



CITY OF NORTH OAKS
RAMSEY COUNTY, MINNESOTA
ORDINANCE NO. 142

AN ORDINANCE AMENDING CITY CODE TITLE IX, GENERAL REGULATIONS REGARDING THE 2023 FEE
SCHEDULE FOR THE CITY OF NORTH OAKS

THE CITY COUNCIL OF THE CITY OF NORTH OAKS ORDAINS AS FOLLOWS:

Section One. Title IX, General Regulations of the North Oaks City Code is hereby amended as follows.

**City of North Oaks
Ordinance 142 – 2023 Fee Schedule**

I. Administrative		
Dogs/Cats – Licenses	For length of rabies certificate	\$15.00
Copying – General City Material		\$0.25 per 8 ½ x 11 page; \$0.50 large. Add postage if mailing.
Color Maps (8.5 x 11)		\$2.00
Color Maps (11 x 17)		\$4.00
Street Maps		\$2.00
As-Builts (11 x 17)		Based on number of copies and staff time
Room Rental—City Hall, Community Room	North Oaks community groups may use the room free of charge.	\$75 half day, \$100 full day
Room Rental—City Hall, Small Conference Room		\$75 half day, \$100 full day
Damage/Lost Key Fee	Users are responsible for returning the room to the condition they found it in or there will be fee of \$100 charged. If a key is lost or not returned to City Hall within 2 days of the rental date of the room, a fee of \$100 will be charged.	\$100
Duplicate Meeting DVDs	A copy of videotaped City Council or Planning Commission meetings	\$35
Notary Fee		No charge
II. Building Construction		

Building Permits		Fees based on valuation of project. Work without permit fee = double per state building code
License Verification	Per permit	Refer to permit. Reinspection fee \$70.
State Surcharge – Based on Valuation		Fee based on 2018 State Statute 326B.148
State Surcharge – Fixed Fees		Fee based on State Statute 326B.148
Contractor License: General	License good through December 31 of current calendar year.	\$40
Contractor License: Mechanical	License good through December 31 of current calendar year.	\$40
Contractor License: Outside Sewer/Water	License good through December 31 of current calendar year.	\$100
Plumbing Permits		Refer to permit (increase base from \$25 to \$50)
Electrical Permits		Residential - Refer to permit (increased base per visit fees) Commercial - based on valuation of project
Mechanical Permits		Refer to permit (increased base fee from \$25 to \$50)
Fire Protection Permits		Fees shall be based according to State Statute 326B.153 and are determined by the City's Building Official
III. Liquor and Tobacco Licensing		
On-Sale Liquor License	License good for one year	\$1,250.00
On-Sale Club Liquor License	License good for one year	\$650.00
On-Sale Wine Only License	License good for one year	\$250.00
Off-Sale Liquor License	License good for one year	\$100.00
Minor Consumption Violation with Server Training	First Violation	\$105.00
	Second Violation	\$525.00
	Third Violation	\$1,050.00
	Fourth Violation	\$1,575.00
Minor Consumption Violation without Server Training	First Violation	\$525.00
	Second Violation	\$1,050.00
	Third Violation	\$1,575.00
	Fourth Violation	\$2,100.00 and may be subject to license revocation
Tobacco License	License good for one year	\$200
IV. Planning and Zoning (Each separate land use request shall be charged a separate administrative fee and escrow even if submitted on the same application. Costs expended in reviewing and processing an application will be charged against the cash escrow and credited to the City. Charges to the escrow include planning and engineering staff time, City attorney and consulting fees, and mailing costs. If, at any time, a required cash escrow is depleted to less than 20% of its original amount, the applicant shall deposit additional funds in the cash escrow account as determined by the City. The escrow may be reduced or increased by the City Planner on a project by project basis.)		

Description:	Escrow Fees:	Initial Application Fees:
Preliminary Plat	Administrative Fee	\$450
	Escrow	\$1,000
Final Plat	Administrative Fee	\$450 + \$25 per each new lot created
	Escrow	\$1,000
Lot Split/Minor Subdivision	Administrative Fee	\$450
	Escrow	\$1,000
Rezoning or Comprehensive Plan Amendment	Administrative Fee	\$350
	Escrow	\$1,000
Variance Adjustment	Administrative Fee	\$450
	Escrow	\$1,000
Conditional Use Permit	Administrative Fee	\$450
	Escrow	\$1,000
Planned Unit Development Master Plan or Special Development Plan Master Plan	Administrative Fee	\$450
	Escrow	\$1,000
Final Planned Unit Development or Final Special Development Plan	Administrative Fee	\$450
	Escrow	\$1,000
Planned Unit Development Amendment or Special Development Plan Amendment	Administrative Fee	\$450
	Escrow	\$1,000
Concept Review	Administrative Fee	\$150
	Escrow	\$1,000
Site Plan Review	Administrative Fee	\$450
	Escrow	\$1,000
City Code Amendment	Administrative Fee	\$450
	Escrow	\$1,000
Zoning Code Amendment	Administrative Fee	\$450
	Escrow	\$1,000
Land Use Requests – Not Already Specified	Administrative Fee	\$150
	Escrow	\$1,000
Appeal of Administrative Zoning, Sign, or Subdivision Decisions	Administrative Fee	\$150
	Escrow	\$1,000

V. Water, Sewer, and Septic Charges

Water: Residential (White Bear Township)		
Water Permits – Hook-Up Fees		\$4,450.00 per household
Water Meter/Spacer Charges		Based on meter size: Contact City Staff for quote
Escrow/Maintenance Fee		\$47.00 per household
Water: Residential (Shoreview)		
Water Permits – Hook-Up Fees		\$3,790.00 per household
Water Availability Charge		\$40.00 per unit

Escrow/Maintenance Fee		\$47.00 per household
Water Usage Charge:	Tier 1 - 5,000 gallons of water per unit	\$2.49 per 1,000 gallons
	Tier 2 - 5,000 gallons of water per unit	\$4.00 per 1,000 gallons
	Tier 3 - 20,000 gallons of water per unit	\$5.52 per 1,000 gallons
	Tier 4 - All remaining water	\$9.11 per 1,000 gallons
Water Meter/Spacer Charges		Based on meter size: Contact City Staff for quote
Water: Commercial (Shoreview)		
Water Availability Charge		\$40.00 per unit
Escrow/Maintenance Fee		\$47.00 per unit
Water Usage Charge:	Tier 1 - first 50,000 gallons of water	\$4.00 per 1,000 gallons
	Tier 2 - Next 1,150,000 gallons of water	\$5.52 per 1,000 gallons
	Tier 3 - All remaining water	\$8.92 per 1,000 gallons
Sewer		
Sewer Access Charge	Set by Met Council Annually	\$2,485.00
Flat Rate Sewer User Fee	Residential Flat Rate	\$75.00
Escrow/Maintenance Fee		\$27.00 per household for residential and commercial
Septic		
ISTS Pumping Report	Submitted by Septic Pumper	\$20
ISTS Install Application		\$550 for Type 1-3 (\$100 increase)
Tank Replacement		\$300 (\$100 increase)
ISTS Performance System (Type IV)		\$795
ISTS New Septic - Renewal Fee		\$162
VI. Miscellaneous/Retail Activities		
Charitable Gambling Permit – Per Minnesota State Statute, Chapter 349		No charge + letter
Massage Therapy License	License good for one year	\$50
VII. Rental Licenses		
Rental License	License good for one year	\$100
VIII. Arborist/Forestry and Shoreland Permits and Licenses		
Arborist License	License good for one year	\$100
Emerald Ash Borer Inspection		\$75 per lot
Forestry Permit—Shoreland		\$100
Forestry—Residential Lot Evaluation		\$75 per lot

Shoreland Permit		\$350
IX. Signs		
Initial Fee	Per Sign	\$50.00
X. Miscellaneous Fees/Permits		
Staff Research		\$53.00 per half hour
Tobacco Sales, Illegal	First Offense	\$150.00
Tobacco Sales, Illegal	Second Offense within 24 months	\$600.00
Tobacco Sales, Illegal	Third Offense within 24 months	\$1,050.00 and 7 business day suspension or 30 day suspension of license + admin fine of \$250
Tobacco Sales, Illegal	Fourth Offense within 24 months	Revocation of the license for a one year period
Candidate Filing Fee		\$2.00
Insufficient Funds/Returned Check Fee		\$35.00
Penalties for Late Payment	Failure to pay any penalty imposed shall be grounds for the suspension or termination of	10% of license fee or \$32.00, whichever is greater
XI. False Alarm Fees		
False Alarm	First three alarms	No charge + letter
False Alarm	Fourth alarm	\$150.00 per alarm
False Alarm	Fifth and each thereafter	\$175.00 per alarm
XII. Recycling Fee		
Per Residential Parcel	Annual	\$175.00

Section Two. Effective Date. This Ordinance shall be in full force and effect upon its adoption and publication as provided by law.

Passed in regular session of the City Council on the 12th day of January, 2023.

CITY OF NORTH OAKS

By: Krista Wolter
Krista Wolter
Its: Mayor

Attested:

By: Kevin Kress
Kevin Kress
Its: City Administrator

(Published in the _____ on _____, 2023)

