second septic location regardless.

Zoning and Analysis

The property is guided Low Density residential and zoned Residential Single Family – Low Density (RSL) district. Private garages in this zoning district are not allowed to exceed 1,500 square feet in size without a CUP.





The 1.47-acre property is located east of the West Recreation Center. The majority of the parcel is also located within the Pleasant Lake Shoreland Management Area but is not a riparian lot. Pleasant Lake is classified as a recreational development lake.

PLANNING ANALYSIS

Shoreland

The property is located southwest of Pleasant Lake and is separated from the lake by multiple parcels, Evergreen Road and a public trail. All structures and septic systems must be a minimum of 75 feet from the ordinary high water level (OHWL) of the lake. The property is more than 700 feet from the edge of the lake.

A certificate of zoning compliance is required from the City Clerk prior to initiating any work in the shoreland management area.

Setbacks

The proposed garage addition exceeds the 30-foot minimum setback requirements at all property lines and street easements. The garage addition will reduce the building setback from the south property line to 72.5 feet from 87.5 feet.

Height

The applicants' plans appear to comply with the 35-foot height limit allowed by Code and they did not request any flexibility from height limits. The garage addition is slightly lower than the existing garage; however, building height must be dimensioned on the plans to confirm compliance at the time of building permit.

The Zoning Code defines building height as "the vertical distance from grade as defined herein to the top ridge of the highest roof surface." Grade is defined as "the lowest point of the finished surface of the ground as measured on each building elevation."

Garage CUP

Garage areas that exceed 1,500 square feet may be permitted after securing a conditional use permit. The applicant is requesting approval of a CUP to allow a 364 square foot addition to the existing 908 square foot attached garage; the property also has a 400 square foot detached garage. The 364 square foot garage addition would increase the total garage area on the property to 1,672 square feet from 1,308 square feet. The following CUP criteria must be met:





1. *The garage shall not exceed 3,000 square feet;*

The plans comply. The garage addition will result in a combined garage square footage of 1,672 square feet.

2. *The garage shall be constructed in the same architectural style as the principal building or structure;*

The garage is attached to the principal building and will have the same exterior materials and design elements as the principal building.

3. *The floor area ration shall not exceed 0.12;*

The plans comply. The floor area ratio will be 0.085.

4. *No use of the garage shall be permitted other than for private residential noncommercial use;*

The garage will be used by the residents of the home for typical residential uses. The applicants narrative indicates the garage addition will increase the parking capacity from three to four stalls.

In addition to the standards identified for the specific CUP request, the City must also review the garage request against the standards in Section 151.076 of the City Code. Staff has reviewed the request against those standards:

1. *The relationship of the proposed use to the Comprehensive Plan;*

The proposed use is consistent with the uses anticipated in the Comprehensive Plan and the permitted uses in the single family zoning district.

2. *The nature of the land and adjacent land or building where the use is to be located;*

The use is consistent with the surrounding uses. The attached garage will have the same exterior materials and design elements as the main portion of the home.

3. *Whether the use will in any way depreciate the area in which it is proposed;*

The garage addition, which has been designed in harmony with the rest of the existing home, should not negatively impact adjacent property values.





4. *The effect upon traffic into and from the land on adjoining roads, streets and highways;*

The proposed use will not create a traffic impact.

5. *Whether the use would disrupt the reasonable use and enjoyment of other land in the neighborhood;*

The described use of the structure should not create a negative impact to the use and enjoyment of other land in the neighborhood.

6. *Whether adequate utilities, roads, streets, and other facilities exist or will be available in the near future;*

There are adequate utilities, roads, streets and other facilities available to the property. The septic field sites on this property will not be impacted by the proposed garage addition.

7. *Whether the proposed conditional use conforms to all of the provisions of this chapter;*

The proposed request is compliant with the City's zoning code.

8. *The effect upon natural drainage patterns onto and from the site;*

Finished grading is compatible with the existing drainage patterns. The City engineer has reviewed the plans and has no concerns.

9. *Whether the proposed use will be detrimental to or endanger the public health, safety, comfort, convenience or general welfare of the neighborhood or the city;*

The use as proposed should not be detrimental to or endanger the public health, safety, comfort, convenience or general welfare of the neighborhood or the city.

10. *Whether the proposed use would create additional requirements at public cost for public facilities and services and whether or not the use will be detrimental to the economic welfare of the neighborhood or city; and*

As proposed, the use would not create additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the neighborhood or city.

11. Whether the proposed use is environmentally sound and will not involve uses, activities, processes, materials, equipment, and conditions of operation that will be detrimental to any persons, land, or the general welfare because of excessive production of traffic, noise, smoke, fumes, wastes, toxins, glare, or odors.

Beyond initial construction activity, and based on the erosion control requirements, the proposed activity should not be detrimental to the environment or surrounding area.

Attached for reference:

- Exhibit A: Site Survey dated August 4, 2023
- Exhibit B: Applicant Narrative dated August 4, 2023
- Exhibit C: Building Elevations and Floor Plans dated August 4, 2023
- Exhibit D: Revised FAR Calculation Spreadsheet dated August 16, 2023

STAFF RECOMMENDATION

Based on the preceding review, Staff recommends approval to allow construction of a 364 square foot garage addition and total garage area of 1672 square feet at 12 Columbine Lane.

ACTION REQUESTED

Move to adopt the Resolution approving the Conditional Use Permit for 12 Columbine Lane, as recommended by the Planning Commission.



ROYAL OAKS DESIGN, INC. ASSUMES NO RESPONSIBILITY FOR ANY STRUCTURAL OR DIMENSIONAL ERRORS OR OMISSIONS. THE CONTRACTOR AND/OR OWNER SHALL BE RESPONSIBLE FOR THE VERIFICATION AND CHECKING OF ALL NOTES, DETAILS, ELEVATIONS, SECTIONS AND FLOOR PLANS AND NOTIFY ROYAL OAKS DESIGN, INC. OF ANY ERRORS PRIOR TO START OF CONSTRUCTION. ROYAL OAKS DESIGN, INC. ASSUMES NO RESPONSIBILITY FOR THE WORKMANSHIP OF THE SUB-CONTRACTORS.

**HENRY RESIDENCE
GARAGE ADDITION**
12 COLUMBINE LANE
NORTH OAKS, MN 55127



Please scan or visit
www.royaloaksdesign.com
to see more of our plans or
to request modifications.

Document Date:
6/7/2023

Document Date:

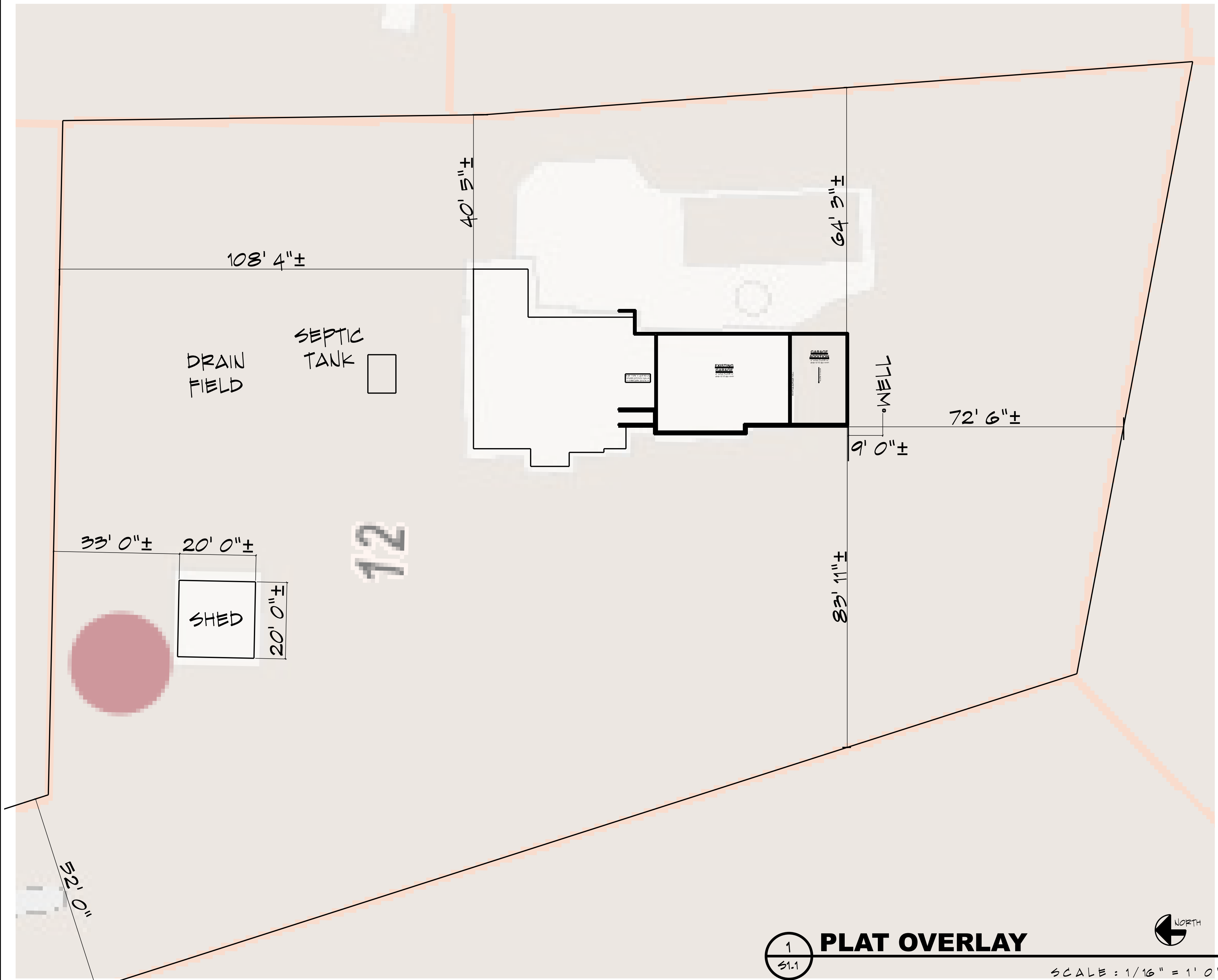
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| ISSUE | DATE | REMARKS |
|-------|----------|--------------|
| 01 | 06/09/23 | PRELIM - DML |
| 02 | 06/07/23 | PRELIM - DML |

PLAT OVERLAY

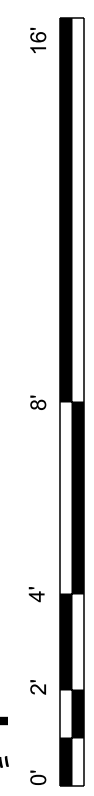
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1 PLAT OVERLAY
S1.1

SCALE : 1/16" = 1' 0"



PAT HENRY

I AM REQUESTING A CONDITIONAL
USE PERMIT TO EXPAND MY GARAGE
TO 4 STALLS.

I CURRENTLY HAVE 1303 SQ FT OF
GARAGE SPACE AND THE MAX ALLOWED
IS 1500 SQ FT.

THE PROPOSED ADDITIONAL GARAGE WOULD
ADD 367 SQ FT, EXCEEDING THE 1500 SQ FT
BY 167.5 SQ FT

MY REQUEST IS TO EXCEED THE MAXIMUM
BY 167.5

Thank You



RIGHT ELEVATION

2

A1.1

SCALE : 1/4" = 1' 0"



FRONT ELEVATION

1

A1.1

SCALE : 1/4" = 1' 0"

GENERAL NOTES

- ALL WRITTEN DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALING OF DRAWINGS
- KICKOUT FLASHING TO BE INSTALLED AS NEEDED
- EXTERIOR WALL FINISHER TO VERIFY KICKOUT FLASHING IS INSTALLED PRIOR TO FINISHING
- CARPENTER TO FLASH ALL EXTERIOR WINDOWS & DOORS PER MIN. AND IRC CODE REQUIREMENTS
- WHILE EVERY EFFORT HAS BEEN MADE TO INSURE THESE PLANS ARE ACCURATE AND COMPLETE, THE OWNER/BUILDER MUST VERIFY ALL DIMENSIONS, CONSTRUCTION METHODS, SITE CONDITIONS AND SPECIFICATIONS AND BE RESPONSIBLE FOR SAME.
- ANY NOTATIONS OF SIZES OF STRUCTURAL MEMBERS SUCH AS FOOTINGS, FOUNDATION SIZING, POSTS, BEAMS, JOISTS, RAFTERS, TRUSSES ETC. THAT APPEAR ON THESE PLANS ARE FOR DESIGN REVIEW AND BIDDING PURPOSES ONLY. IT IS RECOMMENDED A PROFESSIONAL ENGINEER BE ENGAGED TO CALCULATE AND DESIGN ALL STRUCTURAL COMPONENTS INVOLVED IN THIS STRUCTURE.

TRUSS SUPPLIER TO VERIFY ALL SPANS, PITCHES, HEEL HEIGHTS AND OTHER CONDITIONS CRITICAL TO PROPER TRUSS FABRICATION.

ANY STRUCTURAL COMPONENTS THAT MAY NOTED ON THESE PLANS ARE INTENDED FOR DESIGN/BID PURPOSES ONLY. IT IS RECOMMENDED THAT ALL STRUCTURAL DESIGN ELEMENTS BE REVIEWED BY A LOCAL LICENSED PROFESSIONAL STRUCTURAL ENGINEER. FINAL ROOF AND FLOOR TRUSS DESIGN AND LAYOUT TO BE PROVIDED BY YOUR LOCAL TRUSS SUPPLIER.

+++ STRUCTURAL NOTICE +++

ALL STRUCTURAL BEAM AND HEADER SIZES, BEARING CONDITIONS AND ANCHORING REQUIREMENTS MUST BE REVIEWED BY A STRUCTURAL ENGINEER BASED ON EXISTING SITE CONDITIONS. OWNER/BUILDER TO ASSUME ALL RESPONSIBILITY FOR ENTIRE STRUCTURE.

ROYAL OAKS
DESIGN
EST. 1988

651-964-2726
www.royaloaksdesign.com
West Lakeland, MN 55082

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**HENRY RESIDENCE
GARAGE ADDITION**
12 COLUMBINE LANE
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Document Date:

6/7/2023

Document Date:

Drawn by: DML

ISSUE DATE REMARKS

01 06/09/23 PRELIM - DML

02 06/07/23 PRELIM - DML

EXTERIOR ELEVATIONS

A1.1

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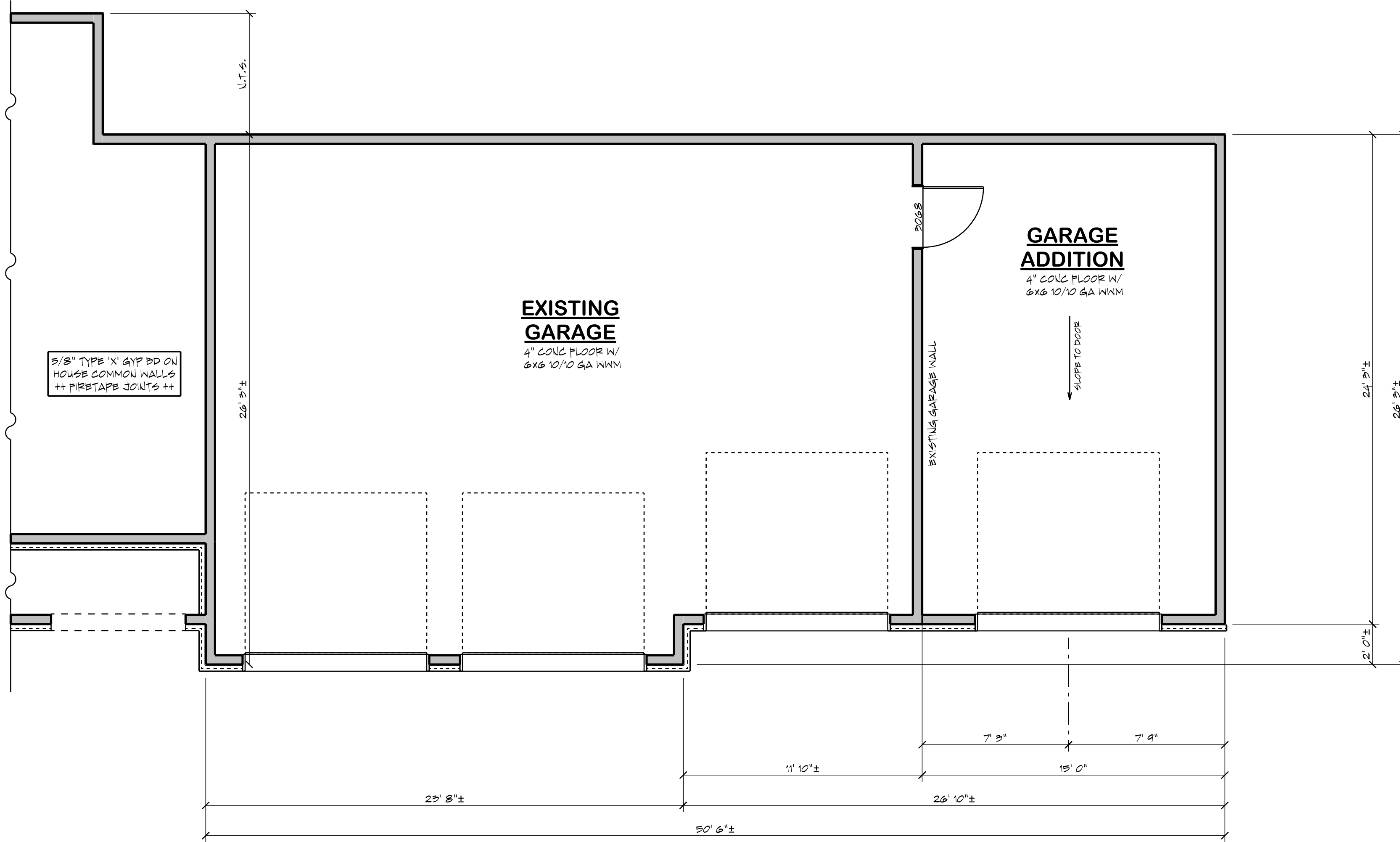
GENERAL NOTES

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- DIMENSIONS ARE FROM EXTERIOR FACE OF SHEATHING OF EXTERIOR STUD WALLS AND CENTERLINE OF INTERIOR PARTITIONS (U.N.O.)
- WHILE EVERY EFFORT HAS BEEN MADE TO INSURE THESE PLANS ARE ACCURATE AND COMPLETE, THE OWNER/BUILDER MUST VERIFY ALL DIMENSIONS, CONSTRUCTION METHODS, SITE CONDITIONS AND SPECIFICATIONS AND BE RESPONSIBLE FOR SAME.
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DOOR SCHEDULE SYMBOL
2468 REPRESENTS A 2'-4" WIDE X 6'-8" HIGH DOOR

TRUSS SUPPLIER TO VERIFY ALL SPANS, PITCHES, HEEL HEIGHTS AND OTHER CONDITIONS CRITICAL TO PROPER TRUSS FABRICATION.
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|----------------|--------------|
| Document Date: | 6/7/2023 |
| Document Date: | |
| Drawn by: | DML |
| ISSUE DATE | REMARKS |
| 01 06/09/23 | PRELIM - DML |
| 02 06/07/23 | PRELIM - DML |

16'
8'
4'
2'
0'

MAIN LEVEL FLOOR PLAN

A2.2

1
A2.3

MAIN LEVEL FLOOR PLAN

SCALE : 1/4" = 1' 0"

FLOOR AREA RATIO (FAR) WORKSHEET**CITY OF NORTH OAKS**

| | |
|------------------|-------------------------|
| DATE | 8/16/2023 |
| PROJECT NAME | 12 Columbine Garage CUP |
| PROJECT LOCATION | 12 Columbine |
| PREPARED BY | Nicholas Ouellette |

Instructions: Fill in the blank input boxes below

| | INPUT | VALUE | UNIT |
|--------------------------------|--------|--------------|---------|
| Total Lot Area | 64033 | 64033 | Sq. Ft. |
| Total Area of Road Easement | 1700 | 1700 | Sq. Ft. |
| Adjusted Total Lot Area | | 62333 | Sq. Ft. |
| DNR-Designated Wetland | 0 | 0 | Sq. Ft. |
| Gross Lot Area | | 62333 | Sq. Ft. |
| Floor Area (Existing/Proposed) | | | |
| First Floor | 1715.5 | 1715.5 | Sq. Ft. |
| Second Floor | 1923.5 | 1923.5 | Sq. Ft. |
| Basement | 1491.5 | 1491.5 | Sq. Ft. |
| Exposed Basement Walls | 0% | 0% | % |
| Adjusted Basement Area | | 0 | Sq. Ft. |
| Garage | 907.96 | 907.96 | Sq. Ft. |
| Sub-Total | | 4546.96 | Sq. Ft. |
| Additional Floor Area | | | |
| Additions | 363.75 | 363.75 | Sq. Ft. |
| Detached Accessory Buildings | 400 | 400 | Sq. Ft. |
| 0 | | 763.75 | Sq. Ft. |
| Total Floor Area | | 5310.71 | Sq. Ft. |
| FLOOR AREA RATIO | | 8.52% | |

**CITY OF NORTH OAKS
RAMSEY COUNTY, MINNESOTA
RESOLUTION NO. _____**

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO
EXCEED THE MAXIMUM GARAGE AREA FOR PROPERTY AT 12
COLUMBINE LANE**

WHEREAS, an application for a Conditional Use Permit has been submitted by Patrick and Pamela Henry for the real property located at 12 Columbine Lane, North Oaks, Ramsey, County, Minnesota, and legally described on the attached **EXHIBIT A** (the “Property”), to allow for a 364 square foot addition to the existing garage resulting in a total garage size of 1,672 square feet on the Property; and

WHEREAS, the request has been reviewed against the relevant requirements of North Oaks Zoning Ordinance Sections 151.050 and 151.076, regarding the criteria for issuance of a Conditional Use Permit, and meets the minimum standards, is consistent with the City of North Oaks Comprehensive Plan, is in conformance with the Zoning Ordinance, and does not have a negative impact on public health, safety, or welfare; and

WHEREAS, a public hearing concerning the Conditional Use Permit was held before the North Oaks Planning Commission in accordance with Minnesota Statutes, Section 462.357, subd. 3, on August 31, 2023 at which hearing all interested parties had the opportunity to be heard, following which the Planning Commission voted to recommend approval of the Conditional Use Permit application, subject to certain conditions.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH OAKS, that a Conditional Use Permit to allow for garage space in excess of 1,500 sq. ft., is **APPROVED** for the Property subject to the following conditions:

1. The Applicants’ request for a conditional use permit for a garage totaling 1,672 square feet in size is approved.
2. The garage shall be constructed in conformity with the application submitted on August 4, 2023, except as amended by this approval.
3. The proposed garage addition shall meet all required setbacks and other zoning standards prior to issuance of building permit:
 - a. The plans shall be revised to dimension building height in accordance with City Code definitions.
4. Plans shall be approved by the Building Official prior to the commencement of construction.

5. A certificate of zoning compliance is required from the City Clerk prior to initiating any work in the shoreland management area.
6. The applicant shall comply with all applicable local, state and watershed district rules and regulations.

BE IT FURTHER RESOLVED that the City Clerk, Deputy City Clerk, or City Attorney are hereby authorized and directed to record a certified copy of this Resolution with the Ramsey County Registrar of Titles.

Adopted by the City Council of the City of North Oaks this 21st day of September, 2023.

By: _____
Krista Wolter
Its: Mayor

Attested:

By: _____
Kevin Kress
Its: City Administrator/City Clerk

EXHIBIT A
LEGAL DESCRIPTION OF PROPERTY

Real property located in Ramsey County, Minnesota legally described as follows:

Tract A, Registered Land Survey No. 390, Ramsey County, Minnesota.

PIN: 183022230017

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Children's Hospital Association Previous Gambling Permit Number: X- 62164

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-0711605

Mailing Address: 345 Smith Ave. North, Garden View Tower Suite 600A

City: St. Paul State: MN Zip: 55102 County: Ramsey

Name of Chief Executive Officer (CEO): Erin Bursch

CEO Daytime Phone: 612-325-6508 CEO Email: erin.bursch@childrensmn.org
 (permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:
 (DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or International parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of **both** of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): North Oaks Golf Club

Physical Address (do not use P.O. box): 54 East Oaks Road

Check one:

City: North Oaks Zip: 55127 County: Ramsey

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): November 17 - 18, 2023

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle


Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

| | |
|--|---|
| <p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>_____ Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div> | <p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>_____ Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____ Title: _____ Date: _____</p> |
|--|---|

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 9/13/23

(Signature must be CEO's signature; designee may not sign)

Print Name: Erin Bursch

| | |
|---------------------|---|
| REQUIREMENTS | MAIL APPLICATION AND ATTACHMENTS |
|---------------------|---|

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

PUBLIC SAFETY REPORT

Deputy Matt 651-448-1890

Matt.lassegard@co.ramsey.mn.us

○ 214 CALLS FOR SERVICE.

▪ NOTABLE

- 2 Burglary's 3 Motor vehicle thefts. 1 Attempt.
- 3 Soliciting call. Rapp Farm/Pearson
- 18 Traffic stops.

○ SAFETY AND SECURITY

- Fraud. Donations to Hawaii.
- Lock car doors, Keys/bags in cars, Close garages
- Children in School
- Dog on leash
- DO NOT CALL DEPUTY MATT FOR IMMEDIATE ISSUES.

○ OTHER

- Block Captain informational meeting 630pm **OCTOBER 17th**
- Recreational Fire rules.
 - Clean natural firewood. NO leaves/grass/hazardous materials.
 - Wind speed below 10 MPH. No accelerants.
 - 25 ft away from structures.
 - Fire pit/ring 3 feet max. Fire not exceed 3 feet high.
 - Constantly attended with water available.
- North Oaks News Deputy Matt's corner

MEMO

TO: Mayor and Members of the North Oaks City Council
FROM: Bridget Nason, City Attorney
DATE: September 14, 2023
RE: Consideration of Interim Ordinance Adopting Moratorium on Establishment and Operation of Cannabis Businesses

Section 1. Background. The Minnesota Legislature recently enacted 2023 Minnesota Session Laws, Chapter 63 – H.F. No. 100 (“Act”), comprehensive legislation relating to cannabis; including, but not limited to, the establishment of the Office of Cannabis Management (“OCM”), legalizing and limiting the possession and use of cannabis and certain hemp products by adults, providing for the licensing, inspection, and regulation of cannabis businesses and hemp businesses, taxing the sale of cannabis flower, cannabis products, and certain hemp products, establishing grant and loan programs, amending criminal penalties, providing for expungement of certain convictions and providing for the temporary regulation of certain edible cannabinoid products.

The Act provides local units of government certain authority related to cannabis businesses, including the authority to: (1) require local registration of certain cannabis businesses operating retail establishments; (2) adopt reasonable restrictions on the time, place, and manner of the operation of cannabis businesses, provided that such restrictions do not prohibit the establishment or operation of a cannabis businesses; (3) limit the number of certain cannabis businesses based on the population of the community; and (4) prohibit the operation of a cannabis business within 1,000 feet of a school, or 500 feet of a day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including a playground or athletic field.

The Act requires the OCM to work with local governments to develop model ordinances for reasonable restrictions on the time, place, and manner of the operation of cannabis businesses. The Act also requires the OCM to establish additional rules and regulations relating to the operation of cannabis businesses. The City will benefit from reviewing and analyzing the OCM’s yet-to-be-published model ordinances, rules and regulations before making any decisions related to the regulation of cannabis businesses in the City.

The Act expressly allows a local unit of government that is conducting studies or has authorized a study to be conducted or has held or scheduled a hearing for the purpose of considering adoption or amendment of reasonable restrictions on the time, place and manner of the operation of cannabis businesses to adopt an interim ordinance applicable to all or part of its jurisdiction for the purpose

of protecting the planning process and the health, safety, and welfare of its citizens. The interim ordinance may regulate, restrict, or prohibit the operation of cannabis businesses within the jurisdiction or a portion thereof until January 1, 2025.

Given the uncertainty regarding the model ordinances to be developed by the OCM and the broad scope of the changes to Minnesota law brought about by the Act, the City Council is asked to hold a public hearing and then consider adoption of an interim ordinance temporarily prohibiting the establishment and operation of cannabis businesses within the City.

Section 2. Requested Council Action. The Council is asked to hold a public hearing on the attached interim ordinance; following the public hearing, the Council is asked to discuss and consider taking action on the attached ordinance establishing a temporary moratorium on the establishment of cannabis businesses within the City of North Oaks. If the ordinance is approved, the Council is asked to consider adoption of the attached summary publication.

**CITY OF NORTH OAKS
RAMSEY COUNTY
ORDINANCE NO. _____**

**AN INTERIM ORDINANCE AUTHORIZING A STUDY AND IMPOSING A
MORATORIUM ON THE ESTABLISHMENT AND OPERATION OF CANNABIS
BUSINESSES WITHIN THE CITY OF NORTH OAKS**

**THE CITY COUNCIL OF THE CITY OF NORTH OAKS HEREBY ORDAINS AS
FOLLOWS:**

SECTION 1. Authority and Legislative Findings.

- A. The Minnesota Legislature recently enacted, and Governor Walz signed, 2023 Minnesota Session Laws, Chapter 63 – H.F. No. 100 (“Act”), which is comprehensive legislation relating to cannabis including, but not limited to, the establishment of the Office of Cannabis Management (“OCM”), legalizing and limiting the possession and use of cannabis and certain hemp products by adults, providing for the licensing, inspection, and regulation of cannabis businesses and hemp businesses, taxing the sale of cannabis flower, cannabis products, and certain hemp products, establishing grant and loan programs, amending criminal penalties, providing for expungement of certain convictions and providing for the temporary regulation of certain edible cannabinoid products.
- B. The Act provides local units of government certain authority related to cannabis businesses, including the authority to: (1) require local registration of certain cannabis businesses operating retail establishments; (2) adopt reasonable restrictions on the time, place, and manner of the operation of cannabis businesses, provided that such restrictions do not prohibit the establishment or operation of a cannabis businesses; (3) limit the number of certain cannabis businesses based on the population of the community; and (4) prohibit the operation of a cannabis business within 1,000 feet of a school, or 500 feet of a day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including a playground or athletic field.
- C. The Act requires the OCM to work with local governments to develop model ordinances for reasonable restrictions on the time, place, and manner of the operation of cannabis businesses. The Act also requires the OCM to establish additional rules and regulations relating to the operation of cannabis businesses. The City will benefit from reviewing and analyzing the OCM’s model ordinances, rules and regulations before making any decisions related to the regulation of cannabis businesses in the City.
- D. The Act expressly allows a local unit of government that is conducting studies or has authorized a study to be conducted or has held or scheduled a hearing for the purpose of

considering adoption or amendment of reasonable restrictions on the time, place and manner of the operation of cannabis businesses to adopt an interim ordinance applicable to all or part of its jurisdiction for the purpose of protecting the planning process and the health, safety, and welfare of its citizens. The interim ordinance may regulate, restrict, or prohibit the operation of cannabis businesses within the jurisdiction or a portion thereof until January 1, 2025.

- E. Given the uncertainty regarding the model ordinances to be developed by the OCM and the broad scope of the changes to Minnesota law brought about by the Act, the City desires to adopt an interim ordinance for the purpose of protecting the planning process and the health, safety, and welfare of its citizens.
- F. The City desires to conduct a study for the purpose of considering the adoption or amendment of reasonable restrictions on the time, place and manner of the operation of cannabis businesses as well as the other regulations local units of government may adopt under the Act.
- G. On September 21, 2023, after providing at least 10 days published notice, the City Council held a public hearing regarding the consideration and adoption of an interim ordinance prohibiting the operation of cannabis businesses within the City until January 1, 2025.

SECTION 2. Definitions. For purposes of this Ordinance, the following terms shall have the meaning given them in this Section:

- (a) “Act” means 2023 Minnesota Session Laws, Chapter 63 (H.F. No. 100).
- (b) “Cannabis Business” has the meaning given the term in Minnesota Statutes, section 342.01, subdivision 14.
- (c) “City” means the City of North Oaks.
- (d) “Edible Cannabinoid Product” has the meaning given the term in Minnesota Statutes, Section 151.72, subdivision 1(f).
- (e) “OCM” means the Office of Cannabis Management, established as set forth in Minnesota Statutes, Section 342.02, subd. 1.
- (f) “Ordinance” means this interim ordinance, which is adopted pursuant to Minnesota Statutes, Section 342.13(e).

SECTION 3. Study Authorized. The City Council hereby authorizes and directs the City Administrator to have City staff and consultants conduct a study regarding the adoption or amendment of reasonable restrictions on the time, place, and manner of the operation of Cannabis Businesses, as well as the other potential local regulations allowed under the Act, and report to the City Council on the potential regulation of Cannabis Businesses. The study must include a review

of the model ordinances the OCM is directed to draft under Minnesota Statutes, Section 342.13(d), an analysis of potential setback regulations allowed under Minnesota Statutes, section 342.13(c), and such other matters as staff may determine are relevant to the City Council’s consideration of this matter. The report shall include the City staff’s recommendations on whether the City Council should adopt regulations and, if so, the recommended types of regulations.

SECTION 4. Moratorium. A moratorium is hereby imposed regarding the establishment and operation of a Cannabis Business within the City. During the term of this Ordinance, no business, person, or entity may establish or operate a Cannabis Business within the jurisdictional boundaries of the City. The City shall not accept, process, or act on any application, site plan, building permit, zoning request, or other approval, including any requested confirmation, certification, approval, or other request from the OCM or other governmental entity requesting City review of any application or proposal for a business proposing to engage in the operation of a Cannabis Business.

SECTION 5. Violation. During the term of the moratorium, it is a violation of this Ordinance for any business, person, or entity to establish or operate a Cannabis Business within the City.

SECTION 6. Exceptions. The moratorium imposed by this Ordinance does not apply to: (1) the continued operation of a business as part of the Medical Cannabis Program administered by the Minnesota Department of Health that was lawfully operating within the City prior to July 1, 2023; (2) the lawful sale of Edible Cannabinoid Products in compliance with Minnesota Statutes, Section 151.72; or (3) sales of Edible Cannabinoid Products at an exclusive liquor store in accordance with Minnesota Statutes, Section 340A.412, subdivision 14. Nothing in this Section exempts a business, person, or entity that is selling Edible Cannabinoid Products from having to comply with all requirements and prohibitions of applicable laws and ordinances.

SECTION 7. Enforcement. Violation of this Ordinance is a misdemeanor. The City may also enforce this Ordinance by mandamus, injunction, or other appropriate civil remedy in any court of competent jurisdiction. A violation of this Ordinance is also subject to the City’s general penalty in City Code and may result in the City reporting the violation to the OCM if relevant to OCM licensing.

SECTION 8. Duration and Effective Date. This Ordinance shall become effective following adoption and publication as required by law and shall remain in effect until January 1, 2025. This Ordinance may be repealed earlier upon the effective date of an ordinance adopting or amending reasonable restrictions on the time, place and manner of the operation of a Cannabis Business within the City or by resolution of the City Council terminating this Ordinance prior to the expiration date.

SECTION 9. Severability. Every section, provision, and part of this Ordinance is declared severable from every other section, provision, and part thereof. If any section, provision, or part of this Ordinance is held to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision, or part of this Ordinance.

Adopted by the City Council of the City of North Oaks on the 21st day of September, 2023.

CITY OF NORTH OAKS

Krista Wolter
Its: Mayor

Attest:

By: Kevin Kress
Its: City Administrator/City Clerk

(Published in the *Shoreview Press* on _____)

**CITY OF NORTH OAKS
RAMSEY COUNTY, MINNESOTA
RESOLUTION NO. _____**

**A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE
NO. _____, AN INTERIM ORDINANCE AUTHORIZING A STUDY AND IMPOSING A
MORATORIUM ON THE ESTABLISHMENT AND OPERATION OF CANNABIS
BUSINESSES WITHIN THE CITY OF NORTH OAKS**

WHEREAS, on September 21, 2023, the City Council of the City of North Oaks, Ramsey County, Minnesota (“City”) adopted Ordinance No. _____, an Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Establishment and Operation of Cannabis Businesses within the City of North Oaks; and

WHEREAS, pursuant to Minn. Stat. Sec. 412.191, subd. 4, the Council may, by a 4/5ths vote, direct that only the title and a summary be published; and

WHEREAS, the City Council for the City of North Oaks has reviewed the summary of Ordinance No. _____ which is attached hereto as **Exhibit A**; and

WHEREAS, the City Council for the City of North Oaks has determined that publication of the title and a summary of Ordinance No. _____ would clearly inform the public of the intent of the ordinance; and

WHEREAS, due to the length of Ordinance No. _____ the City Council desires to publish a summary of the Ordinance.

NOW THEREFORE BE IT RESOLVED, by a vote of at least four-fifths of its members, that the City Council of the City of North Oaks hereby:

1. Approves the text of the summary of Ordinance No. _____ attached as **Exhibit A** and authorizes the publication of the summary shown in **Exhibit A** in lieu of publication of the entirety of Ordinance No. _____ in the City’s official newspaper.
2. Directs the City Clerk to ensure that a full and complete printed copy of Ordinance No. _____ is available for inspection during regular business hours at the office of the North Oaks City Clerk, by standard mail, or by electronic mail.
3. Directs the City Clerk to file the executed Ordinance No. _____ upon the books

and records of the City along with proof of publication.

This resolution is passed and adopted by the City Council of the City of North Oaks, Ramsey County, Minnesota this 21st day of September, 2023.

CITY OF NORTH OAKS

By: _____
Krista Wolter
Its: Mayor

Attested:

By: _____
Kevin Kress
Its: City Administrator/City Clerk

(Published in the *Shoreview Press* on _____, 2023.)

EXHIBIT A

**SUMMARY PUBLICATION
ORDINANCE NO. _____**

A RESOLUTION APPROVING THE PUBLICATION OF A SUMMARY OF ORDINANCE NO. _____ AN INTERIM ORDINANCE AUTHORIZING A STUDY AND IMPOSING A MORATORIUM ON THE ESTABLISHMENT AND OPERATION OF CANNABIS BUSINESSES WITHIN THE CITY OF NORTH OAKS

On September 21, 2023, the City Council of the City of North Oaks, Ramsey County, Minnesota (“City”) adopted Ordinance No. _____, (“Ordinance”) an Interim Ordinance Authorizing a Study and Imposing a Moratorium on the Establishment and Operation of Cannabis Businesses within the City of North Oaks.

The Interim Ordinance authorizes and directs the City Administrator to have City staff and consultants conduct a study regarding the adoption or amendment of reasonable restrictions on the time, place, and manner of the operation of Cannabis Businesses, as well as the other potential local regulations allowed under the 2023 Minnesota Session Laws, Chapter 63 (H.F. No. 100) and report to the City Council on the potential regulation of Cannabis Businesses.

The Interim Ordinance imposes a moratorium on the establishment and operation of Cannabis Businesses within the City. During the term of this Ordinance, no business, person, or entity may establish or operate a Cannabis Business within the jurisdictional boundaries of the City of North Oaks. During the term of the moratorium, it is a violation of this Ordinance for any business, person, or entity to establish or operate a Cannabis Business within the City.

It is hereby determined that publication of this title and summary will clearly inform the public of the intent and effect of Ordinance No. _____ and it is directed that only the above title and summary of Ordinance No. _____ conforming to Minn. Stat. Sec. 331A.01 be published, with the following:

NOTICE

A printed copy of the full text of Ordinance No. XXXX is available for public inspection by any person during regular office hours at the office of the North Oaks City Clerk, 100 Village Center Drive, # 230, North Oaks, MN 55127, by standard mail, or by electronic mail, and at any other public location which the Council designates.

MEMO

TO: Mayor and Members of the North Oaks City Council
FROM: Bridget Nason, City Attorney
DATE: September 14, 2023
RE: Consideration of Ordinance Prohibiting Use of Cannabis Products in Public Places

Section 1. Background. Adult use of cannabis became legal in Minnesota on August 1. Use of certain cannabis products in public spaces is not explicitly prohibited by the legislation which legalized adult use of cannabis, but cities are authorized to adopt ordinances prohibiting the use of certain cannabis products in public places. The attached ordinance has been prepared for the Council's consideration, should it wish to exercise this option in public places within the City. As currently drafted, the ordinance includes a broad definition of public places, including buildings, parking lots, parks, sidewalks and trails owned, leased, or controlled by any governmental unit.

Section 2. Requested Council Action. The Council is asked to discuss and consider taking action on the attached ordinance prohibiting the use of cannabis in certain public places.

**CITY OF NORTH OAKS, RAMSEY COUNTY, MINNESOTA
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING CITY CODE TITLE XIII: GENERAL OFFENSES,
CHAPTER 130, ADDING SECTION 130.05 PROHIBITING THE USE OF CANNABIS
PRODUCTS IN PUBLIC PLACES**

THE CITY COUNCIL OF THE CITY OF NORTH OAKS HEREBY ORDAINS AS FOLLOWS:

Section One. Amendment. Title XIII, Chapter 130 of the North Oaks City Code is hereby amended by adding Section 130.05 as follows:

130.05 CANNABIS USE IN PUBLIC PLACES PROHIBITED.

(A) Definitions. For purposes of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

PUBLIC PLACE. Property owned, leased, or controlled by the City of North Oaks or any other governmental unit. Public places include but are not limited to: buildings, land, and rights-of-way consisting of both the traveled portion of the road as well as the abutting boulevard, sidewalks and trails. A public place does not include: (1) a private residence, including the person's curtilage or yard; (2) private property not generally accessible to the public, unless the person is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or (3) the premises of an establishment or event licensed to permit on-site consumption.

CANNABIS FLOWER, CANNABIS PRODUCT, LOWER-POTENCY HEMP EDIBLES, and HEMP-DERIVED CONSUMER PRODUCTS shall have the meanings given in Minnesota Statutes, Section 342.01.

(B) Prohibition. No person shall smoke, vape, or otherwise use or consume any cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place.

(C) Penalty. A violation of this section is a petty misdemeanor.

Section 2. Effective Date. This ordinance shall take effect upon its passage and the publication as provided by law.

Passed in regular session of the City Council of the City of North Oaks on the 21st day of September, 2023.

CITY OF NORTH OAKS

By _____
Krista Wolter
Its: Mayor

Attest:

By: Kevin Kress
Its: City Administrator/City Clerk

(Published in the *Shoreview Press* on _____)

**JOINT POWERS AGREEMENT
BETWEEN
WHITE BEAR TOWNSHIP AND CITY OF NORTH OAKS
MUNICIPAL WATER SYSTEM CONNECTION AGREEMENT**

I. **PARTIES** – This Joint Powers Agreement (Agreement), dated the ___ day of _____, 20___ is entered into, pursuant to the provisions of the Minnesota Joint Powers Act (MSA 471.59), by and between the Township of White Bear, a municipal corporation and political subdivision of the State of Minnesota (herein "White Bear Township") and the City of North Oaks, a municipal corporation and political subdivision of the State of Minnesota (herein "North Oaks").

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II. **RECITALS** – ~~Shoreview~~ White Bear Township and North Oaks share a common border along County State Aid Highway 49 (~~Hodgson Road~~)-59 (Centerville Road) from County State Aid Highway 96 northerly to ~~Turtle Lake Road~~ County State Aid Highway 81 (County Road J East) . ~~Shoreview~~ White Bear Township has extended its trunk water main system along this common border. North Oaks has approved ~~63 acres for~~ several residential developments in Sections 4, 9 16, Township 30 North, Range 22 West, immediately west of Centerville Road east of Hodgson Road. The developments will consist of ~~six water interconnections to the Township water system~~ ~~63 single family residential lots~~ (herein "Charley Lake Preserve"). North Oaks has requested the extension of ~~Shoreview's~~ White Bear Township's municipal water system to ~~serve Charley Lake Preserve~~ the extension of to several developments along CSAH 59 since the creation of the 1999 Master Joint Powers Agreement.

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That White Bear Township and North Oaks did enter into a Joint Powers Agreement effective November 1, 1999 ("1999 Agreement"). Which Agreement has been amended from time to time. Under the terms of the Agreement, White Bear Township agreed to provide North Oaks with water and sanitary sewer services.

Under the terms set out in Section 8 Paragraph A of the Agreement either White Bear Township or North Oaks had the right to terminate the Agreement by giving two years written notice. In May of 2022 White Bear Township did send notice to North Oaks notifying North Oaks of White Bear Townships intent to terminate the 1999 Agreement. Subsequent to giving said notice of termination White Bear Township and North Oaks have been in good faith negotiations to replace the 1999 Agreement.

III. **PURPOSE** – ~~The purpose of this agreement is to define the scope of each party's authority and responsibility in relationship to the construction, maintenance and use of a connection by North Oaks to the White Bear Township municipal water system relating to the proposed Charley Lake Preserve development. The purpose of this Agreement is to restate and redefine the scope of each parties authority and responsibility in relationship to the construction, maintenance, and use of a connection~~

by North Oaks to the White Bear Township municipal water system. That it is the intent and understanding of White Bear Township and North Oaks that the terms of this present Agreement will supersede and replace the terms of the 1999 Agreement as amended from time to time.

IV. **TERMS** – Now, therefore, pursuant to the statutory authority granted to each party and in consideration of the undertakings herein expressed, the parties agree as follows:

- A. ~~the project shall be limited to the boundaries of those areas of North Oaks which are presently connected to and draw water from the White Bear Township municipal water system. That it is the intent of White Bear Township and North Oaks that White Bear Township shall continue to permit access to the White Bear Township municipal water system to those city residents who live within the boundaries of the Service Area pursuant to the terms and conditions contained herein. That the Service Area has access to the White Bear Township water mains in two places. Those places are identified on Exhibit A attached hereto. The specific locations and methods of connections to the White Bear Township trunk water mains shall be approved by the White Bear Township Director of Public Works. That under the terms of this Agreement, the White Bear Township Public Works department shall provide large capacity meters, within sixty-inch reinforced concrete manholes to measure the usage of water into the Service Area. North Oaks is responsible for the provision of electrical service to the meter/valve pit locations.~~
- B. **Plans, Specifications** – North Oaks, at its sole cost, shall be responsible for preparing plans and specifications ~~and for administering the project for the maintenance, repair, and replacement of the existing watermain system, including but not limited to water meters, located within the boundaries of the Service Area and which are intended to supply water to North Oaks residents. Project plans~~ Plans and specifications shall insure that appropriate metering devices will be installed. ~~Project~~ All plans and specifications shall be approved by the ~~Shoreview~~ White Bear Township Director of Public Works prior to the start of any work described in Paragraph D of this ~~Section IV. of construction.~~
- C. **Construction of Project** – North Oaks, at its sole cost, shall construct any improvements, including repairs and replacement, necessary to carry out the terms of this Agreement, except for installation of the meters described in Paragraph A of this Section IV. All plans for said improvements shall be approved by the White Bear Township Director of Public Works or a designated representative prior to commencement of construction of said improvements. ~~the project pursuant to the approved final plans. The Shoreview~~ White Bear Township Director of Public Works, or a designated representative, shall be allowed to inspect the project at reasonable times during the period of construction, and thereafter, to ~~e~~insure compliance with the approved final plans. Upon completion of the ~~improvements project~~, North Oaks, at its sole cost, shall provide ~~Shoreview~~ White Bear Township with construction record drawings containing and properly illustrating the project utilities as built and including field verified locations.

- D. **Maintenance and Ownership** – North Oaks shall be responsible for maintenance, repair and replacement of the mains and system within the boundaries of the Service Area proposed Charley Lake Preserve development, including that portion of the water main system extended under Centerville Road, Hodgson Road easterly of Shoreview's 16-inch concrete trunk water line, except that ~~Shoreview~~ White Bear Township shall be responsible for the maintenance of the large capacity water meters installed in meter/valve pits. North Oaks or its designee shall own and maintain the water lines described above, except for the large capacity water meters, and agrees to maintain the system in good working order and in accordance with the American Water Works Association Standards for Water mains. North Oaks shall report to the ~~Shoreview~~ White Bear Township Director of Public Works any defects which occur in the North Oaks system. North Oaks shall have an on-call contractor available on a 24-hour basis for system repairs. The ~~Shoreview~~ White Bear Township Director of Public Works may designate any defect as requiring an emergency repair if it will have significant impact on the use of the ~~Shoreview~~ White Bear Township Water System by ~~Shoreview~~ White Bear Township residents or, if the defect will result in unmonitored use of the ~~Shoreview~~ White Bear Township water system or result in a material increase in the amount of water flowing from the White Bear Township water system into the Service Area. In the event of an emergency, repair procedures shall be undertaken as soon as reasonably possible, and nothing herein shall prevent ~~Shoreview~~ White Bear Township from taking appropriate steps to protect the security of the ~~Shoreview~~ White Bear Township system and the health, safety and welfare of ~~Shoreview~~ White Bear Township residents. All repair and maintenance shall be completed within reasonable times.
- E. **Fees** – North Oaks shall pay ~~Shoreview~~ White Bear Township in lieu of all other fees, charges or costs which might otherwise be imposed pursuant to the provisions of the ~~Shoreview~~ White Bear Township Code and, in addition to any use charges as hereinafter defined, the lump sum of \$67,327 (TBD), which is further described on Exhibit B attached. The lump sum payment shall be made prior to the connections to ~~Shoreview's~~ White Bear Township municipal water system. In addition, North Oaks shall reimburse ~~Shoreview~~ White Bear Township for the cost of the meter, or meters, to be installed to monitor usage. North Oaks shall establish and be responsible for any initial and ongoing electrical power service cost for the meter/valve pit locations.
- F. **Use Charges** – North Oaks shall pay 125% (TBD) of all utility fees as indicated in ~~Shoreview~~ White Bear Township Municipal Code, Exhibit A; or amendments thereto. Water meters at the entry points of the proposed development shall be read by ~~Shoreview~~ White Bear Township personnel for the purpose of determining water use. The calculation of the water use charge billed to North Oaks will reflect application of the number of built units located in the Service Area in the Charley Lake Preserve development at each of the single-family residential billing tiers to account for the total water use as measured at the entry points to the development Service Area. If individual residential water

meters with reading technology compatible with ~~Shoreview~~ White Bear Township are installed and maintained by North Oaks within the Service Area, ~~within the Charley Lake development~~, ~~Shoreview~~ White Bear Township personnel will provide quarterly water meter readings from individual addresses to North Oaks to aid their billing activities. North Oaks shall provide quarterly updates to ~~Shoreview~~ White Bear Township concerning the number of built residential units as determined by certificates of occupancy. A quarterly statement for the total water use charge as calculated by the ~~Shoreview~~ White Bear Township Finance Department shall be mailed to North Oaks within a reasonable time after the first day of March, June, September and December of each year. Statements shall be due and payable on or before the first day of the second month following a billing period described in the statement.

- G. **Permitted Connections** – This Agreement shall apply to ~~approximate 63-acre parcel immediately east of Hodgson Road generally depicted on Exhibit A~~ to only residential structures within ascribed Service Area ~~this 63-acre area~~ and shall be connected to the North Oaks system. No extensions or uses of ~~Shoreview's~~ White Bear Township municipal water service beyond the proposed boundaries of the Service Area ~~limits of the proposed Charley Lake Preserve development~~ are permitted.

- H. **Shoreview Codes and Resolution** – North Oaks shall comply with the provisions of ~~Shoreview~~ the White Bear Township Code ~~Chapter 500~~ relating to its water utility system, including establishment and enforcement of water use restrictions; and any amendments to such chapters, except as herein modified. All ~~Shoreview~~ White Bear Township Codes and Resolutions referred to in this agreement are hereby incorporated. Nothing herein shall be construed to limit the authority of ~~Shoreview~~ White Bear Township to adopt or amend its ordinances and resolutions.

- I. **Effective Date** – This Agreement shall become effective upon approval of an appropriate resolution by each party and shall continue in force and effect until terminated as hereinafter provided.

- J. **Termination by Shoreview White Bear Township** – This Agreement may be terminated by ~~Shoreview~~ White Bear Township in the event that:
 - 1. North Oaks violates the terms of this Agreement, the provisions of ~~Shoreview~~ White Bear Township Code ~~Chapter 500~~ relating to the ~~Shoreview~~ White Bear Township Water System; or amendments thereto; and, such violations continue for ten (10) days after North Oaks receives a written notice of violation from ~~Shoreview~~ White Bear Township.
 - 2. North Oaks fails to property maintain its water system.
 - 3. North Oaks fails to pay use charges within ninety (90) days of the billing date.

4. North Oaks authorizes extension of water service to any development or additional uses outside the boundaries of the proposed Service Area Charley Lake Preserve development area without prior review and approval by White Bear Township ~~Shoreview~~. ~~Shoreview's~~ White Bear Township's review shall be limited to a determination of whether the ~~Shoreview~~ White Bear Township water system can adequately serve such additional development without adversely impacting ~~Shoreview's~~ White Bear Township's own demands for water service and whether the additional capacity can be provided in an economical manner. ~~Shoreview's~~ White Bear Township's determinations on these issues shall be final.

5. North Oaks fails to begin the construction of the connection by _____
_____meter/valve pits described in Paragraph D of Section IV of this
Agreement by _____ (date?) _____.

K. **Termination by North Oaks** – This Agreement may be terminated by North Oaks by providing ~~Shoreview~~ White Bear Township a thirty (30) day written notice of intent to terminate.

L. **Terms of Termination** – All obligations of this Agreement shall continue up to and include the date of termination by either party.

IN WITNESS WHEREOF, the parties have hereunto set their hands.

Township of White Bear

Pursuant to authority granted by Council adopted on the _____ day of _____, 20__.

, Clerk Treasurer

, Board Chair

CITY OF NORTH OAKS

Pursuant to authority granted by Council adopted on the _____ day of _____, 20__.

, Mayor

, City Administrator

WORTH OAKS 2024 BUDGET

DRAFT

EXPENDITURES - DRAFT

| ActCode | DEPT Descr | OBJ Descr | 2023 APPROVED | 9/11/2023 | % of Budget | UnderLine | 2024 DRAFT |
|---------------|-----------------------|-------------------------------|---------------|--------------|-------------|-------------------------------------|--------------------|
| 101-41100-103 | LEGISLATIVE - COUNCIL | WAGES - PART TIME/TEMP | \$12,600.00 | \$5,640.00 | 44.76% | CC/PC wages 675/mayor; 450/CC; 450/ | \$12,600.00 |
| 101-41100-311 | LEGISLATIVE - COUNCIL | CONFERENCES/SEMINARS | \$800.00 | \$1,146.00 | 143.25% | | \$800.00 |
| 101-41100-313 | LEGISLATIVE - COUNCIL | CONTRACT SERVICES | \$7,200.00 | \$2,504.00 | | Timesavers | \$4,500.00 |
| 101-41100-350 | LEGISLATIVE - COUNCIL | PUBLISHING & ADVERTISING | \$2,200.00 | \$2,328.33 | 105.83% | Legal/P.H | \$2,200.00 |
| 101-41100-433 | LEGISLATIVE - COUNCIL | DUES AND SUBSCRIPTIONS | \$18,802.00 | \$12,641.97 | 67.24% | NWYFS/LMC/MCMA | \$19,664.00 |
| 101-41300-101 | CITY ADMINISTRATIVE | WAGES - FULL TIME | \$209,786.00 | \$135,244.52 | 64.47% | | 217,187.00 |
| 101-41300-103 | CITY ADMINISTRATIVE | WAGES - PART TIME/TEMP | \$60,772.00 | \$40,281.23 | 66.28% | | 84,284.00 |
| 101-41300-122 | CITY ADMINISTRATIVE | FICA CONTRIBUTIONS | \$21,005.00 | \$14,860.19 | 70.75% | | 21,789.00 |
| 101-41300-131 | CITY ADMINISTRATIVE | HEALTH, DENTAL, LIFE, LTD INS | \$53,000.00 | \$36,279.37 | 68.45% | PERA/Health | 56,565.00 |
| 101-41300-131 | CITY ADMINISTRATIVE | CAR ALLOWANCE | \$4,000.00 | \$2,333.31 | 58.33% | Car Allowance | 4,000.00 |
| 101-41300-210 | CITY ADMINISTRATIVE | OPERATING SUPPLIES | \$30,500.00 | \$12,107.60 | 39.70% | Office/Software | \$30,500.00 |
| 101-41300-309 | CITY ADMINISTRATIVE | COMPUTER/INTERNET/GIS SUPP | \$59,000.00 | \$38,045.96 | 64.48% | Granicus/Comcast/IT/Civic Plus | \$63,700.00 |
| 101-41300-310 | CITY ADMINISTRATIVE | TRAINING | \$3,000.00 | \$1,131.54 | 37.72% | League/MCMA/MAMA | \$3,000.00 |
| 101-41300-322 | CITY ADMINISTRATIVE | MAILBOXES | \$5,000.00 | \$3,476.97 | | passthrough | \$5,000.00 |
| 101-41300-350 | CITY ADMINISTRATIVE | PUBLISHING & ADVERTISING | \$552.00 | \$92.00 | | CUP Filings | \$552.00 |
| 101-41300-360 | CITY ADMINISTRATIVE | INSURANCE | \$20,000.00 | \$23,232.00 | 116.16% | | \$25,000.00 |
| 101-41300-381 | CITY ADMINISTRATIVE | ELECTRIC UTILITIES | \$1,200.00 | \$710.98 | 59.25% | | \$1,200.00 |
| 101-41300-410 | CITY ADMINISTRATIVE | RENTALS | \$108,500.00 | \$98,259.85 | 90.56% | Office Rent | \$110,116.00 |
| 101-41300-430 | CITY ADMINISTRATIVE | MISCELLANEOUS | \$7,600.00 | \$27,722.05 | 364.76% | CivicPlus | \$2,000.00 |
| 101-41400-340 | ELECTIONS | ELECTIONS | \$21,221.00 | \$15,730.00 | 74.12% | Election Contracts | \$20,892.00 |
| 101-41420-345 | CABLE TV | CABLE TV | \$40,600.00 | \$26,975.93 | 66.44% | NineNorth | \$40,000.00 |
| 101-41500-301 | FINANCE | AUDIT SERVICES | \$17,300.00 | \$20,378.00 | 117.79% | AEM - 3 year contract | \$20,375.00 |
| 101-41600-304 | LEGAL | LEGAL FEES - GENERAL | \$40,000.00 | \$44,468.05 | 111.17% | LeVander | \$50,000.00 |
| 101-41600-306 | LEGAL | LEGAL - LAWSUIT | | | | | |
| 101-41600-315 | LEGAL | LEGAL FEES - PROSECUTION | \$13,104.00 | \$7,080.00 | 54.03% | Kelly & Lemmons | \$13,104.00 |
| 101-41900-303 | ENGINEERING | ENGINEERING SERVICES | \$100,000.00 | \$11,197.50 | 11.20% | Sambatek | \$75,000.00 |
| 101-41900-305 | ENGINEERING | ESCROW/PROJECT PAYABLE | | \$13,389.60 | | Escrow Accts | \$15,000.00 |
| 101-41910-300 | PLANNING | PROFESSIONAL SERVICES | \$40,000.00 | \$15,589.25 | 38.97% | Planner | \$30,000.00 |
| 101-42100-313 | SECURITY | CONTRACT SERVICES | | | | Security - RAVE/Convergint | \$32,100.00 |
| 101-42100-313 | POLICE PROTECTION | CONTRACT SERVICES | \$922,000.00 | \$630,750.21 | 68.41% | Police Contract | \$1,025,140.00 |
| 101-42200-313 | FIRE PROTECTION | CONTRACT SERVICES | \$435,000.00 | \$434,416.00 | 99.87% | LJFD | \$540,000.00 |
| 101-42300-300 | EMERGENCY MANAGEMENT | PROFESSIONAL SERVICES | \$1,000.00 | \$538.05 | 53.81% | Gopher State | \$1,000.00 |
| 101-42300-313 | EMERGENCY MANAGEMENT | CONTRACT SERVICES | | \$0.00 | | | |

EXPENDITURES (CONTINUED)

| | | | | | | | |
|---------------|-------------------|------------------------------|----------------|----------------|---------|----------------------|----------------|
| 101-42400-300 | BUILDING | PROFESSIONAL SERVICES | \$500.00 | \$40.00 | 8.00% | Other Inspections | \$500.00 |
| 101-42400-313 | BUILDING INSPECTI | CONTRACT SERVICES | \$300,000.00 | \$201,630.10 | 67.21% | | \$300,000.00 |
| 101-42400-451 | BUILDING INSPECTI | BUILDING PERMIT SURCHARGE | \$5,000.00 | \$8,763.08 | 175.26% | | \$30,000.00 |
| 101-43100-381 | STREETS | ELECTRIC UTILITIES | \$3,000.00 | \$1,024.34 | 34.14% | | \$3,000.00 |
| 101-43100-408 | STREETS | STREETS/SIDEWALK/CURB REPAIR | \$5,500.00 | \$720.00 | 13.09% | Mel's Service | \$5,500.00 |
| 101-43200-384 | RECYCLING | RECYCLING | \$330,000.00 | \$203,932.60 | 61.80% | | \$340,000.00 |
| 101-43200-387 | RECYCLING | RECYCLING (Clean Up Day) | \$8,000.00 | \$4,259.15 | 53.24% | Clean Up/Recycle Day | \$6,000.00 |
| 101-45100-470 | RECREATION-CULTU | COMMUNITY FUNCTIONS | | | 0.00% | | |
| 101-46100-316 | NATURAL RESOURC | TREE PRESERVATION | \$45,000.00 | \$28,421.91 | 63.16% | City Forester | \$45,000.00 |
| 101-46100-317 | NATURAL RESOURC | DEER MANAGEMENT | \$15,000.00 | \$0.00 | 0.00% | Depends on # of deer | \$15,000.00 |
| 101-46100-318 | NATURAL RESOURC | NATURAL RESOURCES | \$6,000.00 | \$2,256.95 | 37.62% | NRC/Seedlings | \$21,000.00 |
| 101-46100-319 | NATURAL RESOURC | WEED MANAGEMENT | | | | Lake Weed Management | \$0 |
| 101-49450-313 | SEWER | SEWER | \$15,000 | \$0.00 | 0.00% | Septic Inspector | \$15,000 |
| 101-49550-335 | ARPA | AMERICAN RESCUE PLAN | | \$30,312.56 | | | |
| 101-49990-720 | UNALLOCATED | TRANSFER OUT | \$250,000.00 | | | Fire Capital | \$350,000.00 |
| 101-49990-720 | UNALLOCATED | TRANSFER OUT | \$50,000.00 | | | Police Capital | |
| 101-49990-720 | UNALLOCATED | TRANSFER OUT | \$0.00 | | | General Capital | |
| | | | \$3,288,742.00 | \$2,159,911.15 | | | \$3,658,268.00 |

| ActCode | DEPT Descr | OBJ Descr | 2023 Budget | 9/11/23 | % of Budget | UnderLine | |
|--------------------------|------------------|-------------------------------|--------------------|-----------------------|-------------|-----------------|-----------------------|
| 306-47000-601 | DEBT SERVICE | BOND PRINCIPAL | \$60,000.00 | \$60,000.00 | | LGWA Bond | |
| 306-47000-611 | DEBT SERVICE | BOND INTEREST | | \$480.00 | | | |
| 306-47000-620 | DEBT SERVICE | PAYING AGENT FEES | \$500.00 | \$3,650.00 | | | |
| 400-41910-300 | PLANNING | PROFESSIONAL SERVICES | | | | Comp Plan/MIP | |
| 400-41910-303 | PLANNING | ENGINEERING SERVICES | | | | Comp Plan/MIP | |
| 400-43100-408 | STREETS | STREETS/SIDEWALK/CURB REPAIRS | | | | | |
| 400-46100-318 | NATURAL RESOURC | NATURAL RESOURCES | | | | | |
| 401-42200-500 | FIRE PROTECTION | CAPITAL OUTLAY | \$200,000.00 | \$65,485.23 | | Fire Expenses | \$350,000.00 |
| 402-49450-430 | SEWER | MISCELLANEOUS EXPENSE | | | | | |
| 403-47000-720 | DEBT SERVICE | TRANSFER OUT | | | | | |
| 403-49450-430 | SEWER | MISCELLANEOUS EXPENSE | | | | | |
| 404-42100-500 | POLICE | CAPITAL OUTLAY | | | | Police Expenses | |
| 406-43000-381 | PUBLIC WORKS | ELECTRIC UTILITIES | | \$1,386.55 | | | |
| WATER & SEWER | | | | | | | |
| 601-41000-420 | DEPRECIATION EXP | DEPRECIATION | \$0.00 | | | | |
| 601-49400-255 | WATER | WATER METERS | \$0.00 | | | | |
| 601-49400-313 | WATER | CONTRACT | | \$14,425.80 | | | |
| 601-49400-330 | WATER | SEWER & WATER MISC | \$8,000.00 | \$343.79 | | | |
| 601-49400-381 | WATER | ELECTRIC UTILITIES | \$600.00 | \$338.67 | | | |
| 601-49400-382 | WATER | WATER - SHOREVIEW | \$165,000.00 | \$30,862.23 | | | |
| 601-49400-383 | WATER | WATER - WBT | \$44,500.00 | \$54,060.00 | | | |
| 601-49550-335 | ARPA | AMERICAN RESCUE PLAN | | \$18,990.30 | | | |
| 602-41000-420 | DEPRECIATION EXP | DEPRECIATION | \$0.00 | \$0.00 | | | |
| 602-49450-313 | SEWER | CONTRACT | | | | | |
| 602-49450-381 | SEWER | ELECTRIC UTILITIES | \$500.00 | \$147.65 | | | |
| 602-49450-385 | SEWER | SEWER | \$71,000.00 | \$50,816.08 | | | |
| 602-49450-400 | SEWER | REPAIRS AND MAINTENANCE | \$35,000.00 | \$18,943.60 | | | |
| 602-49450-429 | SEWER | MISC/LIFTSTATIONS | \$35,000.00 | \$4,722.36 | | | |
| 602-49450-430 | SEWER | MISCELLANEOUS EXPENSE | \$0.00 | \$0.00 | | | |
| 602-49450-455 | SEWER | SAC FEES | \$24,850.00 | \$27,061.65 | | | |
| | | | \$3,933,692 | \$2,159,911.15 | | | \$3,658,268.00 |

4 REVENUES - DRAFT

| ActCode | DEPT Descr | OBJ Descr | 2023 APPROVED | 9/11/2023 | % of Budget | UnderLine | 2024 DRAFT |
|-----------|------------|-------------------------------|----------------|----------------|-------------|------------------------|----------------|
| 101-31010 | COUNCIL | GENERAL PROPERTY TAXES | \$2,182,645.00 | \$1,141,018.98 | 52.28% | | \$2,481,139.00 |
| 101-31810 | COUNCIL | CABLE T.V. FEES | \$91,000.00 | \$22,675.56 | 24.92% | | \$91,000.00 |
| 101-32110 | COUNCIL | ALCOHOLIC BEV LICENSE | \$5,650.00 | | 0.00% | | \$5,650.00 |
| 101-32111 | COUNCIL | TOBACCO LICENSE | \$600.00 | | 0.00% | | \$600.00 |
| 101-32160 | COUNCIL | CONTRACTOR LICENSES | \$9,000.00 | \$9,250.00 | 102.78% | | \$9,000.00 |
| 101-32210 | COUNCIL | BUILDING PERMIT | \$500,000.00 | \$282,726.98 | 56.55% | | \$500,000.00 |
| 101-32230 | COUNCIL | HEAT/PLUMB PERMIT | \$35,000.00 | \$43,044.13 | 122.98% | | \$50,000.00 |
| 101-32240 | COUNCIL | ANIMAL LICENSE | \$1,000.00 | \$1,395.00 | 139.50% | | \$1,000.00 |
| 101-32260 | COUNCIL | STATE SURCHARGE | \$10,000.00 | \$10,391.89 | 103.92% | | \$12,000.00 |
| 101-32261 | COUNCIL | ISTS PERMIT | \$6,750.00 | \$905.00 | 13.41% | | \$6,750.00 |
| 101-32262 | COUNCIL | RENTAL LICENSE FEE | \$1,000.00 | | 0.00% | | \$1,000.00 |
| 101-32263 | COUNCIL | SHORELAND/FORESTRY PERMIT | \$300.00 | \$100.00 | 33.33% | | \$300.00 |
| 101-32264 | COUNCIL | ISTS PUMPING RECORDS | \$5,000.00 | \$5,360.00 | 107.20% | | \$5,000.00 |
| 101-33429 | COUNCIL | PERA RATE INCREASE AID | \$0.00 | | #DIV/0! | | \$0.00 |
| 101-33440 | COUNCIL | SCORE GRANT | \$15,000.00 | \$15,377.00 | 102.51% | | \$15,000.00 |
| 101-33600 | COUNCIL | OTHER GOVT GRANTS/AID | | | | ARPA Funds | |
| 101-34103 | COUNCIL | VARIANCE, PUD, PLAT FEES, CUP | \$4,500.00 | \$3,150.00 | 70.00% | | \$4,500.00 |
| 101-34104 | COUNCIL | ESCROW FEES | | \$32,314.35 | #DIV/0! | | \$15,000.00 |
| 101-34110 | COUNCIL | ELECTION FILING FEE | | | | | |
| 101-34120 | COUNCIL | CERTIFICATE OF OCCUPANCY FEE | \$300.00 | \$375.00 | 125.00% | | \$300.00 |
| 101-34403 | COUNCIL | RECYCLING FEES | \$15,000.00 | | | | \$0.00 |
| 101-35100 | COUNCIL | FINES AND FORFEITS | \$2,500.00 | \$3,032.00 | 121.28% | | \$2,500.00 |
| 101-35104 | COUNCIL | LATE FEES/NSF FEES | \$500.00 | | 0.00% | | |
| 101-36100 | COUNCIL | SPECIAL ASSESSMENTS | \$324,280.00 | \$175,745.06 | 54.20% | Recycling Assessment | \$336,600.00 |
| 101-36101 | COUNCIL | SPECIAL ASSESSMENTS - PMC | \$2,067.00 | \$1,205.96 | 58.34% | Peace Methodist Church | \$2,067.00 |
| | | Special Assessment - CLHOA | | | | | |
| 101-36200 | COUNCIL | MISCELLANEOUS REVENUES | \$5,000.00 | \$3,226.00 | 64.52% | Conduit Bond & Misc | \$5,000.00 |
| 101-36210 | COUNCIL | INTEREST EARNINGS | \$6,000.00 | \$83,294.16 | 1388.24% | | \$40,000.00 |
| 101-36220 | COUNCIL | RENTS | \$50,150.00 | \$35,600.34 | 70.99% | NOHOA Rent | \$57,862.00 |
| 101-36222 | COUNCIL | COMMUNITY FUNCTIONS | \$500.00 | \$1,900.00 | 380.00% | Community Mtg Room | \$1,000.00 |
| 101-36240 | COUNCIL | REFUNDS AND REIMBURSEMENT | \$15,000.00 | \$34,494.39 | 229.96% | LMC & Other Rebates | \$15,000.00 |
| 101-39200 | COUNCIL | TRANSFER IN | \$0.00 | \$0.00 | | | |
| | | | \$3,288,742 | \$1,906,582 | | | \$3,658,268.00 |

| ActCode | DEPT Descr | OBJ Descr | 2023 APPROVED | 9/11/2023 | % of Budget | UnderLine | 2024 DRAFT |
|-------------|-------------|----------------------------|---------------|-------------|-------------|--------------------------|------------|
| 306-36100 | COUNCIL | SPECIAL ASSESSMENTS | | \$550.00 | | LGWA Bond Assessments | |
| 306-36210 | COUNCIL | INTEREST EARNINGS | | \$0.00 | | | |
| 400-33418 | COUNCIL | MNDOT STATE AID STREETS | | | | | |
| 400-36210 | COUNCIL | INTEREST EARNINGS | | | | Special Project Interest | |
| 400-36240 | COUNCIL | REFUNDS AND REIMBURSEMENTS | | | | | |
| 400-39200 | COUNCIL | TRANSFER IN | | | | | |
| 401-36210 | COUNCIL | INTEREST EARNINGS | | | | | |
| 401-36240 | COUNCIL | REFUNDS AND REIMBURSEMENT | \$0.00 | | | | |
| 401-39200 | COUNCIL | TRANSFER IN | | | | | |
| 402-36210 | COUNCIL | INTEREST EARNINGS | | | | | |
| R 403-36210 | 403-36210 | INTEREST EARNINGS | \$0.00 | | | | |
| R 403-37180 | 403-37180 | MAINTENANCE/ESCROW FEE | \$0.00 | | | | |
| R 403-39200 | 403-39200 | TRANSFER IN | \$0.00 | | | | |
| R 404-39200 | R 404-39200 | TRANSFER IN | | | | Police | |
| 406-36100 | COUNCIL | SPECIAL ASSESSMENTS | | \$10,330.54 | | LGWA Maint Assessments | |
| 406-36200 | COUNCIL | MISCELLANEOUS REVENUES | \$0 | | | | |
| 406-36210 | COUNCIL | INTEREST EARNINGS | | | | | |

| | | | | | | | |
|-----------|-------|------------------------------|-------------|-------------|--|--|-------------|
| 601-36200 | WATER | MISCELLANEOUS REVENUES | | | | | |
| 601-37100 | WATER | WATER USAGE | | \$28,611.96 | | | |
| 601-37150 | WATER | WATER HOOK-UP - WBT | | \$53,400.00 | | | |
| 601-37151 | WATER | WATER HOOK-UP - CLP | | | | | |
| 601-37155 | WATER | WATER METER | | | | | |
| 601-37180 | WATER | MAINTENANCE/ESCROW FEE | | \$6,531.68 | | | |
| 601-37500 | WATER | CAPITAL CONTRIBUTION | | | | | |
| 601-39200 | WATER | TRANSFER IN | | | | | |
| 602-36200 | WATER | MISCELLANEOUS REVENUES | | | | | |
| 602-37170 | WATER | WBT WATER SYSTEM MAINTENANCE | | | | | |
| 602-37180 | WATER | MAINTENANCE/ESCROW FEE | | \$11,803.90 | | | |
| 602-37200 | SEWER | SEWER USAGE | | \$38,427.60 | | | |
| 602-37250 | SEWER | SEWER HOOK-UP | | \$32,305.00 | | | |
| 602-37500 | SEWER | CAPITAL CONTRIBUTION | | | | | |
| | | | \$3,288,742 | \$2,088,542 | | | \$3,658,268 |

Property Tax Levy Amounts

| Payable in 2020 | % increase | Payable in 2021 | % increase | Payable in 2022 | % increase | Payable in 2023 | % increase | Payable in 2024 | % increase |
|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|------------|
| 1,860,700.00 | 9.6% | 1,974,877 | 6.1% | 2,051,403 | 3.9% | 2,182,645 | 6.4% | 2,481,139 | 13.7% |

Tax Capacity

| | | | | | | | | | |
|------------|------|------------|------|------------|------|------------|-------|------------|-------|
| 15,585,881 | 4.8% | 16,784,732 | 7.7% | 16,830,655 | 0.3% | 18,931,965 | 12.5% | 21,060,046 | 11.2% |
|------------|------|------------|------|------------|------|------------|-------|------------|-------|

Tax Rate

Total City Levy/City Tax Capacity = city tax rate

| | | | | |
|--------|--------|--------|--------|--------|
| 11.94% | 11.77% | 12.19% | 11.53% | 11.78% |
|--------|--------|--------|--------|--------|



STATE OF MINNESOTA
COUNTY OF RAMSEY
CITY OF NORTH OAKS

RESOLUTION NUMBER XXXX
**A RESOLUTION APPROVING A PRELIMINARY 2023 TAX LEVY,
COLLECTIBLE IN 2024**

BE IT RESOLVED by the City Council of the City of North Oaks, County of Ramsey, Minnesota, that the following sum of money is levied for the current year, collectible in 2023, upon the taxable property in the City of North Oaks, for the following purposes:

Total levy \$ _____

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Ramsey County, Minnesota.

The Truth in Taxation Meeting will be held on Thursday, December 14, 2023 at _____ p.m.

PASSED BY THE COUNCIL of the City of North Oaks this 21st day of September, 2023.

APPROVED:

Krista Wolter, Mayor

ATTEST:

I hereby certify that the foregoing Resolution is a true and correct copy of a Resolution presented to and adopted by the City Council of the City of North Oaks on September 21, 2023.

By: _____
Kevin Kress
Title: _____

August Month in Review

August 2023



Rehder Forestry Consulting

- Homeowner calls at 36 N Oaks Rd, 3 Snowy Owl Ln , 49 Nord Circle, 18 blue Jay Lane, 28 Island Road, 10 Lost Rock Lane, 1 Red Fox Rd , 2 Shadow lane, 12 Leaf Wing Dr, 37 Nord Circle, 12 Crescent Lane, 3 Hay Camp Road , 17 N. Deep Lake Road, 39 North Oaks Road, 22 Spring Farm Lane, 15 Duck Pass Rd, 2 Sandpiper Ln , 8 Black Oak Rd, 28 Mallard Rd , 38 Mallard Rd, 45 Island Road, 86 East Pleasant Lake Road , 61 E Pleasant Lake Rd, 2 Otter Lane, 4 Cardinal Lane, 1 Raven Road , 23 Pine Road, 30 Island Road. We try to educate and inform residents and provide unbiased tree recommendations.
- We are noticing the impacts from drought and secondary invaders on mature oak trees. Even mature trees need to be watered in times of drought as the impacts may not be immediately felt.
- We are in the low oak wilt season. Pruning of oak trees can occur but only if necessary. We will be getting notices out through social media outlets.
- We are sending out notices for Operation Clearview.
- We are working on Forestry Applications as they are needed.
- We reviewed the possibility of applying for EAB grants but after discussions with staff and NOHOA representatives we felt we are not good applicants for many reasons.